

Town of Holland

Town Board Meeting Minutes

Sheboygan County, Wisconsin

July 11, 2016

The monthly meeting of the Town of Holland Board was called to order by Chairman Don Becker, at 7:30 P.M. on July 11, 2016. The Pledge of Allegiance was led by Chairman Becker. The Clerk certified that the requirements of the Wisconsin Open Meeting Law had been met.

Roll Call showed Steve Jones, Stan Lammers, Dave Huenink, Doug Hamilton, and Don Becker present from the Town Board. Also present were Treasurer Craig Droppers and Clerk Sharon Claerbaut.

Adopt Agenda as official order of business: It was asked that item 20 be removed from the agenda because no complaint form had been submitted. Motion by Dave, seconded by Stan, to adopt the agenda without item 20 as the official order of business. Motion carried.

Minutes of the June 13, 2016 Regular Board meeting were posted on the web site, and previously provided to the Board. The addition of a single missing word was requested. Motion by Dave, seconded by Stan, to approve the minutes with the addition. Motion carried

Record retention: Record retention is up to date.

Public Input: Jane TenHaken handed out pictures and gave a very detailed report about her issue with many cats invading her property. This issue is on the agenda for later in this meeting and will be discussed when the item comes up.

Financial/Treasurer's Report: The financial report was presented by Craig. Motion by Stan, seconded by Steve, to approve the financial report. Motion carried.

Approval of Vouchers: After a couple of questions it was realized that the voucher list was incorrect due to using a template incorrectly. A motion to approve the list was withdrawn. A motion by Stan, seconded by Dave, to authorized Don to go over a corrected vouch list with the clerk and approve the correct vouchers. Motion carried.

Accounts Receivable: Judi O'Connell had prepared a report on the fire call billing. She will continue to do that each month.

Plan Commission Recommendations: None

Discuss/act on cats invading neighbors' property complaint: Don referred to various sections of Town Ordinance #140 regarding animals running at large. There was much discussion on the issue.

It was suggested that a letter be drafted to the responsible party. Don said he would be willing to draft a letter. Motion by Stan, seconded by Steve, to have Don draft a letter to address the cats that are running at large near W3185 County Road A South, Oostburg. That letter will be sent to Laura Boldt. The letter should include the information that any cats running on neighbors' property will be trapped and confined for 7 days as required by Town ordinance. Cats cannot be adopted during this 7-day period. If any cats are claimed the person claiming the animal will be responsible for payment of all costs involved, and the claiming person will be fined per the Town's Ordinance. If not claimed, the animals may be euthanized. Motion carried.

Discuss/act on mowing the grass at the end of Pebble Beach Road: Nate Voskuil was approached and asked if the Town would mow the grass at the walk-in access on Pebble Beach Road as had been done in prior years. Per an agreement with the Town of Belgium, this east portion of the town line road is the responsibility of the Town of Holland. It was decided that this mowing will be continued as in prior years,

Discuss/act on walk-in access signs at the end of Town Line Road: This road is located on the north border of the Town of Holland. There was a request to have new signs placed at the end of Town Line Road. This road is not listed in the Buchen decision about walk-in access. Motion by Don, seconded by Stan, that no new signs will be put up on the east end of Town Line Road. Motion carried.

Discuss/act on proposed Oostburg Firehouse Lease: This issue has been discussed in length at prior meetings, and worked on extensively by the Fire Partners. Motion by Don, seconded by Dave, to approve the proposed Fire House Lease as revised and presented in the packet. Steve-Yes, Stan-Yes, Don-Yes, Doug-Yes, Dave-Yes. Motion carried.

Update on recertification of agricultural zoning ordinance with DATCP: Don reported that DATCP has received the zoning ordinance, but the Town has not yet been issued an answer.

Set tentative timeline for budget activities: The first meeting was set for Monday, September 26, 2016, at 3:00 p.m. to discuss the 2017 Budget. Each Committee Chair must submit their proposed expense to Don by September 19th.

Discuss/act on Insurance for Amsterdam Park: Steve went over and answered questions on the insurance premium breakdown which he had included in the packet.

Discuss/act on contract with Rhyme regarding copy machine fees and maintenance: Questions were asked about this new proposed agreement. This will be on the agenda again next month. It will not be signed at this time.

Discuss/act on purchase of new Town tractor and mower: Motion by Don, seconded by Dave, to approve Option B as described in the packet. Delivery will be within 30 to 40 days. Down payment will be 10%. Dave-Yes, Doug-Yes, Don-Yes Stan-Yes, Steve-Yes. Motion carried.

Amsterdam Dunes advisory committee report: Nothing to report.

Discuss/act on the following ongoing issues:

- a. All matters related to the office addition and renovation to Town Hall. Don reported that Ray Haen plans to be present at our next meeting to discuss this issue. Doug had presented a document concerning remodeling the existing restrooms.
- b. Speed limit on West Foster Road. Stan said that the County will be doing a traffic study on this road as well as several other areas,
- c. Wisconsin Town's Association survey. Sharon reported that this survey was submitted right after the previous meeting.

Committee Reports:

Administration – Nothing to report

Roads – Stan reported that someone had set off firecrackers in the cab of the Town's tractor back hoe when it was parked at a road project. Not much damage was done. The Risseeuw Road project is completed, and a small project on Kappers Road is also completed.

Parks & Property – Doug reported that he is working on the shredding project.

Public Safety – Dave stated that he has not yet received a Sheriff's Dept. report for June.

Public Input: Doug said he will send a copy of the Sheriff's Dept. report about the cats to Don.

Discuss/act on personnel matters, wages, benefits, and policies. The Board may go into closed session pursuant to section 19.85(1)(c) Wis. Stats. to consider these issues, and will reconvene to take appropriate action: Motion by Stan, seconded by Steve, to go into closed session pursuant to section 19.85(1)(c) Wis. Stats. to consider these issues. Steve-Yes, Stan-Yes, Don-Yes, Doug-Yes, Dave-Yes. Motion carried. Board into closed session at 10:30 p.m.

Motion by Dave, seconded by Doug, to come back into open session. Doug-Yes, Dave-Yes, Don-Yes, Steve-Yes, Stan-Yes. Motion carried. Board meeting back into session at 11:15 p.m. Don stated that the Board is leaning toward creating a clerk/treasurer position and eliminating the current separate clerk and treasurer positions. He had contacted seven other Townships. Four of them had clerk/treasurers and three had separate clerks and treasurers. The decision has not yet been made for sure, and will probably not happen until the Hall renovations are complete. The appointment of the current clerk and treasurer will probably be extended beyond the current six-month appointment.

Public Input: None

Correspondence: All in the packet

Adjourn: Motion by Steve, seconded by Stan, to adjourn. Motion carried. Meeting adjourned at 11:30 p.m.

Respectfully Submitted,
Sharon Claerbaut, Clerk