

DRAFT
Plan Commission Meeting Minutes
Town of Holland
Sheboygan County, Wisconsin

Date: Monday, December 7, 2015

Time: 6:00 pm

Place: Town of Holland Hall, W3005 County Road G

The numbering of the Minutes corresponds to that of the Agenda:

1. Call to order.
Chairman Don Becker called the meeting to order at 6:00 PM.
2. Certify that the requirements of the Wisconsin Open Meetings law have been met.
Chairman Don Becker so certified.
3. Record retention certification.
The Plan Commission clerk stated record retention was up-to-date.
4. Roll call.
Attendees: Don Becker, David Huenink, David Mueller, Eugene Schmitz, Jack Stokdyk, Roy Teunissen, Nathan Voskuil, Matthew Teunissen
Absentee(s): Trevor Mentink
Attendee: Louise Huenink - Clerk
5. Adopt agenda as official order of business.
Jack Stokdyk made a motion to adopt the agenda as presented. David Huenink supported the motion. The motion passed by a unanimous voice vote.
6. Discuss/act on possibly issuing a Conditional Use Permit allowing smaller setbacks on small parcels.
David Huenink explained the situation and a proposed solution. Kevin Struck said he will need to check on whether a CUP can be used for smaller setbacks on smaller lots instead of such requests being variances through the Board of Appeals.
7. Discuss/act on revision of Town of Holland Ordinances supporting WI Working Lands Initiative
 - * Kevin Struck from the UW-Extension led the discussion.
 - * Reviewed updated document of work done to date
 - * Kevin Struck is tracking all changes via the County Map as well as with notes
 - * Parcels within transition area including around Cedar Grove/Oostburg will change from A-2 to A-5 zoning.
James Teunissen & Kelly Caswell may need CUPs for animals due to zoning changes.
 - * Kevin created a clause to make it possible to create an R-1 parcel when the parcel does not fit any other zoning option.
 - * Need to revise how a building permit is granted, to be reviewed by the Plan Commission first.
This will help catch any zoning violations that may occur if a landowner sells part of a parcel(s).
8. Public input.
None.

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9. Adjourn.

Jack Stokdyk made a motion to adjourn at 7:29 PM. David Mueller supported the motion. The motion passed by a unanimous voice vote.

Respectfully submitted,
Louise Huenink, Plan Commission Clerk
December 9, 2015