

# **Town of Holland**

## **Town Board Meeting Minutes**

### **Sheboygan County, Wisconsin**

### **September 12, 2016**

The monthly meeting of the Town of Holland Board was called to order by Clerk Sharon Claerbaut in the absence of Chairman Don Becker at 7:30 P.M. on September 12 2016.

Discuss/act on appointing interim Town Chairman for a few months in the short-term absence of Chairman Don Becker. Motion by Stan, seconded by Steve, to appoint Dave Huenink as the interim Chairman effective immediately and ending January 8, 2017. Steve-Yes, Stan-Yes, Doug-Yes, Dave-Yes. Motion carried.

The Pledge of Allegiance was led by Interim Chairman Dave Huenink. The Clerk certified that the requirements of the Wisconsin Open Meeting Law had been met.

Roll Call showed Steve Jones, Stan Lammers, Dave Huenink, and Doug Hamilton present from the Town Board. Don Becker was absent. Also present were Treasurer Craig Droppers and Clerk Sharon Claerbaut. Don Becker arrived a few minutes later.

Adopt Agenda as official order of business: Dave asked that item 15 on the agenda be moved to immediately follow the agenda approval. This item is about the Sheriff's Dept. Representative being present. Motion by Dave, seconded by Stan to approve the agenda with the change as the official order of business. Motion carried.

Sheriff's Dept. representative present to exchange information. Deputy Wittlinger and Dept. Randall were both present. Deputy Willtinger stated that according to the Town Board's wishes the Dept. will not use any contract hours starting October 1<sup>st</sup> and resuming in the spring when needed. There was a small amount of discussion on the issue of cats running at large, and then attention was turned to concerns of cars coming to a certain vacant house at odd hours of the night. The Sheriff's Dept will try to respond immediately if a neighbor calls at the time this is happening. The Deputy asked about our expectations on patrolling Amsterdam Park. A question was asked if it is appropriate to call 911 when a motorist appears to be stranded on the Interstate or other roads. The answer was that yes, 911 should be called. Another question arose dealing with the speed and carelessness of motorists passing farm machinery at high speeds and on yellow lines on State, County, and Town roads.

Minutes of the August 8, 2016 Regular Board meeting and the Special Town Board meeting of August 19, 2016 were posted on the web site, and previously provided to the Board. One change was asked for in the regular Board meeting minutes. Motion by Steve, seconded by Don, to approve the minutes with the one change. Motion carried

Record retention certification: Everything is up to date.

Public Input: None

Financial/Treasurer's Report: The financial report was presented by Craig. He also mentioned that the County is working on getting new software for tax collecting because J. Maul is closing. Motion by Steve, seconded by Don, to approve the financial report. Motion carried.

Approval of Vouchers: This item was not included in the packet because of the early meeting date. At this point Sharon believed she would have to go home and get the list so this item was postponed until later in the meeting.

Accounts Receivable: Judi O'Connell's report on the fire call billing was included in the packet. One fire call billing had been turned down by the insurance company because they only cover bodily injuries and property damage, but not services.

Plan Commission Recommendations:

A. A request by Richard Otte for a minor land division, rezoning, and a conditional use permit. Plan Commission recommends the approval of the land division and rezoning request by Richard Otte contingent on the adoption of the proposed zoning ordinance revisions. The conditional use permit will not be required under the new A-1 zoning. Don explained the situation saying that Mr. Otte needs to provide a CSM, and the Board cannot act until the new Farmland Preservation Ordinance is approved. This item will go onto 'Ongoing Issues' for next month.

Discuss/act on applicability of variance after residence is razed: A property owner planned to add onto his house. He needed and got a variance to build a portion of the addition closer to the lot line than allowed by zoning ordinances. Upon further examination by the contractor, he suggested taking down the entire existing house including the foundation and building a whole new house. The owner wants to put the new house in the same area as the old one and believes that his variance should carry over. Motion by Don, seconded by Steve, that if any part of the existing house is torn down the variance is null and void. The preferred options are 1 – Conform to all setbacks, 2 – Special Exception from Plan Commission, 3- Variance from Board of Appeals. Motion carried.

Approval of Vouchers: Sharon had realized that she had the copies of the voucher list with her. The Cellcom bill for Nate Voskuil's cell phone was larger than anticipated. Motion by Don, seconded by Doug, that Sharon find out the charge to pay off Nate's cellphone from Cellcom, and also what the difference in charges would be if another cell phone was added to the same plan as Nate's. She should then provide that information to Dave and have him make the final decision. Motion carried. Motion by Don, seconded by Doug, to approve the voucher list. Motion carried.

