

# Town of Holland

## Town Board Meeting Minutes

### Sheboygan County, Wisconsin

#### August 11, 2014

The monthly meeting of the Town of Holland Board was called to order by Chairman Don Becker, at 7:30 P.M. on August 11, 2014. The Pledge of Allegiance was led by Chairman Becker. The Clerk certified that the requirements of the Wisconsin Open Meeting Law had been met.

Roll Call showed Steve Jones, Martin Elmer, and Don Becker present from the Town Board. Supervisor Stan Lammers arrived a couple of minutes later. Dave Huenink was absent due to a business trip. Also present were treasurer, Craig Droppers, and clerk, Sharon Claerbaut.

Adopt Agenda as official order of business: Motion by Marty, seconded by Steve, to adopt the agenda as the official order of business. Motion carried.

Minutes of the July 14, 2014 Town Board meeting were posted on the web site, and previously presented to the Board. Don apologized to the Board for the way in which he had handled an email complaint about an employee. There had been no formal complaint form submitted, and facts were not gathered prior to placing an item on the agenda regarding the incident. Don stated that he had also apologized to the employee, Martin Karl. Motion by Steve, seconded by Marty, to approve the minutes as presented. Motion carried.

Record retention: Record retention is up to date.

Cedar Grove-Belgium new Administration members present to meet Board and constituents: Jeanne Courneene who is the new School District Superintendent (formerly principal of the Middle School) gave a short overview of changes and goals of the District. She also introduced Kris DeBruine who is the Director of Finance, Jodi Swagel who is the new principal of the Middle School, Jason Gahan who is the Director of Public Services, and Josh Ketterhagen who is the new principal of the High School. Josh had been a biology teacher in the High School for a number of years. Each of these people gave brief rundowns of their roles. Sharon stated that she had the opportunity of working under Jeanne Courneene in the Middle School and of sitting in Josh Ketterhagen's classroom when she worked for the Cedar Grove-Belgium School District in the Special Education Department. She said that she had been impressed with both of their job performances and is sure they will do great jobs in their new positions.

Public Input: None

Financial/Treasurer's Report: The financial reports were presented by Craig. Sharon needs to move one item from 'Miscellaneous' to 'Fire Ins. Tax' Motion by Stan, seconded by Marty, to approve the financial reports. Motion carried.

Approval of Vouchers: Motion by Steve, seconded by Stan, to approve the voucher list. Motion carried.

Accounts Receivable: None that Sharon was aware of, but she was asked to contact Louise Huenink, the Clerk of the Plan Commission, requesting a monthly report of the items that Louise bills concerning legal work and planning support for Plan Commission matters.

Plan Commission Recommendations: None. There was no Plan Commission meeting in August.

Discuss/act on Bridge costs estimates: No work will be done until 2016-2018. This can be removed from the agenda.

Discuss/act on new roof on the Town Hall: Don passed out information from Abacus Architects. Plans are ready for viewing by potential builders. Motion by Stan, seconded by Marty, to advertise for bids for the roofing project for the Town Hall. Motion carried.

Discuss/act on procedure for handling complaints: No need to address this issue. Remove from agenda.

Discuss/act on the use of R-1 lakefront homes as rental vacation properties: Attorney Antoine had provided his opinion about this matter. There are a couple of property owners who have remodeled garages or other buildings on their properties, and are using these to live in or rent out. A neighbor of one of these properties was present to voice his concern and state that vacation renters are coming onto his property and using some of his facilities.

Discuss/act on 4-way stop signs at intersection of DeMaster Road and Sauk Trail: The Village of Oostburg has requested these stop signs. Their southern boundary is DeMaster Road. Motion by Stan, seconded by Steve, to approve Oostburg's request that 4-way stop signs be placed at this intersection, but at the expense of the Village of Oostburg. Marty-Yes, Don-Yes, Stan-Yes, Steve-Yes. Motion carried.

Discuss/act on the following ongoing issues.

- A. Proof of Concept Systems for Town of Holland Record Keeping – Nothing to report.
- B. Web site link about Recycling Center news – Nothing to report.
- C. Installation of Playground Equipment – Marty will be placing this on the 2015 budget.

- D. Cedar Grove Fire Dept.- The Board is waiting for the combined meeting to the Village of Cedar Grove Safety Committee and the Town of Holland Safety Committee.

#### Committee Reports

Administration – The annual budget meeting will be held on September 22<sup>nd</sup> at 7:30 p.m. Don will prepare the spreadsheet. Committees are to get their numbers to him several days ahead so each item can be gone over at the meeting..

Roads – We are waiting for the County to do black topping .

Parks & Property – Marty reported that the next Amsterdam Park commission meeting will be in October. He also reported that Roger found 34 tires discarded in a ditch. Dave Kaiser picked them up and gave the Town a good deal on the cost of this.

Public Safety –Dave had reported by email that there were 34 hours of Sheriff's Department contract time reported for July with four tickets and one arrest.

Public Input : Craig brought up the cost of the Cedar Grove Fire Department Dive Team. This issue will be added to the agenda under Number 3D in the 'Ongoing Issues' area.

Correspondence: All in the packet.

Adjourn: Motion by Stan, seconded by Steve, to adjourn. Motion carried. Meeting was adjourned at 9:15 P.M.

Respectfully Submitted,  
Sharon Claerbaut, Clerk