

Town of Holland

Town Board Meeting Minutes

Sheboygan County, Wisconsin

December 12, 2016

The monthly meeting of the Town of Holland Board was called to order by Chairman, Don Becker at 7:30 p.m. Chairman Becker stated that Sharon will be asked later if the requirements of the Wisconsin Open Meeting Law had been met.

Roll Call showed Don Becker, Steve Jones, Stan Lammers, Dave Huenink, and Doug Hamilton, present from the Town Board. Also present was Treasurer Craig Dropper who took the minutes notes for the first part of the meeting. Clerk, Sharon Claerbaut, arrived at the meeting later.

Adopt Agenda as official order of business: Items 12 and 22 regarding the renewal of QuickBooks program should be discussed in the voucher agenda item. Motion by Steve, seconded by Stan, to approve the agenda with this change as the official order of business. Motion carried.

Minutes of the November 14th Public Budget Hearing, the Special Electors Budget meeting, and the Regular Board meeting were posted on the web site, and previously provided to the Board. A number of minor changes were discussed and will be emailed to Sharon. Motion by Steve, seconded by Stan, to approve the minutes with corrections. Motion carried

Record retention certification: Everything is up to date.

Public Input: None

Financial/Treasurer's Report: The financial report was presented by Craig as well as reporting on taxes, and the Hall Project expenditures. Motion by Dave, seconded by Don, to approve the financial report and other reports. Motion carried.

Approval of Vouchers: The QuickBooks update in the amount of \$309.00 was added to the voucher list. Final approval of the voucher list will be made after Sharon arrives.

Accounts Receivable: The report was in the packet.

Discuss/act on Joint Powers Agreement-County 911 Emergency System: The chairman briefly explained this item. Motion by Steve, seconded by Doug, to approve and sign the document
Motion carried.

Clerk, Sharon Claerbaut, arrived at this point of the meeting.

Discuss/act an Ordinance regarding the repeal and replace zoning ordinance as it applies to Farmland Preservation: Kevin Struck was at the meeting to answer questions. The Plan

Commission has been working with Mr. Struck on this issue for nearly 2 years. Dave, speaking on behalf of the Plan Commission, stated that the advice is to adopt the ordinance, and it must be done this month (December 2016). Motion by Dave, seconded by Stan, to accept the recommendation of the Plan Commission and adopt the ordinance. This is Ordinance # 5-2016. Steve-Yes, Stan-Yes, Don-Yes, Doug-Yes, Dave-Yes. Motion carried.

Plan Commission Recommendations:

- A. A proposed ordinance repealing and recreating the entire Zoning Ordinance for the Town of Holland. Plan Commission recommends approval: This was taken care of in the previous agenda item.
- B. A request by Daniel Obbink on behalf of Ruth Obbink for a minor land division and rezoning from A-1 to A-1-S. Plan Commission recommends approval: Motion by Stan, seconded by Steve, to concur with the Plan Commission and approve the change of 3.10 acres from A-1 to A-1-S and 17.9 acres to remain as A-1 upon condition that the CSM and plat of survey is received within 60 days. Dave-Yes, Doug-Yes, Don-Yes, Stan-Yes, Steve-Yes. Motion carried.
- C. A request by Kevin & Shelly Dulmes for rezoning from R-1 to A-2 or A-1-S after a boundary line adjustment. Plan Commission recommends approval of request: The recommendation is to rezone from R-1 to A-1-S as follows: Rezone existing 1.26 acres from R-1 to A-1-S, rezone acquired 7.74 acres from A-1 to A-1-S, and rezone 16.67 acres of Keith Dulmes property from A-1 to A-PR, and contingent on the boundary line adjustment, receipt of description, and authorization from Keith Dulmes for the 16.67 acres to be rezoned from A-1 to A-PR. Motion by Stan, seconded by Steve, to concur with Plan Commission and grant the rezoning. Stan-Yes, Doug-Yes, Dave-Yes, Steve-Yes, Don-Yes. Motion carried. Keith Dulmes authorized his change in the meeting immediately following the vote on the motion.
- D. A request by Grant Van Driest for split zoning of B-1 and R-1. Plan Commission recommends approving the split zoning: Mr. Van Driest has a distillery for vodka, and has also asked the Plan Commission for a Conditional Use Permit to do retail sales. This will be a rezoning from R-1 to B-1 for part of the parcel. Motion by Doug, seconded by Stan, to concur with Plan Commission and approve the split zoning. Doug-Yes, Steve-Yes, Dave-Yes, Stan-Yes, Don-Yes. Motion carried.

At this point in the meeting Sharon was asked to certify that the requirements of the Wisconsin Open Meeting Law had been met. She confirmed that they were met.

Also addressed at this time was the voucher list. Motion by Dave, seconded by Stan, to approve the voucher list with the addition of the QuickBooks update in the amount \$309.00. Motion carried.