Discuss/act on complaint about weeds and general condition of property located at N1967 DeWitt Road: Sharon was asked to contact the weed commissioner to check out the property and issue an order to cut the weeds or the Town will do so and charge the owner for the service. There

was also concern about the fact that the house seems vacant, but about every two weeks neighbors observe several cars going in and out of the property between midnight and about 2:30 a.m. The Sheriff's Dept. has been notified and will try to look into it. Sharon will also call the person who submitted the complaint and tell him the Sheriff's Dept. is aware of the situation, and will try to come immediately if the neighbors call whenever they observe suspicious behavior.

Discuss/act on MOU (Memorandum of Understanding) agreement regarding Election Relier Services: Dave has checked into this. The new MOU provides less services from the County than the original one did. Motion by Steve, seconded by Stan, to sign the MOU. Motion carried.

Discuss/act on new rulings regarding property tax bills per email and attachment: The Board did not have to act on this item due to input of the Town Treasurer, Craig Droppers on information he received from the County Treasurer's office.

Discuss/act on Community Document Shred Event: Doug reported that the Oostburg State Bank has agreed to provide the place for the event which will be their parking lot. The event will be held on October 8, 2016 from 9:00 a.m. to noon. The V.P. of Marketing, Chuck Berg, told Doug that the bank will also pay a portion of the cost for the event. The total cost to get the equipment out and do the shredding is \$675 plus advertising. There will be a small charge per bag to each person submitting items to be shredded. The bank will pay 2/3 of the net costs and the Town of Holland will pay 1/3 of the net costs. If the income for the day exceeds the expenses, any excess funds would go to a charitable organization. Motion by Stan, seconded by Steve, to approve the shredding event and the agreed upon expense. Motion carried.

Discuss/act on monthly Janitor's report: Stan believes that since the hall custodian reports to the Director of Public Works, the Janitor's report should be part of Nate's report.

Discuss/act on pending complaint of alcohol being consumed on beach access areas: After some discussion the Board put forth three options: 1. The person who voiced his complaint should talk to the neighbor who does not live on the lakefront, but uses the walk-in access as a party area. 2. He should call the Sheriff's Dept. or 3. He should file a formal complaint with the Board. Don will call the person who contacted him with the verbal complaint.

Amsterdam Dunes advisory committee report: Dave reported that the advisory Committee had planned to meet in September, but there was not much to discuss, so the meeting was cancelled. The next meeting will likely be in December.

Ongoing Issues:

- a. Speed Limit on Foster Road. Stan reported that he is still waiting to hear from the County on the traffic study.

Committee Reports:

Administration – Steve followed up with both parties involved with the feral cat issue. He reported that the Boldts have enclosed the bottom of the deck on Jane TenHaken's property and have purchased batteries for her cat deterrent devise. Jane is happy with the results so far.

Roads – Stan reported that a committee has been formed on the “Just Fix It” issue regarding roads. He then asked where the Board believes the east Town Hall driveway should be located. The options are to leave it where it is or to remove the large maple tree and locate the driveway along the east property line. The consensus of the Board was to remove the tree and locate the driveway along the east edge of the property. Stan further reported that since May of 2016 the Army Corp of Engineers has new leadership. She has required new permits for almost all road projects in the County. Stan also said that the Sauk Trail Road project is started.

Parks & Property – Doug reported that the Board has decided to wait with any remodeling of the existing hall bathrooms until the Hall project moves forward.

Public Safety – Dave stated that the Sheriff's Dept. reported 32.5 hours of contract time for August with eight written warnings, the majority of which were after hours at Amsterdam Park. Dave further said that there was nothing to report from the Cedar Grove Fire Department, and that the Oostburg Fire Department has applied for and received a grant for air packs and a compressor. The total cost of the items is \$171,651. The grant will pay for 95% of the cost. The remaining \$8,582.55 will be divided among the four Fire Partners. The Oostburg Fire Department is proposing a charge for the use of the Jaws of Life for extrication and materials used. This must be adopted by a resolution of all four Fire Partners' Boards.

Public Input: Doug said he appreciates the notes on the draft agendas of when they are sent.

Discuss/act on employee compensation for all non elected employees for 2017. The Board may go into closed session pursuant to section 19.85(1)(c) Wis. Stats. to consider these issues, and will reconvene to take appropriate action: Motion by Dave, seconded by Stan, to go into closed session. Dave-Yes, Doug-Yes, Don-Yes, Stan-Yes, Steve-Yes. Motion carried. Board went into closed session at 10:15 p.m.

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At 11:05 p.m. Steve made a motion to come out of closed session. Stan supported. Voice Vote – All in favor. Motion carried.

Don made a motion to set the compensation rates for Town employees per the schedule devised in closed session and effective 1/1/2017. Doug supported. Roll Call vote –Doug-Yes, Don-Yes, Dave-Yes, Steve-Yes, Stan-Yes. Motion carried.

Public Input: None

Correspondence: All in the packet.

Adjourn: Stan made a motion to adjourn at 11:08 p.m. Steve supported. Voice vote – All in favor. Motion carried.

Respectfully Submitted,  
Sharon Claerbaut, Clerk