

# Town of Holland

## Town Board Meeting Minutes

### Sheboygan County, Wisconsin

#### January 9, 2017

The monthly meeting of the Town of Holland Board was called to order by Chairman, Don Becker at 7:30 p.m. The Pledge of Allegiance was led by Chairman Becker. The Clerk certified that the requirements of the Wisconsin Open Meeting Law had been met.

Roll Call showed Don Becker, Steve Jones, Dave Huenink, and Doug Hamilton, present from the Town Board. Also present was Clerk Sharon Claerbaut. Supervisor Stan Lammers arrived a few minutes later. Treasurer Craig Droppers was absent.

Adopt Agenda as official order of business: Motion by Steve, seconded by Dave, to approve the agenda as the official order of business. Motion carried.

Minutes of the December 12, 2016 Regular Board meeting were posted on the web site, and previously provided to the Board. Motion by Steve, seconded by Doug, to approve the minutes as presented. Motion carried

Record retention certification: Everything is up to date.

Public Input: Dan Obbink and Jim Obbink asked to have a CSM signed by the Chairman and the Clerk in connection with a minor land division conditionally approved last month. The document was signed by Don and Sharon.

Financial/Treasurer's Report: The financial report was reviewed by the Board. Motion by Stan, seconded by Steve, to approve the financial report as presented. Motion carried.

Approval of Vouchers: Due to the meeting falling in the earlier part of the month, Sharon presented the voucher list at the meeting. The Board took a few minutes to look over the list. Motion by Dave, seconded by Doug, to approve the voucher list as presented. Motion carried.

Accounts Receivable: The report was in the packet. The Board asked that more information be included in future reports.

#### Plan Commission Recommendations:

- A. Myra Olson request for a land division and rezoning, to create a 5.01-acre conservation area intended for future enjoyment of her family. The Plan Commission recommends approval. Motion by Stan, seconded by Steve, to concur with Plan Commission and grant the land division and rezoning. Dave-Yes, Doug-Yes, Don-Yes, Steve-Yes, Stan-Yes. Motion carried.

- B. Richard Otte request for a land division and rezoning, to divide off the homestead from surrounding farmland. The Plan Commission recommends approval. Motion by Stan, seconded by Don, to concur with Plan Commission and grant the land division and rezoning. Stan-Yes, Steve-Yes, Don-Yes, Doug-Yes. Dave-Yes. Motion carried.
- C. A request by David & Sara Kujus for a minor land division. Plan Commission recommends approval of the minor land division with the contingency that new wording be added to the CSM. The required wording will state that the property must meet the Town's ordinance for R-1 requirements without any variances or special exceptions, and would apply to both lots created by the minor land division. Motion by Doug, seconded by Stan, to concur with Plan Commission and approve the land division. Steve-Yes, Stan-Yes, Don-Yes, Doug-Yes, Dave-Yes. Motion carried.
- D. A request by Frederick and Laurie Werner for a minor land division and rezoning. Plan Commission recommends the approval of the minor land division and rezoning such that: 1. First parcel contains the homestead and is rezoned from A-1 to A-1-S. 2. Second parcel contains the farmland and has split zoning. The A-1-D section will be sized 20 acres minus the acreage of the above A-1-S parcel. 3. The remaining land to be rezoned from A-1 to A-PR. The recommendation is contingent upon the receipt of a CSM that conforms to the information above. Motion by Stan, seconded by Steve, to concur with Plan Commission and grant the land division and rezone contingent on receiving proper documentation. Steve-Yes, Stan-Yes, Don-Yes, Doug-Yes, Dave-Yes. Motion carried.

Discuss/act on Resolution Setting Fees: The Board went over the Fee Schedule and made various changes. Motion by Stan, seconded by Steve, to adopt Resolution 1-2017 setting fees. Dave-Yes, Doug-Yes, Don-Yes Stan-Yes, Steve-Yes. Motion carried.

Discuss/act on Bonding for various positions: Steve will check on this, but the Board will wait until positions are set.

Discuss/act on employee Handbook including ST and/or LT disability insurance for full-time employees: Don talked about short term and long term disability. He showed various prices for various benefits. Don will email information to other Board members. This issue will be on the agenda again next month under Ongoing Issues.

Discuss/act on possible combined clerk/treasurer position: Don showed an ad that he has ready for publication. Sharon said that Craig and she had checked with the Wisconsin Town's Association attorneys. They had been told that Elector approval via a referendum or an elector's meeting is required for the Board to change from a separate clerk and treasurer to a combined clerk/treasurer. Don and Dave will check into that issue.

Discuss/act on possible change of cell phone service for town employees: Don had checked with US Cellular and Verizon and had literature about the options. He will also check with Hughes for internet access.

Discuss/act on replacement of the Mower and Trailer: The Board will delay replacing the mower, and will discuss again next month. Motion by Stan, seconded by Dave, that we purchase

the trailer from Bruggink's Inc. for \$1,800. We have had the use of this trailer since the afternoon of the accident. Dave-Yes, Doug-Yes, Don-Yes, Stan-Yes, Steve-Yes. Motion carried.

Discuss/act proposed ordinance regarding Cedar Grove Fire Dept. Volunteer Funds: Tabled until next month.

Ongoing Issues:

- a. Speed Limit on Foster Road. Stan had nothing to report on this issue.
- b. Large dead trees that could fall on road right-of-way. This issue will be dropped from the agenda
- c. Amsterdam Park Advisory Committee report. Dave reported that the park Advisory committee held a meeting on December 19, 2016. There was some land trading with a private party to enhance the needs of both parties. A bird watching station will be built.
- d. Billing for Fire Dept. extrication services. Dave reported that all four fire partners will need to pass similar ordinances to make this billing possible. Some discussion followed.
- e. Town Hall Construction. Requests for bids will be published in the Sheboygan Press. The bids will be due on January 24<sup>th</sup> and will be presented to the Board by Quasius on January 26<sup>th</sup> at 2:00 p.m.

Committee Reports:

Administration –Nothing to report

Roads –Stan reported that there will be a Roads Committee meeting here at the Hall on Wednesday, January 11<sup>th</sup>.

Parks & Property – Doug reported that there are piles of brush to be disposed of at the Recycling Center. He also reported that all went well on Saturday, January 7<sup>th</sup>. He is considering various backup plans to be used in case the dumpsters are full again or if anything else goes wrong.

Public Safety –Dave reported that there will not be a Sheriff's Dept. report until the new contract takes effect next spring. The Fire Partners will meet on January 26, 2017.

Public Input: General Code's ordinance update was mentioned. There is a question on the acceptance form about our need for a CD of the Code. Dave will consider this and let Sharon know which choice to check. Sharon will send in the Code update request after Dave provides his answer.

Correspondence: All in the packet.

Adjourn: Motion by Stan, seconded by Doug, to adjourn. Motion carried. Meeting adjourned at 10:40 p.m.

Respectfully Submitted,  
Sharon Claerbaut, Clerk

First Draft sent to Board January 31 at 11:10 a.m.