

Town of Holland

Town Board Meeting Minutes

Sheboygan County, Wisconsin

May 14, 2012

The monthly meeting of the Town of Holland Board was called to order by Chairman Don Becker at 7:30 P.M. on May 14, 2012. The Pledge of Allegiance was led by Chairman Becker. The Chairman certified that the requirements of the Wisconsin Open Meeting Law had been met.

Roll Call showed Steve Jones, Don Becker, Martin Elmer, and Dave Huenink present from the Town Board. Also present were Treasurer, Craig Droppers, and Clerk, Sharon Claerbaut. Stan Lammers was absent due to the death of his Mother.

Motion by Marty, seconded by Dave, to adopt the agenda as the official order of business. Motion carried.

Minutes of the April 9, 2012, regular Board Meeting were posted on the web site, and previously presented to the Board. Motion by Dave, seconded by Steve, to approve the minutes as presented. Motion carried.

Record retention: Record retention is up to date.

Public Input: Sharon reported and presented an ad she had placed in the Lakeshore Weekly and The Sounder due to misunderstandings people have about political literature they are receiving that contain absentee ballot requests with the clerk's name and address attached. People are asking why the clerk is sending these forms out, and also calling Sharon to ask if these are something they need to return. Sharon said she felt the need to explain that this literature was sent by a political party and that she had nothing to do with sending them. The Board agreed to pay for the ad and told Sharon that she may keep track of extra hours put in regarding the extra elections.

Financial/Treasurer's Report: The financial reports were presented by Craig. Craig also reported that the unpaid personal property tax of W. R. Bird and Associates has been paid. Motion by Martin, seconded by Steve, to approve the financial reports. Motion carried.

Approval of Vouchers: Motion by Don, seconded by Dave, to approve the voucher list. Motion carried.

Accounts Receivable: There are no accounts receivable at this time.

Discuss/act on appointment of second alternate for Board of Appeals: Terrell Roerdink had expressed his willingness to serve on this Board. He was present at the meeting to answer questions. Motion by Don, seconded by Steve, to appoint Terrell Roerdink as the second alternate

on the Board of Appeals for a three year term. Dave-Yes, Marty-Yes , Don-Yes, Steve-Yes.
Motion carried.

Appoint Board Member to Plan Commission for one year term: Motion by Don, seconded by Steve, that Dave Huenink be appointed again for a one year term. Steve-Yes, Martin-Yes, Don-Yes, Dave-Yes. Motion carried.

Discuss act on request by Sharon and Don DeTroye for exemption to dog rabies vaccine due to veterinary recommendation: Mrs. DeTroye was present to answer questions regarding their dog and the recommendation by the veterinarian that he not be vaccinated against rabies due to allergies. All paperwork and recommendations were in order. Motion by Don, second by Dave, to allow the exemption for one year. Motion carried. The DeTroys will need to apply for this on a yearly basis.

Appoint Board Committees for one year: Don recommended that the committees remain the same as last year. Motion by Marty, seconded by Steve, that all Board committees remain the same as last year for this year. Marty-Yes, Steve-Yes, Dave-Yes, Don-Yes. Motion carried.

Plan Commission Recommendations:

- A. A request by Teri Hittman/Lamroe LLC/Robert Lammers for rezoning from A-5 to A-4 on parcel located at N2286 County Road KW, Oostburg. Plan Commission recommends the change of zoning from A-5 to A-4. Motion by Don, seconded by Steve, to concur with Plan Commission and grant the zoning change from A-5 to A-4. Don,-Yes, Dave-Yes, Marty-Yes, Steve-Yes. Motion carried.
- B. A request by David Otte for a change of zoning from A-1 to B-1 on parcel 59006066742 located at his place of business, Otte Bus Service, 420 E. Union Avenue, Cedar Grove. Most of his property is located within the Village of Cedar Grove, but the parking lot is within the Town of Holland. Plan Commission recommends the change of zoning from A-1 to B-1. Motion by Marty, seconded by Steve, to concur with Plan Commission and grant the zoning change from A-1 to B-1. Steve-Yes, Dave-Yes, Marty-Yes, Don-Yes. Motion carried.