Discuss/act on agreement entitled 'Sheboygan County Sales Tax Revenue-Sharing For Transportation Infrastructure Maintenance 2017 Intergovernmental Cooperative Agreement' and a resolution entitled 'Board Resolution for Receiving County Sales Tax Proceeds': Don had spoken to Adam Payne, Sheboygan County Administrator, regarding this issue. Motion by Steve, seconded by Stan, to authorize the agreement. Steve-Yes, Stan-Yes, Don-Yes, Doug-Yes, Dave-

Yes. Motion carried. Motion by Dave, seconded by Stan, to authorize Don to sign the resolution to receive the sales tax proceeds. Dave-Yes, Doug-Yes, Don-Yes, Stan-Yes, Steve-Yes. Motion carried.

Discuss/act on Sheriff's Department Contract for 2017: Motion by Doug, seconded by Steve, to authorize Don to sign the Sheriff's Department Contract for 2017. Don-Yes, Doug-Yes, Steve-Yes, Dave-Yes, Stan-Yes. Motion carried.

Discuss/act on 2017-2019 County Highway Maintenance Agreement: Motion by Stan, seconded by Steve, to sign the 2017 -2019 County Highway Maintenance Agreement. Dave-Yes, Doug-Yes, Don-Yes, Stan-Yes, Steve-Yes. Motion carried.

Discuss/act on employee Handbook: Tabled until next month.

Discuss/act on possible change of cell phone service for town employees: Don had checked with US Cellular and Verizon, and explained various ways that this could be accomplished. This will be discussed next month.

Discuss/act on IRA changes: Don presented information about January 1, 2017 changes to the Simple IRA plan. Motion by Don, seconded by Stan, to authorize Sharon to change our Simple IRA agreement such that employees are eligible immediately. Steve-Yes, Stan-Yes, Don-Yes, Doug-Yes, Dave-Yes. Motion carried.

Ongoing Issues:

- a. Speed Limit on Foster Road. Stan reported that he has still not heard from the County on the traffic study.
- b. Plan Commission recommends that the Board adopt the Special Exceptions Ordinance. This Ordinance would give the Plan Commission the ability to grant exceptions to set backs, but only for properties zoned R-1. Motion by Stan, seconded by Doug to adopt Ordinance 6-2016 entitled 'ORDINANCE RETITLING ARTICLE IX AND CREATING #330-57.1 OF THE CODE OF THE TOWN OF HOLLAND, SHEBOYGAN, COUNTY, WISCONSIN'. Dave-Yes, Doug-Yes, Don-Yes, Stan-Yes, Steve-Yes. Motion carried.
- c. Large dead trees that could fall on road right-of-way. This will be back on the agenda next month.
- d. Amsterdam Park Advisory Committee report. The next meeting will be December 19, 2016
- e. Town Hall Construction. Contractors will be going through the hall to view plans
- f. Follow up on feral cat complaint. After review, it was found that stipulations have been met and the complaint was closed out. Sharon will send notification to all parties.
- g. Follow up on neglected property complaint. No complaint form had been filed. An Inspection has been completed. Problems reported earlier were not found. Progress is being made. There is no electricity, but a generator is used periodically to power the sump pump. The complaint was closed.

Committee Reports:

Administration –Steve mentioned disability insurance, but did not print out information. This matter will be discussed and acted upon in connection with the employee handbook in the January 2017 Board meeting. The agenda item should be clear that both the handbook and disability insurance will be discussed. He also provided the prices for if the Board wanted to raise the amounts for the Clerk and Treasurer. The Board will wait until there is a combined clerk/treasurer position.

Roads –Stan reported that all work is completed for this year.

Parks & Property – Doug reported that the Recycling Center will be closed on December 24th, but will be open on December 31st. Both attendants will be asked to work that day, but after January 1st there will be no double hours. There is a new redemption source for electronic waste. Doug also reported that Charlene Karl was very pleased with the thank you note and gift card.

Public Safety –There will not be a Sheriff's Dept. report until the new contract takes effect next spring. The Fire Partners will meet on January 19, 2017. Dave reported that Richard Neerhof will step down as chief after 16 years. He will continue to serve on the fire department. Nate Voskuil will take over as Oostburg Fire Department Chief.

Public Input: Don reported that our 2017 budget is \$895,115, but the limit set by the State is \$879,410. Therefore, our budget appears to be too high, but anticipated additional debt service will bring it in line with State law..

Discuss/act on employee compensation for all non-elected employees for 2017. There was no need to go into closed session and no action was taken.

Public Input: None

Correspondence: All in the packet.

Adjourn: Motion by Stan, seconded by Doug, to adjourn. Motion carried. Meeting adjourned at 10:40 p.m.

Respectfully Submitted,
Sharon Claerbaut, Clerk

First Draft sent to Board December 28th 9:30 a.m.