

# Town of Holland

## Town Board Meeting Minutes

### Sheboygan County, Wisconsin

#### April 9, 2012

The monthly meeting of the Town of Holland Board was called to order by Chairman Don Becker at 7:30 P.M. on April 9, 2012. The Pledge of Allegiance was led by Chairman Becker. The Chairman certified that the requirements of the Wisconsin Open Meeting Law had been met.

Roll Call showed Steve Jones, Stan Lammers, Don Becker, Martin Elmer, and Dave Huenink present from the Town Board. Also present was Clerk, Sharon Claerbaut. Treasurer, Craig Droppers arrived a few minutes later.

Motion by Marty, seconded by Dave, to adopt the agenda as the official order of business. Motion carried.

Minutes of the March 12, 2012, regular Board Meeting were posted on the web site, and previously presented to the Board. Motion by Marty, seconded by Steve, to approve the minutes as presented. Motion carried.

Record retention: Record retention is up to date.

Public Input: Stan asked that 'Recycling Center Changes' be added to future agendas under 'Ongoing Issues' until that project is completed.

Financial/Treasurer's Report: The financial reports were presented by Craig. Motion by Stan, seconded by Steve, to require the Plan Commission to look into all conditional use permits in the Town of Holland and to evaluate whether the conditional use permits can be updated to reflect current standard conditions. Motion carried. This motion was driven by the delinquent personal property taxes for certain businesses, and the Plan Commission will be informed about the key offending parties so they can place these firms high on the priority list. Motion by Don, seconded by Stan, that the Town have Attorney Antoine send notices to the following businesses that have delinquent personal property taxes advising them that the Town will take action to revoke their conditional use permits if the personal property taxes are not paid and paid on time in the future- CG Services, Luigie's Pizza, and WR Bird. Motion carried. Motion by Dave, seconded by Marty, to approve the financial reports. Motion carried.

Approval of Vouchers: One additional voucher was added to the list. Motion by Stan, seconded by Steve, to approve the voucher list. Motion carried.

Accounts Receivable: There are no accounts receivable at this time.

Plan Commission Recommendations:

- A. A request by Chad Peters for a minor land division of parcel 590060830 located at N543 County Road CC. Plan Commission recommends to Board to approve Chad Peters' land division based on the following criteria: the proposed, east-west boundary line between Lot 1 including shed and Lot 2 including barn shall be adjusted north such that the shed is set back 20 feet from the boundary line and such that the barn is set back 50 feet from the boundary line, anticipating that the barn will be used to house animals, and that the shed will not be used to house animals. Motion by Steve, seconded by Don, to approve the request contingent upon Chad Peters providing a suitable CSM within sixty (60) days meeting the setback requirements. Dave-Yes, Marty-Yes, Don-Yes, Stan-Yes, Steve-Yes. Motion carried.

Discuss/act on what Annual Meeting Agenda should include: It was decided that the agenda is fine as presented.

Discuss/act on the General Code proposal including a supplement of our ordinances, continuation of E-code 360, and certain advanced search and annotation features. Motion by Don, seconded by Dave, to subscribe to standard E-code 360 annual maintenance agreement for \$495. Motion carried. Motion by Dave, seconded by Stan, to authorize General Code to implement the supplement #3 at a cost of \$2,175 for the Town of Holland, Sheboygan County, Wisconsin Town Code. Motion carried.

Discuss/act on County Letter and Attorney letter to Railroad about condition of RR crossings: Don Becker reported that he had spoken with Attorney Gerry Antoine regarding having Mr. Antoine send a letter to the railroad. Don Becker reported that Mr. Antoine did not believe that his letter would have any more effect than the Sheboygan County Highway letter. He recommended contacting the Wisconsin DOT. Don Becker reported that he contacted Richard Herrick who in turn contacted the region rail coordinator, Jared Kinzinger. Mr. Herrick was very helpful and is working on the issue.

Discuss/act on Right-of-Way Encroachments: Of particular concern at this time is the Walvoord Berry Farm encroachment. Motion by Stan, seconded by Don, to have Attorney Antoine draft a politely worded letter that the berry farm owner respect the road right-of-way because we are preparing for summer and will be mowing the right-of-way. Motion carried.

