

# Town of Holland

## Town Board Meeting Minutes

### Sheboygan County, Wisconsin

#### October 10, 2016

The monthly meeting of the Town of Holland Board was called to order by Interim Chairman Dave Huenink at 7:32 p.m. The Pledge of Allegiance was led by Mr. Huenink. The Clerk certified that the requirements of the Wisconsin Open Meeting Law had been met.

Roll Call showed Steve Jones, Stan Lammers, and Dave Huenink, present from the Town Board. Don Becker was absent, but arrived later in the meeting. Doug Hamilton was also absent because he attended the Wisconsin Towns Association Convention today and will come to the meeting as soon as he gets back. Also present were Treasurer Craig Droppers and Clerk Sharon Claerbaut.

Adopt Agenda as official order of business: Motion by Stan, seconded by Steve, to approve the agenda as the official order of business. Motion carried.

Minutes of the September 12, 2016 Regular Board meeting were posted on the web site, and previously provided to the Board. One correction was asked for in the minutes. Motion by Stan, seconded by Steve, to approve the minutes with the one correction. Motion carried

Record retention certification: Everything is up to date.

Public Input: Steve thanked the Board, Treasurer and Clerk for the floral arrangement and memorial gift in memory of his Father-in-Law.

Financial/Treasurer's Report: The financial report was presented by Craig. He also said that the County will not be up to speed with the new software so the former software will still be used this year. Transcendent Technologies LLC bought out J. Maul, so the County can still get the former software, but the price has gone up. Motion by Steve, seconded by Stan, to approve the financial report. Motion carried.

Supervisor Doug Hamilton arrived at the meeting at this point.

Approval of Vouchers: A couple of vouchers were added to the list. Motion by Steve, seconded by Stan, to approve the voucher list with the additions. Motion carried.

Accounts Receivable: The State has been billed for the Fire call that was rejected by the insurance company.

Plan Commission Recommendations:

- A. A request by Richard Otte for a minor land division, rezoning and CUP. The Plan Commission had no issues with the CSM and let stand their previous recommendation to the Town Board. This cannot be acted on at this time because the new ordinance has not yet been passed. This will go back on the agenda for next month.
- B. The Plan Commission recommends that the Board adopt the Special Exceptions Ordinance. The Board cannot vote on this issue at this time because it must go to a Public Hearing. It will be back on the agenda next month.

Discuss/act on temporary permit enabling construction of a second residence: This means that a family could live in the old house while a new one is being built, but then the old one must be torn down. Motion by Stan, seconded by Steve, to adopt the temporary permit enabling construction of a second residence and delegate that to the Plan Commission. Doug-Yes, Dave-Yes, Stan-Yes, Steve-Yes. Motion carried.

Discuss/act on accessory apartment vs. owner's quarters-guesthouse: This is commonly called a Mother-in-Law apartment meant for living quarters of a family member who can greatly benefit from living near family. Concerns were raised about what happens to the living quarters when the family member moves out. There are four options, only one of which eliminates the construction of a food preparation area. This would be defined as food storage area, sink, cooking appliances, and refrigerator. If three of these four things are provided it would be a food preparation area. The Board gave guidance to the Plan Commission to go with Option 4 which eliminates the food preparation area.

Discuss/act on possible ordinance regarding removal of large dead trees capable of landing on a road or right-of-way: Our attorney says that a suspicious tree could be taken down. Other municipalities have that ordinance. Suggestion was to check with the Town's Association and General Code before contacting Attorney Antoine about drafting an ordinance. This will be back on the agenda next month.

Discuss/act on proposed zoning ordinance summary: The proposed summary of zoning ordinance for Farmland Preservation was included in the packet. This will be back on the agenda next month.

Discuss/act on billing for fire department extrication services: This is regarding the Oostburg Fire Department Jaws of Life use. Each municipality of the Fire Partners would have to pass identical ordinances to allow billing for this service. The recommended cost of service is \$750 plus the cost of absorbent. The municipality in which the accident happens would do the billing and keep 30% of the payment. The other 70% would go to the Fire Dept., but should be placed in a designated fund to use to replace the Jaws of Life when it needs replacing.

Discuss/act on annual Nyhof Contract regarding snow plowing on private roads: Motion by Stan, seconded by Don, to enter into the contract with Nyhof Custom Gutters for plowing Prospect Blvd. for the 2016-2017 winter season. Motion carried.

Discuss/act on wooden chairs in the Town Hall: It was suggested that an ad be placed in the Lakeshore Weekly. Dave will word the ad, and Sharon will have it published and will notify Nate.

Discuss/act on Software Maintenance agreement for tax collection software: Motion by Stan, seconded by Steve, to approve the agreement. Motion carried.

Amsterdam Dunes advisoroy committee report: There was nothing to report because there had been no meeting.

Ongoing Issues:

- a. Speed Limit on Foster Road. Stan reported that he is still waiting to hear from the County on the traffic study.

Committee Reports:

Administration –Steve asked if we need to review the cat complaint. Steve will follow up with Jane TenHaken. This item will be placed on the November agenda .

Roads –Stan reported that the Pebble Beach Road project should be finished, and that the DeMaster Road project should start soon. Stan said that the County has informed us that we need to start planning 22 months in advance of road projects. He also reported that there will be a lot of fill available from a nearby road project. This could be used in Amsterdam ravines.

Parks & Property – Doug reported that the shred project worked out well, and that people asked that it be done again. We will probably do a little more advertising next time and also not have a limit next time.

Public Safety – Dave reported that the Amsterdam Park Committee meeting will be next Monday, October 17<sup>th</sup>. He also reported 31.5 hours of Sheriff Dept. contract time for September with one written warning. This will be the last hours of the year for the Sheriff's Dept. Contract. There was nothing to report from the Cedar Grove and Oostburg Fire Departments.

Public Input: None

Correspondence: All in the packet.

Adjourn: Motion by Doug, seconded by Steve, to adjourn. Motion carried. Meeting adjourned at 9:32 p.m.

Respectfully Submitted,  
Sharon Claerbaut, Clerk

