

# **Town of Holland Board of Review Agenda**

## **Sheboygan County, WI**

Date: May 17, 2017

Time: 4:00 p.m. – 6:00 p.m.

Place: Town of Holland Hall

1. Call to order
2. Certify Wis. Open Meeting Laws have been met
3. Roll Call
4. Adopt Agenda as Official Order of Business
5. Select Chairperson
6. Select Vice-Chairperson
7. Verify that at least one member of Board of Review has met mandatory training requirements
8. Receive Assessment Roll and Sworn Statements
9. Examine Roll and Correct Errors
10. Receive Schedule for written objections to be heard. None have previously been received
11. Ask if anyone is present with objection that has not submitted objection in writing
12. Hear objections and make determinations.in necessary
13. Deliver Determinations or Recess for Clerk to mail determinations by certified mail if necessary
14. Set Reconvene date if necessary
15. Clerk certify that determinations have been received or sent by certified mail if necessary
16. Adjourn

Sharon Claerbaut, Clerk