Discuss/act on email from Kevin Struck regarding use of Parkland Fund Money: The Board decided to ask Kevin Struck what happens to the money if we do not spend it by December 31<sup>st</sup>, and also ask him just what we can use this money for.

Discuss/act on issues with the VALUE program regarding electronics recycling service: The issue is somewhat resolved. There has been an extension on the contract, and also VALUE is rebidding at this time.

Discuss/act on Employee Residency Policy as it pertains to a policy and any position it affects: Motion by Stan, seconded by Steve, to adopt the policy entitled ‘Town Official and Town Employee Residency Policy’ which requires a review every two years to determine if there is a qualified Town resident interested in applying for a position that is filled by a non-town resident. Steve-Yes, Stan-Yes, Don-Yes, Marty-Yes, Dave-Yes. Motion carried.

Appoint Plan Commission Clerk for one year term: In view of the policy that was just adopted, the Board agreed to publish an ad for this position, and hold off with appointing for a one year term until it is determined if there is a qualified resident interested. Motion by Dave, seconded by Marty, to appoint Sydney Rader as Plan Commission clerk on a month to month basis for up to three months. Discussion followed. Motion rescinded by Dave and Marty. Motion by Stan, seconded by Dave, to table for one month, and in the interim to appoint Syd Rader as Plan Commission clerk. Motion carried.

Request by Robert, James, and Bryon Lammers for a fireworks permit for July 4, 2012 and September 2, 2012. Motion by Dave, seconded by Stan, to approve the request for the fireworks permit for July 4, 2012 and September 2, 2012. Motion carried.

#### Ongoing Issues:

1. Proof of Concept system for Town of Holland Record Keeping – Don reported that there is a Patheon Consulting employee who is willing to work with Don on this issue. He hopes to have this started by May or June.
2. CG Services issues – The Sauk Trail property is resolved, but the Smies Road property is ongoing. They were to provide proof that they are purchasing this property, but have not done so. The Plan Commission has asked Attorney Antoine to contact them asking for the proof. This letter was delivered by certified mail.
3. Web site link about Recycling Center news – Dave has created an area. Don will send the document about recycling charges etc. Melanie Burns will provide some information also.
4. Eagle Scout project to replace voting booths. Nothing to report. It was requested that Sharon contact the scout that is working on this project and provide an update at our next meeting.

#### Committee Reports:

Administration – Nothing to report

Roads – Stan reported that the snow and ice removal bill was about half the amount of last year at this point in time.

Parks & Property – A bid from Stecker Construction was presented regarding the platform being planned at the recycling center. Roger has been asked to look into prices for the rails for the platform. Marty reported that the next meeting of the Amsterdam Park Commission will be next Monday, April 16th.

Public Safety – Dave reported 39 hours for the Sheriff’s Department in March with four written warnings and five citations. Dave also suggested that we have a representative from the Sheriff’s Department come to the Board meetings twice a year to exchange information. Sharon was asked to put this on the February and August templates and also on the March and September templates as follow up to be sure it was done. They plan to have Roger check for unregistered vehicles again. Dave further reported that he and Marty attended the Cedar Grove Fire Dept. meeting where the dept. presented the annual report. The new leader of the Safety Committee from the Village of Cedar Grove is Chris Konzak who is very good at watching details and checking reconciliations.

Public Input: Marty showed a plaque that his father had received for recognition of service as a Town supervisor, and suggested doing that in the Town of Holland also. This will be placed on the agenda for next month.

Correspondence: Sharon reported that she had received a very nice thank you note from PALS for the free use of the Hall for their annual dance. She also said she had helped at the dance, and told everyone what a great time all of the special education students and their helpers had. Sharon also reported that she had used that opportunity to get opinions from adults on the tile pattern that will be used in the kitchen and hallway of the Hall. With one exception everyone chose the pattern that Keith Dulmes had reported was the most popular pattern, so that one has been chosen.

Adjourn: Motion by Marty, seconded by Stan, to adjourn. Motion carried. Meeting adjourned at 9:15 P.M.

Respectfully Submitted,  
Sharon Claerbaut, Clerk