

# Town of Holland

## Town Board Meeting Minutes

### Sheboygan County, Wisconsin

#### February 13, 2012

The monthly meeting of the Town of Holland Board was called to order by Chairman Don Becker at 7:30 P.M. on February 13, 2012. The Pledge of Allegiance was led by Chairman Becker. The Chairman certified that the requirements of the Wisconsin Open Meeting Law had been met.

Roll Call showed Steve Jones, Stan Lammers, Don Becker, Martin Elmer, and Dave Huenink present from the Town Board. Also present was Treasurer, Craig Droppers, and Clerk, Sharon Claerbaut.

Motion by Marty, seconded by Stan, to adopt the agenda as the official order of business. Motion carried.

Minutes of the January 9, 2012, regular Board Meeting were posted on the web site, and previously presented to the Board. Dave Huenink asked that changes be made on Page 2 of the minutes regarding the policy governing the appointment of appointed employees of the Town. Motion by Dave, seconded by Stan, to approve the minutes as changed. Motion carried.

Record retention: Record retention is up to date.

Public Input: Sharon made several comments about the changes taking place in the voting process. She also asked permission to print ads in the Lakeshore Weekly and The Sounder regarding these changes so people are made aware of the steps they will face when coming to vote. The ad in the Lakeshore Weekly will be jointly sponsored by the Village of Cedar Grove, the Village of Oostburg, and the Town of Holland.

Financial/Treasurer's Report: The financial reports were presented by Craig. Motion by Stan, seconded by Steve, to approve the financial reports. Motion carried.

Approval of Vouchers: Several items were added to the voucher list. Motion by Marty, seconded by Steve, to approve the voucher list with additions. Motion carried.

Accounts Receivable: There are no accounts receivable at this time.

Discuss/act on possible new voting booths and suitable lighting for the booths. William Paulus of the Cedar Grove Boy Scouts was present to show plans for the proposed new voting booths that he hopes to build as his project for becoming an Eagle Scout. William had previously met with Don Becker and Marty Elmer to talk about what was needed. He presented a very well thought out plan consisting of several pages of information and designs. William's father was also

present to make a few comments and they both answered questions. The Board made a couple of suggestions about the handicapped voting booth and the booth that will contain the handicapped voting machine. William has received promises of donated materials from several companies, and informed the Board that these booths would be made with no cost to the Town. The Board responded that they may be willing to give a donation as part of the cost to include good lighting in the booths. Motion by Don, seconded by Stan, to have William go ahead with his current plans, and give reports from time to time on the progress that he is making. Motion carried. The Board thanked William for his plan and contribution to the Town.

Plan Commission Recommendations:

- A. Plan Commission recommends to the Town Board to adopt Ordinance 1-2012 after holding a public hearing. It was decided that this will go back on the agenda for next month after the Plan Commission holds a public hearing on the ordinance.

Appoint Salary Committee for Elected Officials: Motion by Marty, seconded by Stan, that there is no need to appoint a committee due to the fact that no other employee of the Town has been given a raise recently and in this economy the Board does not expect a raise either. Dave-Yes, Marty-Yes, Don-Yes, Stan-Yes, Steve-Yes. Motion carried.

Discuss/act on Recycling Center issues: A complain had been registered with the DNR stating that an employee threw recycling material into the compactor because there was no room in the recycling bin due to the holiday influx of materials. Marty reported that Steve, Stan, Sharon and Sharon's assistant, Judi, met with Ms. Burns of the DNR about this matter. The employee, Syd Rader, had apologized for his action, and Ms. Burns was assured that this is not Town policy. She was also informed of what options are in place if this should happen again. She then went with Steve and Stan to meet Roger TeStroete at the Recycling Center to view the operation and do the study which is conducted by the DNR every few years. She was impressed with the records, the site, and the options she was shown. This matter is closed.

