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Town of Holland

Town Board Meeting Minutes Sheboygan County, Wisconsin April 8, 2013

The monthly meeting of the Town of Holland Board was called to order by Chairman Don Becker at 7:30 P.M. on April 8, 2013. The Pledge of Allegiance was led by Chairman Becker. The Chairman certified that the requirements of the Wisconsin Open Meeting Law had been met.

Roll Call showed Steve Jones, Stanley Lammers, Don Becker, Martin Elmer, and Dave Huenink present from the Town Board. Also present were Treasurer, Craig Droppers, and Clerk, Sharon Claerbaut.

Adopt Agenda as official order of business. Motion by Marty, seconded by Stan, to adopt the agenda as the official order of business. Motion carried.

Minutes of the March 11, 2013 regular Board meeting and the March 18, 2013 Joint Board Meeting with the Town of Sherman were posted on the web site, and previously presented to the Board. Motion by Dave, seconded by Stan, to approve the minutes of the March 11, 2013 regular Board Meeting as presented. Motion carried. Motion by Steve, seconded by Marty, to approve the minutes of the March 18, 2013 Joint Board Meeting with the Town of Sherman as presented. Motion carried.

Record retention: Record retention is not up to date because Sharon has not yet received the requested changes that she was to receive by email for the January minutes.

Public Input: Deputy Ryan Kelley of the Sheboygan County Sheriff's Department was present at the meeting to answer any questions that the Board had. He stated that the Board should let the Sheriff's Dept. know of any habitual speeding and ordinance violations, and gave the Board his email address to contact him with any concerns.

Financial/Treasurer's Report: The financial reports were presented by Craig. The Board asked that Paul Corson create an account for Park Fund, and asked Sharon to check the miscellaneous entries and, if needed, create new accounts to accommodate some of these entries. Motion by Steve, seconded by Stan, to approve the financial reports. Motion carried.

Approval of Vouchers: Motion by Stan, seconded by Dave, to approve the voucher list. Motion carried.

Accounts Receivable: There is one outstanding bill due from CG Services.

Plan Commission Recommendations:

- A. A request by Alan & Beverly Garside for a simple land division. The property to be divided is located at W3927 Risseuw Road and is currently a 38 acre parcel zoned A-1. The request is to divide the land into a 33 acre parcel and a 5 acre parcel. Plan Commission recommends approval of the division on the condition that John DuMez provides a CSM by April 8, 2013, and that the owners acknowledge that the action will utilize the development rights of 105 acres of the base farm tract as set by DATCAP and the Working Lands Initiative. There was some discussion on the matter, especially regarding the side line footage requirements. Motion by Stan, seconded by Steve, to approve the request contingent on the owner signing an agreement to meet the side yard requirements, namely moving the lot line so that there is a 50 foot side yard east of the barn. Motion carried. The Plan Commission clerk will get in touch with the owners to have Attorney Antoine complete the necessary paperwork.
- B. Plan Commission recommends changes to Ordinance #330,61 with respect to the minimum requirements for lot to be considered buildable. After discussion there was a motion by Dave, seconded by Steve, to have the Plan Commission hold a public hearing on this ordinance in June. Steve-Yes, Stan-Yes, Dave-Yes, Marty-Yes, Don-Yes, Motion carried.

Set Dates for Board of Review and Open Book: The Town is having a full revaluation this year so the Assessment Roll will not be completed until late fall. The Board of Review must be called into its first session within 30 days of May 13th per State Statutes. Motion by Stan, seconded by Steve, to set May 13, 2013 at 7:20 P.M. as the date to call the Board of Review into session and then to adjourn to a later date. Motion carried.

Discuss/act on request by John Dickmann for fireworks permit for July 2013: John Dickmann, representative of the Pine Beach Association, is requesting a fireworks permit for the date of July 6, 2013 with alternate dates of July 13 and July 14, 2013. Motion by Steve, seconded by Dave, to approve the application for the fireworks permit. Motion carried.

Appoint Plan Commission Clerk for one year term: Dave Huenink recused from any vote. Motion by Stan, seconded by Steve, to appoint Louise Huenink as the Plan Commission Clerk for a term of eleven months to make the appointment coincide with other appointed offices. Motion carried.

Discuss/act on noxious weed notice: State Statutes no longer require that the noxious weed notice be published. However, the Town of Holland ordinances do not reflect that, so it was decided that the Town will address that situation with an ordinance change next month.

Discuss/act on condition of driveway leading to Recycling Center: This item will appear on the Annual Meeting agenda, so this will come back to the Board next month.

Discuss/act on snow blower for Town Hall: Custodian Ron Lenz was present at the meeting, and was instructed to look for an appropriate snow blower.

Discuss Annual Meeting Agenda: Sharon provided an agenda similar to past agendas, and was asked to add the issue of the Recycling Center driveway condition.

Discuss/act on the Following Ongoing Issues

- A. Proof of Concept System for Town of Holland Record Keeping. Nothing to report.
- B. Web site link about Recycling Center news: Nothing to report
- C. RR Crossing Issues. Roger TeStroete will contact the Railroad
- D. Right-of-way encroachment/Walvoord Berry Farm. Nothing to report
- E. Hall Rental Contract Issues. This will be put on the agenda as an individual item next month.
- F. Windy Acres Wind Farm. Steve gave a report on developments. The ordinance was approved, the summary was posted, ordinance and summary were made available to the public, contracts were signed with Dr. Schommer and Ayres Associates.
- G. Issues regarding Amsterdam Park. Marty stated that old ramps were pulled out and that welding is being done to lengthen the ramp.
- H. Unlicensed Vehicles. This issue will be postponed until late April or early May due to weather conditions.

Committee Reports:

Administration – Nothing to report

Roads – Stan reported that he and Roger will be doing a road rip in the near future to assess roads or areas that may need attention

Parks & Property – Issues regarding fencing off machinery and parts area near new playground will be addressed next month. Also, next month the Board will address the issue of a lead person in assembling the new playground equipment.

Public Safety – The Sheriff's Dept. report is not yet in. We also do not yet have hours for Sheriff's Dept. from February. Dave reported that the second Cedar Grove Fire Dept. truck has been sold. There were two offers. The Village of Cedar Grove has purchased it, and will take possession as soon as the new truck arrives.

Public Input: State Representative Endsley was present at the meeting and was asked if he might get a quicker response if he approached the PSC about answers to questions than if the Town asks those questions. Representative Endsley stated that he is there to help with anything he can.

Correspondence: All correspondence was included in the packet.

Adjourn: Motion by Stan, seconded by Steve, to adjourn. Motion carried. Meeting adjourned at 9:50 P.M.

Respectfully Submitted,
Sharon Claerbaut, Clerk