

# Town of Holland

## Town Board Meeting Minutes

### Sheboygan County, Wisconsin

#### January 9, 2012

The monthly meeting of the Town of Holland Board was called to order by Chairman Don Becker at 7:30 P.M. on January 9, 2012. The Pledge of Allegiance was led by Chairman Becker. The Chairman certified that the requirements of the Wisconsin Open Meeting Law had been met.

Roll Call showed Steve Jones, Stan Lammers, Don Becker, Martin Elmer, and Dave Huenink present from the Town Board. Also present was Treasurer, Craig Droppers, and Clerk, Sharon Claerbaut.

Motion by Marty, seconded by Steve, to adopt the agenda as the official order of business. Motion carried.

Minutes of the December 12, 2011, regular Board Meeting were posted on the web site, and previously presented to the Board. Motion by Marty, seconded by Steve, to approve the minutes as presented. Motion carried.

Record retention: Record retention is up to date.

Public Input: None

Financial/Treasurer's Report: The financial reports were presented by Craig. Motion by Steve, seconded by Stan, to approve the financial reports. Motion carried.

Approval of Vouchers: Several items were added to the voucher list. Motion by Stan, seconded by Marty, to approve the voucher list with additions. Motion carried.

Accounts Receivable: There are no accounts receivable at this time.

Discuss services provided by Sheboygan County Sheriff's Department: Sheboygan County Sheriff, Todd Priebe, and Inspector Bill Bruckbauer were present to answer questions about the duties the Sheriff's Department performs during the contracted hours for the Town of Holland. They were asked to be more specific in their monthly reports.

Plan Commission Recommendations:

- A. A request by Bryan C. and Katherine Bichler for a change of zoning from A-1 to A-5 on 13.02 acres of land recently annexed to a parcel via a boundary line shift between two other parcels. The purpose of this request is to avoid having mixed zoning on one parcel. The Bichler property is located at N645 Knepprath

Road. As a result of the boundary line shift, the parcel increased in size from 10 acres to 23 acres. Plan Commission recommends to change the zoning from A-1 to A-5. Motion by Stan, seconded by Steve, to concur with Plan Commission and grant the change of zoning. Motion carried.

B. A request by Brian J. Bruggink for a change of zoning from M-1 to B-1 on parcel #59006060260. The property is located at W2385 County Road A South. Plan Commission recommends approval of the request for rezoning from M-1 to B-1. The property is on the south side of County Road A South. Plan Commission is working on changing the B-1 ordinance. Motion by Stan, seconded by Steve, to comply with Plan Commission and adopt recommendation. Motion carried.

Discuss/act in regard to policy governing the appointment of the following positions – Clerk, Treasurer, Deputy Clerk, Deputy Treasurer, and Plan Commission Clerk: Don will draft a new ordinance for the job description of the Plan Commission Clerk.

Discuss/act on the draft public notice requesting existing transportation-related businesses to notify the Town Plan Commission concerning their operations: There was discussion on the draft notice. Don will insert the change, and Sharon will have the notice placed in the Lakeshore Weekly and The Sounder for two consecutive weeks. She will also send the notice to some newly identified trucking operations.

#### Ongoing Issues:

1. Proof of Concept system for Town of Holland Record Keeping. Nothing to report this month.
2. CG Services legal action. Attorney Antoine sent out letters to CG Services owners, and Dave Huenink had a meeting with the property owners and Jamie Rybarczyk of Foth Infrastructures in his office at West Allis. Jamie helped create the request that CG Services has to submit to the Plan Commission, and CG Services has a deadline to comply.

#### Committee Reports:

Administration – Steve has checked to be sure the levy limit worksheet was submitted correctly.

Roads – Stan will check with the auditor (Paul Corson), and Attorney Antoine to see if we can carry over any left over roads fund monies to the following year.

Parks & Property – Marty reported that the next meeting of the Amsterdam Park Commission will be next Monday night, January 16<sup>th</sup>. Marty also reported that the floor in the main entrance of the Hall is sinking. He is having Keith Dulmes check that out. Keith also gave a bid on refinishing cabinets and drawers in the Hall kitchen.

Public Safety – Dave reported 35 hours for the Sheriff’s Department in December. There were five written warnings and one citation written.

Public Input: Sharon asked if it was possible to get more heat into the bathrooms. This will be checked out.

Correspondence: All in the packet.

Adjourn: Motion by Stan, seconded by Marty, to adjourn. Motion carried. Meeting adjourned at 10:10 P.M.

Respectfully Submitted,  
Sharon Claerbaut, Clerk