

# Draft

## Town of Holland

**Town Board Meeting Minutes**

**Sheboygan County, Wisconsin**

**March 14, 2016**

The monthly meeting of the Town of Holland Board was called to order by Chairman Don Becker, at 7:30 P.M. on March 14, 2016. The Pledge of Allegiance was led by Chairman Becker. The Clerk certified that the requirements of the Wisconsin Open Meeting Law had been met.

Roll Call showed Stan Lammers, Dave Huenink, Martin Elmer, and Don Becker present from the Town Board. Also present were Treasurer Craig Droppers and Clerk Sharon Claerbaut. Supervisor Steve Jones was absent because he was on vacation.

Adopt Agenda as official order of business: Motion by Marty, seconded by Dave, to adopt the agenda as the official order of business. Motion carried.

Minutes of the February 8, 2016 Public Hearing, the February 8, 2016 Regular Board meeting, and the February 29, 2016 Special Board meeting were posted on the web site, and previously provided to the Board. Dave Huenink requested several changes to the minutes of the Public Hearing and the Regular Board meeting. Motion by Don, seconded by Marty, to approve the three sets of minutes with the requested changes. Motion carried

Record retention: Record retention is up to date.

Public Input: Jack Stokdyk requested that the minutes of the last meetings be put on the web site. We now have a new web site and are waiting for training to do this. Beverly Jacoby informed the Town Board that there are possible plans to turn the former rectory of the Dacada Catholic Church into a ‘sober house’ for people transitioning from drug and alcohol abuse treatment to permanent residences. She stated that she feels this is not a safe or feasible place for such housing.

Financial/Treasurer’s Report: The financial report was presented by Craig. Motion by Marty, seconded by Dave, to approve the financial report. Motion carried.

Approval of Vouchers: Don asked for a change on the Oostburg State Bank loan payment. He said that the amount paid should be increased because the Board had agreed to pay off more principal this year than the bank agreement states. Therefore the clerk was instructed to pay a new amount monthly, plus this month she should also pay the extra principal that was not paid in January and February. One more voucher was presented for payment, that being a bill from Mike VanDriest for brush and tree cutting. Motion by Dave, seconded by Stan, to pay the vouchers with the additions. Motion carried.

Accounts Receivable: There are none that Sharon is aware of.

Plan Commission Recommendations: None

Set dates for Open Book and Board of Review: The Board accepted the suggested dates for Open Book to be held on April 14, 2016 from 4:00 p.m. to 6:00 p.m., and for the Board of Review to be held May 18, 2016 from 4:00 p.m. to 6:00 p.m. The Board decided that we need to change the Board of Review meeting site this year due to the Town Hall renovation project. Sharon will call the Village of Cedar Grove to see if we can hold Board of Review in the community room at the Cedar Grove Public Library. The Open Book will be held at the Hall as usual.

Discuss/act on personnel matters. The Board may go into closed session pursuant to section 19.85(1)(c) Wis. Stats. to consider these issues, and will reconvene to take appropriate action: Motion by Stan, seconded by Marty, to go into closed session. Stan-Yes, Don-Yes, Marty-Yes, Dave-Yes. Motion carried. Board meeting went into closed session at 8:25 p.m.

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Motion by Marty, seconded by Dave, to come back into open session. Stan-Yes, Dave-Yes, Marty-Yes, Don-Yes. Motion carried. The meeting came back into open session at 9:35 p.m.

Motion by Stan, seconded by Marty, to send an offer letter to the candidate recommended by the committee for the Director of Public Works and Property position in the Town of Holland. Dave-Yes, Marty-Yes, Don-Yes, Stan-Yes. Motion carried.

Appoint clerk, treasurer, deputy clerk, deputy treasurer, and Plan Commission clerk for a one year term: It was noted that the Board of Appeals clerk should also be appointed at this time. Motion by Don, seconded by Dave, to reappoint the current people serving to six month terms rather than one year terms. Marty-Yes, Stan-Yes, Don-Yes, Dave-Yes. Motion carried.

Appoint Weed Commissioner for one year term: Motion by Marty, seconded by Stan, to appoint Mike Kuffel to a one year term as weed Commissioner. Motion carried.

Appoint Board of Appeals expiring terms – Terms expiring are Dick Gust, John DuMez (1<sup>st</sup> Alternate), and Neil Teunissen (2<sup>nd</sup> Alternate): Sharon had contacted all of the men who had served in these positions. All were willing to serve again if reappointed. Motion by Stan, seconded by Marty, to reappoint Dick Gust, John DuMez and Neil Teunissen to the positions for three year terms. Motion carried.

Appoint Plan Commission expiring terms – Terms expiring are David Mueller and Jack Stokdyk. Sharon had also contacted these men, who had both agreed to serve again if reappointed. Don stated that both men are valuable members of the Plan Commission. Motion by Don, seconded by Stan, to reappoint David Mueller and Jack Stokdyk to the positions for three year terms. Motion carried.

Discuss/act on resolving Town Hall property line issues: Don reported that all Quit Claim Deeds have been signed, and Gerry is preparing the final documents to accompany the Quit Claim Deeds. As soon as Sharon receives these documents she will take them and the Quit Claim Deeds to the Register of Deeds office to have them registered.

Discuss/act on Town's Road Supervisor position: This item has been taken care of.

Update on recertification of agricultural zoning ordinance with DATCP: Don reported that the Plan Commission is working on it, but doing the rezoning is tedious and will take a little longer than planned.

Discuss/act on notification of neighborhoods regarding current events: Don will ask Pattie Pilz to put information of the web site for people to check into various situations.

Discuss/act on Oostburg State Bank loan payment: This item was taken care of under vouchers.

Discuss/act on arrangements for the removal and disposal of deer carcasses from Town roads: Stan received information that the County will cover these costs for 2016. Everyone was urged to contact State legislators to get this cost reinstated.

Amsterdam Dunes advisory committee report: There has been no meeting recently, but one is scheduled for next month.

Discuss/act on the following ongoing issues:

- a. All matters related to the office addition and renovations to Town Hall. There will be a special Board meeting tomorrow night, March 15<sup>th</sup>.
- b. Report on Town Hall rentals: Dave reported that there was one rental last Saturday, and another one is scheduled for this Saturday.
- c. Problems with Lake Walk-in Access. It was reported that Steve is working on signage regarding this matter.
- d. Training for Web Site. Don will arrange the training.

#### Committee Reports

Administration – No report.

Roads – Stan reported that Roger has compiled a list of unlicensed vehicles and had submitted that list to be included in the packet.

Parks & Property – Marty reported that one of the new compactors went down, but per the plan, they were able to immediately convert to the other compactor so all went very smoothly.

Public Safety – Dave said there has not been a Sheriff's Dept. report for the last two months.

Public Input: None

Correspondence: All in the packet

Adjourn: The meeting was adjourned by common consent at 10:15 p.m.

Respectfully Submitted,  
Sharon Claerbaut, Clerk