

Town of Holland Board of Review Agenda

Sheboygan County, WI

Date: June 27, 2018

Time: 4:00 P.M.

Place: Town Holland Hall, W3005 County Road G, Cedar Grove, WI

1. Call to order
2. Introduction of Board of Review members
3. Certify Wisconsin Open Meeting Laws have been met
4. Roll call
5. Adopt agenda as official order of business
6. Address minutes of the first session of the 2018 Board of Review
7. Verify that at least one member of Board of Review has met mandatory training requirements
8. Adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony
9. Adoption of policy regarding the procedure for waiver of Board of Review hearing requests
10. Receipt of assessment roll and sworn statements
11. Examine roll and correct errors
12. Receive schedule for written objections to be heard
13. Hear objections and make determinations
14. Ask if anyone is present with objection that has not submitted objection in writing
15. Deliver determinations or recess for Clerk-Treasurer to mail determinations by certified mail
16. Reconvene if necessary
17. Clerk will certify that determinations have been received or sent by certified mail if necessary
18. Adjourn

Janelle Kaiser, Clerk-Treasurer