

Town of Holland

Town Board Meeting Minutes

Sheboygan County, Wisconsin

October 11, 2017

The monthly meeting of the Town of Holland Board was called to order by Chairman Don Becker at 7:30 p.m. on Wednesday, October 11, 2017. This meeting was held at the Oostburg Municipal Building due to the Town of Holland Hall renovation project. All Town Board meetings held at the Oostburg Municipal Building are held on the Wednesday following the second Monday of the month. The meeting place and meeting date for the November Electors Budget meeting and the regular November Board meeting will be determined on November 23 and then will be included in the public notices for these meetings. The Pledge of Allegiance was led by Chairman Becker. The Clerk certified that the requirements of the Wisconsin Open Meeting Law had been met.

Roll Call showed Don Becker, Steve Jones, Stan Lammers, Dave Huenink, and Doug Hamilton, present from the Town Board. Also present were Treasurer Craig Droppers and Clerk Sharon Claerbaut.

Adopt Agenda as official order of business: Motion by Stan, seconded by Steve, to adopt the agenda as the official order of business. Motion carried.

Minutes of the September 13, 2017 Regular Board meeting and the September 18, 2017 Special Board meeting were posted on the web site, and previously provided to the Board. Dave asked for a couple of changes on the regular Board meeting minutes. Motion by Dave, seconded by Stan, to approve the minutes of the September 13, 2017 Regular Board meeting with the corrections, and the minutes of the September 18, 2017 Special Board meeting as presented. Motion carried

Record retention certification: Everything is up to date.

Public Input: None

Financial/Treasurer's Report: Craig presented the September Financial Report. Motion by Stan, seconded by Steve, to approve the financial report as presented. Motion carried.

Approval of Vouchers: There were five additions to the list. Motion by Stan, seconded by Dave, to approve the voucher list with the additions. Motion carried.

Accounts Receivable: There was no report included in the packet because there are no accounts receivable at this time.

Plan Commission Recommendation:

A. Discuss/act on a request by Don & Luann Teunissen for a rezoning. The request was modified so that the area with the house is rezoned from A-2 to A-1-S, with remainder of the land being merged into the A-2 parcel to the south. Plan Commission recommends that the Town Board approve the rezoning from A-2 to A-1-S for 3 acres containing the house and outbuildings, comprised of land from the original 7.63-acre parcel and a small portion from the parcel to the south. This is contingent on receiving a CSM showing the proposed boundary line adjustments. Motion by Stan, seconded by Doug, to concur with Plan Commission and approve the request contingent upon receiving the proper CSM within 60 days. Doug-Yes, Dave-Yes, Don-Yes, Stan-Yes, Steve-Yes. Motion carried.

Discuss/act on Rhonda Klatt's recommendations for coordinating Town Computers: Rhonda's recommendations had been included in the packet, and she was present at the meeting to explain her recommendations.

Discuss/act on recruitment of applicants for the Clerk/Treasurer position. Review and approve the ad: Dave presented a draft copy of the ad. Several suggestions were made for changes. Dave will revise the ad accordingly and will post in the three posting places, on the website, and publish in the Lakeshore Weekly and The Sounder.

Discuss/act on drop box for Town Hall and upgraded posting boards: Don presented two types of posting boards. Motion by Stan, seconded by Steve, to purchase two 36x48 inch outdoor enclosed bulletin boards with lockable doors from Alphabet Signs, and all needed materials to install. Motion carried. Motion by Stan, seconded by Doug, to install a drop box not to exceed \$1,000, and give Don and Steve authority to decide where and how to install the box. Motion carried.

At this point in the meeting Jason Ewert came to the meeting and was asked to explain what he had done with replacing a culvert. He explained that he didn't know he needed a permit for this procedure. He also presented materials used and copies of research reports that he had gathered before starting the project. Stan Lammers explained that minimum culvert diameters are set at 15 inches because smaller culverts cannot be steam jetted with highway department equipment if they become blocked by ice. This is a safety issue because water can be forced onto roadways where it would freeze. Stan Lammers was asked to follow up with the County and bring the matter back to the Board as he determines appropriate.

Discuss/act on Nyhof Snow Removal Contract: Motion by Stan, seconded by Dave, to accept and have Don sign the contract for snow removal on Prospect Road for the winter of 2017-18. Motion carried.

Discuss/act on Ordinance Regarding Cedar Grove Fire Department Volunteer Funds: The Board determined that the wording is fine now and will be acted on at a future meeting pending approval by the Village of Cedar Grove.

Discuss/act on expenditure of Cedar Grove Fire Department volunteer funds for new Jaws unit, quoted for about \$25,000: Dave reported that they are looking at battery operated Jaws units because they can be put into service more quickly at an accident scene.

Discuss/act on ordinance regarding speed limit on Frontage Road: Motion by Steve, seconded by Stan, to adopt Ordinance #5-2017 entitled 'Ordinance Amending #318-1 of the Code of the Town of Holland, Sheboygan County, Wisconsin. Steve-Yes, Stan-Yes, Don-Yes, Dave-Yes, Doug-Yes. Motion carried.

Discuss/act on extended warranty for mower or other options for a tractor mower: Nothing to report. This item will be back on the agenda next month.

Review 2018 Budget: The budget has been reviewed. Sharon will post and publish the budget summary including the Elector's Budget Meeting notice as soon as date and place are determined. Sharon is to review the posting for accuracy.

Discuss/act on the following Ongoing Issues:

- a. Amsterdam Dunes Advisory Committee report. There is nothing to report at this time.
- b. Billing for Fire Dept. extrication services. Nothing to report
- c. Town Hall Renovations. Progress had already been reported in the Elector's meeting which just preceded the Board meeting. It was decided that the Board would wait with the remodel of the old bathrooms until January 2018.
- d. Ice and snow strips on hall roof. Motion by Stan, seconded by Steve, to contract with Moore Quality Exteriors LLC not to exceed \$6,000 for roof snow strips and repairs. Motion carried.
- e. Possible change of cell phone service for Town employees. Doug has done research on cell phone service and hot spots for internet service and is currently leaning toward Verizon. Motion by Stan, seconded by Don, to authorize Doug to proceed with hot spots for the offices and a replacement computer for the Director of Public Works. Motion carried.
- f. Training for appointed positions. Tabled until next month.
- g. DeMaster Road Railroad Crossing Warning: Stan reported that this was brought to the Highway Department.

Committee Reports:

Administration – Nothing to report

Roads –Stan reported that they are ready to do a blacktop relay on Risseeuw Road.

Parks & Property –Doug reported that there has been some moving around of dumpsters at the Recycling Center to provide Marty and Syd better vision control of the area.

Public Safety –Dave reported that there is no Sheriff's Department report because we do not have contract hours at this time of the year.

Public Input: None

Correspondence: All in the Packet.

Adjourn: Motion by Stan, seconded by Steve, to adjourn. Motion carried. Meeting adjourned at 10:25.

Respectfully Submitted,
Sharon Claerbaut, Clerk

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