Discuss/act on recognition plaques for town officials service: Marty showed an example of what his Dad had been given in recognition of his service. The Board asked Sharon to place this on the 'Ongoing Issues' section of future agendas.

Discuss/act on the General Code eCode 360 proposal: Sharon will call General Code.

Discuss/act on a resolution regarding notification to th RE about the need for repair on the crossing within the Town of Holland: Motion by Dave, seconded by Steve, to adopt Resolution #1-2012 entitled 'Resolution Requiring the Repair of At-Grade Railroad Crossings In The Town Of Holland, Sheboygan, County, Wisconsin'. Dave-Yes, Marty-Yes, Don-Yes, Steve-Yes. Motion carried.

Discuss/act on Quote for repair of the Town Hall floor in the chair storage area: Marty has learned that the braces underneath the chair storage area are becoming weakened just like the front entrance was. He has been looking into this matter, and estimates that the repair can be done for \$2,200. Motion by Steve, seconded by Marty, to proceed with this repair. Steve-Yes, Marty-Yes, Dave-Yes, Don-Yes. Motion carried.

Discuss/act on update of Quickbooks for Town Clerk. Sharon had reported that she was notified that after May 31, 2012 her current Quickbooks would no longer be functional and needs to be updated. She also said she is getting many messages of error on her current version of Microsoft. Sharon was told to call John at Patheon Consulting, and ask him to order and install a fully licensed version of Standard Office 2010, level 2 or 3, and bring the computer up to current function.

Discuss/act on internet service for Town Hall/Shed: This will be on the agenda again next month, and Don will bring more information and options.

Ongoing Issues:

- A. Proof of Concept system for Town of Holland Record Keeping – Don is working with Dan Gesch of Patheon Consulting on this matter.
- B. CG Services issues – The Plan Commission with Town Board approval had asked Attorney Gerry Antoine to draft a letter to C.G. Services. C.G. Services did not respond until the day of the meeting. Don expects an application by the 15th of the month.
- C. Web site link about Recycling Center news – Dave has not had time to do much on that yet.
- D. Eagle Scout project to replace voting booths. Sharon informed the Board that she has not been successful in contacting William Paulus about this matter. Don will supply a cell phone number for her to call him.
- E. Recycling Center Changes – Stan has been working on this and would like to go with Oostburg Concrete Products.
- F. Roads Right-of-Way encroachments – This item will be merged with item J on the agenda 'Follow up to Walvoord Berry Farm right-of-way encroachment. Determine appropriate specific follow up action following letter by Attorney Antoine.' Mmmarty and Stan will confer on this matter.
- G. Parkland Fund Money Usage Plan – Marty will do some research on the possibility of a well at Amsterdam Park.
- H. VALUE program regarding electronics recycling issues – Have heard nothing further at this point.
- I. Chad Peters' request – Submittal of suitable CSM no later than June 11. He plans to get the CSM to us by the next meeting.

Committee Reports:

Administration – Nothing to report

Roads – In Stan's absence there is nothing to report.

Parks & Property – Nothing to report.

Public Safety – Dave reported 40.5 hours for the Sheriff's Department in April with two written warnings and one citation. It was reported that one person has been interviewed for the position of Plan Commission Clerk, and two more will be interviewed in the near future. Syd Rader has resigned from that position. He will help train and transition. Motion by Steve, seconded by Marty, to have Don and Dave complete the interviews, make the selection, and appoint the new Plan Commission Clerk for the remainder of the current term. Don-Yes, Dave-Yes, Steve-Yes, Marty-Yes. Motion carried.

Public Input: Marty reported that he will be off of work for four weeks starting May 29th due to upcoming surgery. During that time he will not have access to his email, so anything needing his attention will need to be conveyed to him by phone or in person.

Correspondence: All in the packet.

Adjourn: Motion by Marty, seconded by Steve, to adjourn. Motion carried. Meeting adjourned at 8:50 P.M.

Respectfully Submitted,
Sharon Claerbaut, Clerk