

Town of Holland

Town Board Meeting Minutes

Sheboygan County, Wisconsin

June 13, 2016

The monthly meeting of the Town of Holland Board was called to order by Chairman Don Becker, at 7:30 P.M. on June 13, 2016. The Pledge of Allegiance was led by Chairman Becker. The Clerk certified that the requirements of the Wisconsin Open Meeting Law had been met.

Roll Call showed Steve Jones, Stan Lammers, Dave Huenink, Doug Hamilton, and Don Becker present from the Town Board. Also present were Treasurer Craig Droppers and Clerk Sharon Claerbaut.

Adopt Agenda as official order of business: Motion by Steve, seconded by Doug, to adopt the agenda as the official order of business. Motion carried.

Minutes of the May 9, 2016 Regular Board meeting were posted on the web site, and previously provided to the Board. A number of changes were requested. Motion by Don, seconded by Steve, to approve the minutes with corrections. Motion carried

Record retention: Record retention is up to date.

Public Input: Jane TenHaken stated that she and another neighbor are very disturbed about another neighbor's cats running wild on their property. She cited Ordinance 140-2 dealing with animals running at large. Don told her that Sharon will send her a complaint form. Doug will contact the constable, Doug Janes. This will get the process going, and this will be placed on the agenda of the July Board meeting.

There were petitions presented to the Board requesting a speed limit change on west Foster Road. It was stated that the road is quite busy, the road is hilly, and walkers as well as the track team use the road. There is concern for safety, and the request asks for the speed limit to be reduced to 35 mph. This item is on the agenda for this meeting.

Financial/Treasurer's Report: The financial report was presented by Craig. Motion by Stan, seconded by Steve, to approve the financial report. Motion carried.

Approval of Vouchers: One voucher was added. Motion by Dave, seconded by Don, to pay the vouchers. Motion carried.

Accounts Receivable: Judi is working on one fire call billing. Dave said that there were a couple of fires on I-43 recently, and that we should be notified soon. Sharon was asked to supply a list of new and ongoing fire calls each month. The list should include claim information, the amount, and the status of the billing.

Plan Commission Recommendations: None

Discuss/act on speed limit on west Foster Road: Stan said that he will request a Traffic Study by the County Emergency Services.

Request from Bonnie and William Deppies for a Retail Class A Liquor License and a Cigarette License for their place of business, Hy-Way Transit located at N905 Sauk Trail Road, Cedar Grove, WI 53013. Also requesting operator licenses for the following people: Melissa Childers, Jessica Crist, Tamlyn Dutter, Sherry Heinecke, Monica Hoffman, Marian Hopeman, Charlene King, Dorothea McConnohie, Sue Mireles, and Gary Winkelhorst. Motion by Dave, seconded by Don, to approve the liquor license, the cigarette license, and the operator licenses for Hy-Way Transit, Inc. Motion carried. The Board requested that the clerk move all annual liquor license, cigarette licenses, and operator licenses one month earlier in the year by sending out the forms in April and requiring that they be sent back in time for action in the May Board meeting. This will allow the applicant to correct or provide missing information for the June Board meeting, thereby avoiding a lapse in licensing.

Request from Nicholas Bichler for a Retail Class B Liquor License for his place of business, Mirror Bar located at W4254 Hwy K, Random Lake, WI 53075. Also requesting operator licenses for Christopher J. Bichler and Marilyn Birenbaum: Motion by Dave, seconded by Stan, to approve the request for the Retail Class B liquor license and the operator licenses. Motion carried.

Discuss/act on letters to County Board about Sales Tax: There was some discussion, but no motion.

Discuss/act on election training and equipment: Sharon told the Board that there are a number of new requirements by the State regarding absentee ballot tracking and voter registration. Also, the County Clerk will be requesting new machines for the municipalities of the County in the near future.

Update on recertification of agricultural zoning ordinance with DATCP: Don signed the submittal that was prepared by Kevin Struck. We should be hearing back from DATCP in approximately sixty (60) days.