Discuss/act on Employee Residency Policy: Attorney Gerry Antoine had drafted a policy regarding this matter. Sharon was asked to check with Gerry to be sure that State Statutes require that the Clerk, Treasurer, the Deputy Clerk, and the Deputy Treasurer must be residents of the Township. Motion by Stan, seconded by Steve, to adopt the drafted policy. After some discussion, Stan withdrew his motion, and Steve concurred that it should be withdrawn. This will be placed on the agenda again next month after further study and redrafting of the policy.

Discuss/act on safety at the Recycling Center: A few safety issues have been identified at the Recycling Center, one having to do with people climbing to throw their items into the dumpsters. Some suggestions were made to correct these problems. Stan will look into acting on these suggestions, and this will be put back on the agenda for next month.

Discuss/act on refinishing Hall kitchen cabinets and drawers: Keith Dulmes, owner of Countryside Remodeling, had submitted a bid and was present to show the Board what the improvements would be. Keith and the Board went into the kitchen to look over the situation. Motion by Marty, seconded by Stan, to have Keith sand and varnish the kitchen cabinets for \$800

per his bid and to also accept the bid of \$375 to build six new drawers with new draw rides, reuse draw fronts, lubricate or fix all other draw rides that aren't being used as much. Motion carried. Keith was also asked to check into costs of flooring for the kitchen and hallway, and to come back with quotes on these items.

Ongoing Issues:

1. Proof of Concept system for Town of Holland Record Keeping. No action taken. Don is coming close to finding someone to work with on this issue.
2. CG Services issues. Don reported that good progress has been made and everything should be coming together on these changes and permits soon.

Committee Reports:

Administration – Steve reported that he will pursue working on a web site link about the Recycling Center per Ms. Burns request. He also reported that he will not be able to attend the next regular Board Meeting.

Roads – Stan pointed out that the County bill has been simplified so it is easier to read. He also expressed concern about the large size of the January bill given the very mild month we had. He will be meeting with those in charge to see what can be done in the future to limit the services when they do not seem to be needed. Stan also reported that the Town has received a copy of a letter sent to the Railroad by Sheboygan County strongly asking the Railroad to repair crossings within the County and Township that are very dangerous due to their unevenness. We will agenda this item next month to review what, if anything, has been done. Lastly Stan reported that there are trees planted in the right-of-way on Sauk Trail to the south.

Parks & Property – Marty reported that the next meeting of the Amsterdam Park Commission will be in April. He reported that we have received a check from Kaiser Wrecking for scrap metal, and that things have once again been cleaned up at the Recycling Center.

Public Safety – Dave reported 40.5 hours for the Sheriff's Department in January. There were five written warnings and two citations. Dave stated that the Cedar Grove Village Clerk will be reconciling the charges against the Fire Dept. Annual Report. There will be a meeting of the Oostburg Fire Partners in February. Dave asked that the Village of Oostburg bill not be paid until after that meeting.

Public Input: Sharon reported that Paul Corson came to her home to start the 2011 audit. All went well, and he will be returning to complete the audit in the next few weeks. She also made a few more comments on upcoming elections explaining what provisional ballots are and informing the Board that all elections results will not be made final until the Friday following an election if even one requested absentee ballot is not returned by election day. This is because voters now have until 4:00 P.M. on the Friday following election day for their ballots to arrive at

the Clerk's office if they are postmarked on or before election day. The irony of this is that not all absentee ballots are stamped with a dated postmark.

Correspondence: Don has received a voluntary survey regarding the census. He will forward that to Sharon who will complete it if it is not too complicated and time consuming. Stan said that he would like to attend one of the District Meetings, so if anyone else is interested maybe they can go together. Training for Board of Review will again be given at those meetings.

Adjourn: Motion by Steve, seconded by Stan, to adjourn. Motion carried. Meeting adjourned at 9:55 P.M.

Respectfully Submitted,  
Sharon Claerbaut, Clerk