

## **Minutes of Plan Commission Meeting November 29, 2010**

Held at the Town Hall on County Highway G

Town of Holland, Sheboygan County, Wisconsin

The numbering of the Minutes corresponds to that of the Agenda:

1. The meeting was called to order at 7:31 p.m. by Chairman Donald Becker.
2. The assembly did not repeat a recitation of the Pledge of Allegiance since it had been recited earlier in the evening, preceding the Plan Commission meeting, in connection with a public hearing.
3. Chairman Donald Becker certified that the requirements of the Wisconsin Open Meetings law had been met.
4. Record Retention Certification: Syd Rader certified that hard-~~copied-copies~~ and electronic files of the Plan Commission are filed at Town Hall through October 2010. Files more recent than that are in the Clerk's hands.
5. ~~With the change called for by Dave Huenink, t~~The Agenda was adopted as the official order of business on a motion by Jack Stokdyk. The motion was supported by Roy Teunissen and passed by a unanimous voice vote.
6. Roll Call showed in attendance Chairman Donald Becker, Jan Rauwerdink, Dave Huenink, Jack Stokdyk, Eugene Schmitz, Roy Teunissen, Trevor Mentink. Excused from attending were Joel Van Ess, Nathan Voskuil (new member 2<sup>nd</sup> alternate and David Mueller. Tom Huenink was absent unexcused.
7. As amended the Minutes of the Plan Commission meeting on November 1, 2010 were approved on a motion by Dave Huenink. The motion was supported by Jack Stokdyk, passing by a unanimous voice vote.
8. Public input:

Nathaniel Reinartz inquired about a conditional use permit for a home occupation (ornamental iron works) at N262 TerMat Road.

Chairman Becker asked that Town Code books be delivered to the officials that need them. As a new member of the Plan Commission, Nathan Voskuil, for one, needs a Code book.

9. Shoreland Zoning Stakeholders Group – should Town of Holland Plan Commission have a person attending the meetings and reporting back to the PC? Dave Huenink is already attending some of the meetings and Jack Stokdyk is willing to do so also. The frequency of the meetings has been quarterly but the frequency is starting to increase. The meetings are held in the afternoon.

10. Discuss and make a recommendation to the Town Board regarding passage of revised Chapter 330 Zoning Ordinance, provided it has been certified by DATCP. A public hearing on this matter had been held on August 1, 2010. Jack Stokdyk moved to recommend to the Town Board to adopt the Chapter 330 Zoning Ordinance, if approved by DATCP, with the minor revisions that Foth made. Supported by Roy Teunissen. Passed by a unanimous roll call vote.
  11. Discuss and make a recommendation to the Town Board regarding a draft ordinance for a temporary stay on wind energy systems. A public hearing on this matter had been held earlier in the evening, preceding the Plan Commission meeting. Chairman Donald Becker moved to recommend to the Town Board to adopt the Ordinance as it was drafted, placing a temporary moratorium for six months. Supported by Dave Huenink. Passed by a unanimous roll call vote.
  12. Discuss and make a recommendation to the Town Board regarding an ordinance amending 220-16.B(3) and repealing and recreating 220-26 related to land division lot lines and public/private sewage disposal facilities. A public hearing on this matter had been held earlier in the evening, preceding the Plan Commission meeting. Dave Huenink moved to recommend to the Town Board to adopt the draft Ordinance as written, amending 220-16.B(3) and repealing and recreating 220-26 related to land division lot lines and public/private sewage disposal facilities. Supported by Jack Stokdyk. Passed by a unanimous roll call vote.
  13. Develop a fee schedule including fees from Foth for support of applicants. Chairman Becket handed out a draft fee schedule. There was much discussion about a procedure for having Foth serve as consultant to applicants/requestors who have business with the Plan Commission. Foth insists on billing the Town for such consulting services, leaving the Town with the problem of getting reimbursed by the applicant/requestor. In the end, Stanley Lammers observed that the Plan Commission is already authorized to pass along costs to applicants, so all the Plan Commission really needs to do is develop an effective procedure for coordinating the consulting scheme and ensuring the Town is reimbursed for the consulting fees billed by Foth. Chairman Becker offered to draft a procedure for the next Plan Commission meeting.
  14. Public Input: Town Clerk Sharon Claerbaut provided a Town Code book for new Plan Commission member Nathan Voskuil. [\[pending receipt of his comments in writing.\]](#)
  15. As amended the attendance record for November 1, 2010 was approved on a motion by Dave Huenink, supported by Jack Stokdyk, passing by a unanimous voice vote.
- 12:16. The meeting adjourned at 8:58 p.m. on a motion by Jack Stokdyk supported by Trevor Mentink, passing by a unanimous voice vote.

Respectfully submitted,  
Syd Rader, Clerk of the Plan Commission, Town of Holland  
November 30<sup>9</sup>, 2010

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