Discuss-act on Oostburg Fire Dept. Lease: Dave reported on the progress of the Fire Partners work on this issue. He has made a number of recommendations which the other three municipalities have agreed with. Motion by Stan, seconded by Don, to give the Safety Committee authorization to agree to a 5-year lease with annual payments of \$18,000, \$18,000, \$18,000, \$12,000, \$12,000 provided that the Village provides a commitment to use the rent revenues for facility improvements. Dave-Yes, Doug-Yes, Don-Yes, Stan-Yes, Steve -Yes. Motion carried.

Discuss/act on Implements of Husbandry: This can be taken off of the agenda.

Discuss/act on Insurance for Amsterdam Park: There is \$40,000 of coverage on the pavilion. Dan Push of Rural Insurance estimated that coverage would be appropriate, and \$539 would be added to the Town of Holland's policy to be split three ways by the Village of Oostburg, the Village of Cedar Grove, and the Town of Holland. Dan had also stated that parks are different than other properties in that parks do not have the liability obligation of other properties. Motion by Steve, seconded by Dave, to approve this policy. Motion carried.

Discuss/act on complaint about unsafe storage of trash: This property is located on County Road CC. We need a complaint form filled out and more information. This will be back on the agenda in July if a complaint form is submitted.

Discuss/act on survey requested by Wis. Towns Association: The information has been compiled by various Board members and the clerk. Sharon will submit the survey this week.

Amsterdam Dunes advisory committee report: Nothing to report. The next meeting of the Amsterdam Dunes advisory committee will be held in September.

Discuss/act on the following ongoing issues:

a. All matters related to the office addition and renovation to Town Hall. Don reported that we are waiting to hear from Ray Haen. Don believes that we can go forward with the updating of the two existing rest rooms. Don pointed out that there could be condensation problems in the new pitched roof over the restrooms if the fans are not vented outdoors prior to winter. The Board discussed possibly venting them out the walls rather than the roof. Doug will contact local people about this matter.

Committee Reports:

Administration – Steve reported that 'Walk-In' signs are finished. We will be getting a bill from the County.

Roads – Stan reported that work is started on Risseeuw Road, and they will then move on to DeMaster Road.

Parks & Property – Doug reported that he checked on a shredding company. The cost would be \$225 per hour for a minimum of two hours. He would like to see it done in late July or August. Dave suggested that we ask Oostburg State Bank to sponsor a shredding day at their Cedar Grove parking lot and another at the Oostburg Bank parking lot in two separate months.

Public Safety – Dave stated that there was nothing to report from the Cedar Grove Fire Dept. He reported that there were 30.5 hours of Sheriff Dept. contract time in April with two citations issued, and there were 32.5 hours of Sheriff Dept. contract time in May with one warning and five citations issued.

Public Input: Craig said that a neighbor requests mowing on Gibbons Road and DeMaster Road, and that Railroad signs on Hoftiezer Road are in very bad conditions Nate Voskuil, who was present at this meeting, will look into these issues.

Discuss/act on personnel matters, wages, benefits, and policies. The Board may go into closed session pursuant to section 19.85(1)(c) Wis. Stats. to consider these issues, and will reconvene to take appropriate action: Motion by Don, seconded by Stan, to go into closed session pursuant to section 19.85(1)(c) Wis. Stats. to consider these issues. Steve-Yes, Stan-Yes, Don-Yes, Doug-Yes, Dave-Yes. Motion carried. Board into closed session at 10:25 p.m.

Motion by Dave, seconded by Doug, to come back into open session. Doug-Yes, Dave-Yes, Don-Yes, Steve-Yes, Stan-Yes. Motion carried. Board meeting back into session at 10:42 p.m. There was no action for open session, but it was requested to leave this topic on the agenda for next time.

Public Input: None

Correspondence: All in the packet

Adjourn: Motion by Steve, seconded by Doug, to adjourn. Motion carried. Meeting adjourned at 10:43 p.m.

Respectfully Submitted,
Sharon Claerbaut, Clerk