

# Town of Holland

## Town Board Meeting Minutes

### Sheboygan County, Wisconsin

#### March 14, 2011

The regular meeting of the Town of Holland Board was called to order by Chairman Don Becker at 8:30 P.M. following the presentation by Mark Brown and Walt Hughes of Associated Appraisal Inc. State Assembly Representative, Dan LeMahieu, was also present at that presentation to address issues of current interest. The Pledge of Allegiance was led by Chairman Becker. The Clerk certified that the requirements of the Wisconsin Open Meeting Law had been met.

Roll Call showed Stan Lammers, Don Becker, Martin Elmer, and Dave Huenink present from the Town Board. Also present were Treasurer, Craig Droppers, and Clerk, Sharon Claerbaut. Supervisor, John Maul, was absent.

Don asked, that in light of the late starting hour, we table item 20, and item 22 on the agenda. Motion by Dave, seconded by Stan, to adopt the agenda, with these modifications, as the official order of business. Motion carried.

Minutes of the February 14, 2011 regular Board Meeting were posted on the web site, and previously presented to the Board. Motion by Marty, seconded by Stan, to approve the minutes as presented. Motion carried.

Record retention is up to date.

Public Input: Sharon addressed the matter of lunch for the Annual Meeting. Judy Becker will help her plan it, and Judy and Wendy Lammers will help serve. It was noted that Josh Smies was present at the meeting to fulfill a requirement for his Civics class at Oostburg High School.

Financial/Treasurer's Report: The financial reports were presented by Craig. Craig reported that Paul Corson had found the \$100 difference between the Treasurer and the Clerk balance from January, but Craig is still looking for the \$0.02. Motion by Stan, seconded by Marty, to approve the financial reports. Motion carried.

Approval of Vouchers: Several additions were made to the voucher list. Sharon also presented information on the cost of a new office chair, and was given permission to purchase it. Motion by Stan, seconded by Dave, to approve the voucher list with additions. Motion carried.

Accounts Receivable: There is one outstanding bill at this time. Don will make contact with the people involved.

Plan Commission Recommendations: None

Discuss/act upon a resolution to make modifications to the fee schedule for the Town, including recycling center fees. A fee in lieu of Park Funds was discussed, but put off for now. There was a change made on last page. Motion by Don, seconded by Stan, to adopt Resolution 1-2011 which adopts the fee schedule as was put together, and revised at this meeting. Motion carried. The fee schedule will be attached to the Resolution.

Discuss/act on utility costs for clerk home office: Dave will bring a meter to Sharon's home, and this will be on the agenda again next month.

Discuss/act on Wisconsin Town's Association District Meeting: It was noted that Don, Stan, Dave, and Marty all plan to attend the session on March 19<sup>th</sup> at Five Pillars Restaurant. Sharon has sent in the reservations.

Appoint clerk, treasurer, deputy clerk, deputy treasurer, and Plan Commission clerk for one year term. Motion by Stan, seconded by Dave, to reappoint all of the current people back to their positions for a one year term. Dave-Yes, Marty-Yes, Don-Yes, Stan-Yes. Motion carried.

Appoint Weed Commissioner for one year term: Motion by Dave, seconded by Marty, to reappoint Mike Kuffel to a one year term as week commissioner. Motion carried.

Appoint Board of Appeals expiring terms. Those whose terms expire are Chairman Mark Huenink, Member Keith Heuver, and 1<sup>st</sup> Alternate Jim Wonser: Both Mark Huenink and Keith Heuver have indicated that they would like to retire at this time. Letters will be sent to them expressing appreciation for their many years of service. Motion by Don, seconded by Stan, to appoint Dan Teunissen to the position of Chairman of the Board of Appeals for three years, contingent upon his acceptance, second to appoint Jim Wonser to a three year term on the Board of Appeals, and third to form an ad asking for people interested in the two alternate positions. Marty-Yes, Dave-Yes, Stan-Yes, Don-Yes. Motion carried.

Appoint Plan Commission expiring terms. Those whose terms expire are Members Roy Teunissen, Jack Stokdyk, and 2<sup>nd</sup> Alternate Nathan Voskuil. All have expressed their willingness to serve again. Motion by Dave, seconded by Stan, to reappoint Roy Teunissen, and Jack Stokdyk to three year terms, and to reappoint Nathan Voskuil to another three year term as 2nd alternate on the Plan Commission. Dave-Yes, Marty-Yes, Don-Yes, Stan-Yes. Motion carried.

Review proposals for updating our code books, and select the preferred option for this update: General Code's proposal came in at \$4,182 which is higher than we budgeted for, but Municipal Code's proposal was also higher. We have had all previous work done by General Code. Motion by Stan, seconded by Dave, to go with General Code's latest proposal. Dave-Yes, Don-Yes, Marty-Yes, Stan-Yes. Motion carried. It was suggested that at the Annual Meeting there be a demonstration of E-Code and internet access for Town Hall.

Committee Reports:

Administration – None

Roads – Everything is in place for the way it goes in March. So far we have not exceeded the budget for Snow and Ice removal.

Parks/Property/Amsterdam Park – The next meeting of the Amsterdam Park Commission will be in April.

Public Safety – Dave reported 35 and a half hours for the Sheriff's Dept. in February. Nothing unusual happened. There is no report yet from the Cedar Grove Fire Dept., but the First Responders are a little under budget. Dave also reported that there is interest by other Towns in billing for Mutual Aid.

Public Input: Don reported that he has hit walls when he tried to find a good way to keep records electronically which would be accessible to the public including our web site. We could replace the web site, but don't have to. Sharon reported that all Fire Departments are certified for fire dues for this year.

Correspondence: All in packet

Adjourn: Motion by Stan, seconded by Marty, to adjourn. Motion carried. Meeting adjourned at 9:40 P.M..

Respectfully Submitted,  
Sharon Claerbaut, Clerk