

TOWN OF HOLLAND BOARD OF SUPERVISORS
OFFICIAL PROCEEDINGS OF THE MONTHLY MEETING
Town Holland Hall
W3005 County Road G, Cedar Grove, WI 53013
Monday, January 14th, 2019 7:30pm

1. CALL TO ORDER: Town Chair Donald Becker called to order the Board of Supervisors monthly meeting at 7:30pm at the Town of Holland Town Hall.
2. PLEDGE OF ALLEGIANCE: Chair Donald Becker led the attendees in the Pledge of Allegiance.
3. CERTIFY WISCONSIN OPEN MEETING LAW HAS BEEN MET: Clerk-Treasurer Janelle Kaiser certified that the requirements of the Wisconsin Open Meeting Law had been met. The agenda for this meeting was posted in three places within the Township and on the Town's website.
4. ROLL CALL:
 - a. Members Present: Town Chair Donald Becker, Town Supervisors Stephen Jones, David Huenink, Stanley Lammers, and Douglas Hamilton
 - b. Members Absent: None
 - c. Others Present: Clerk-Treasurer Janelle Kaiser
 - d. Members of the public that signed in: None
5. ADOPT AGENDA AS OFFICIAL ORDER OF BUSINESS: The agenda for the January 14, 2019 board meeting was adopted as presented; the motion carried by unanimous consent.
6. DISCUSSION AND APPROVAL OF MINUTES: Motion by Becker, seconded by Lammers, to approve the minutes from the December 10, 2018 and December 13, 2018 board meetings with one minor change; the motion carried by unanimous voice vote. The changes were made as follows:
 - a. December 10, 2018 board meeting minutes:
 - i. Page 4, under "Public input", section d, first line: "Supervisor Hamilton."
7. RECORD RETENTION CERTIFICATION: Clerk-Treasurer Janelle Kaiser certified that everything is up to date.
8. PUBLIC INPUT: Supervisor Jones reported that he will not be present at the February 11, 2019 board meeting.
9. FINANCIAL/TREASURER'S REPORT: Motion by Lammers, seconded by Huenink, to approve the financial/treasurer's report as presented; the motion carried by unanimous voice vote.
10. APPROVAL OF VOUCHERS: Clerk-Treasurer Janelle Kaiser added two items to the voucher list for invoices received after the meeting packet distribution date. A revised voucher list reflecting all modifications will be included in the February board meeting packet. Motion by Huenink, seconded by Lammers, to approve the modified voucher list; the motion carried by unanimous voice vote.
11. ACCOUNTS RECEIVABLE: None.

12. PLAN COMMISSION RECOMMENDATION: Motion by Huenink, seconded by Lammers, to adopt Board Ordinance No. 2019-01, an Ordinance to Amend the Comprehensive Plan of the Town of Holland, Sheboygan County, Wisconsin, hereby accepting the Town of Holland Plan Commission's recommendation to enact an ordinance adopting the Town of Holland's 2019 10-Year Comprehensive plan update; the motion was carried by a unanimous roll-call vote. Stephen Jones: Y; Stanley Lammers: Y; Donald Becker: Y; Douglas Hamilton: Y; Dave Huenink: Y.
13. WTA DISTRICT MEETING – FEBRUARY 2ND, 2019 IN MANITOWOC: The agenda for this meeting was included in the January board meeting packet; interested board members can contact Clerk-Treasurer Janelle Kaiser for registration information if they would like to attend.
14. APPOINT CHAIRMAN AND NEW MEMBER OF THE BOARD OF APPEALS: There are two positions available to fill on The Town of Holland Board of Appeals. Board of Appeals Chairman Dan Teunissen resigned in Fall 2018, and in addition there is an empty board member seat. Chair Becker and Supervisor Lammers will reach out to individuals that could be a fit for the positions available on the Board of Appeals; this topic will be discussed at the next meeting of the Town Board.
15. RE-ALLOCATE FUNDING WITHIN THE 2018 PUBLIC SAFETY AND TRANSPORTATION BUDGETS: Motion by Huenink, seconded by Lammers, to re-allocate unspent funds from the Town of Holland 2018 Public Safety and Transportation budgets, \$30,000 and \$367,000, respectively. The re-allocation consists of moving the unspent funds into separate designated reserves within the Public Safety and Transportation expense categories Town of Holland 2018 budget; the motion was carried by a unanimous roll-call vote.
16. ONGOING ISSUES:
 - a. TOWN HALL RENOVATION:
 - i. PAINTING OF HANDRAILS: Chair Becker will follow up with Matt McClelland at Silvercrest Construction in Spring 2019, as the time for this project in 2018 has passed.
 - ii. CAPPING OF OLD CHIMNEY: Chair Becker will follow up with Matt McClelland at Silvercrest Construction in Spring 2019, as the time for this project in 2018 has passed.
 - b. DEMASTER ROAD RAILROAD CROSSING WARNING: No new information to report.
 - c. SOUND RESONANCE IN TOWN HALL MULTI-PURPOSE ROOM: Aside from two acoustic panels that need to be replaced by the company that manufactured them, all panels have been installed in the Town Hall multi-purpose room. Once the remaining two panels are received and installed, this project will be complete. The panels have improved the sound quality and speech legibility to approximately that found in the Board meeting room.
 - d. SECURITY SYSTEM FOR TOWN HALL: No new information to report.
 - e. SMOKE/CO ALARMS IN TOWN HALL: No new information to report.
 - f. ROAD DAMAGE ON SIX MILE ROAD BETWEEN COUNTY RD RR AND COUNTY HWY K: Chair Becker reported that the Wisconsin Department of Natural Resources drew a clean soil

sample from the property in question. They have closed the project. This item can be removed from the agenda for future Board meetings.

- g. BUILDING INSPECTOR WORKFLOW AND PAYMENT STRUCTURE: No new information to report.
- h. DRAFT ORDINANCE FOR POLL WORKERS TO SPLIT SHIFTS ON ELECTION DAYS: Motion by Lammers, seconded by Hamilton, to adopt Town of Holland Board Ordinance 2019-02, Amending Title of Chapter 120 and Creating § 120-5 of the Code of the Town of Holland, Sheboygan County, Wisconsin; the motion was carried by unanimous roll-call vote.
- i. MANAGING SHORT-TERM RENTAL AND PROPERTY MANAGER LICENSES WITH STR HELPER: Clerk-Treasurer Janelle Kaiser provided a brief update regarding the status of property manager and short-term rental license application implementation and management between the Town of Holland and Bear Cloud Software. Janelle will have a conference call with the project manager leading the implementation later in the week; during this meeting she will ask about the contents and timing of the first notification letter to renters within the Township. This initial letter should be mailed to known renters soon.
- j. DEPUTY CLERK-TREASURER TRAINING AND COMPENSATION: No new information to report.

17. COMMITTEE REPORTS:

- a. ADMINISTRATION: No new information to report.
- b. PARKS/PROPERTY/AMSTERDAM PARK: Supervisor Hamilton reported that poultry wire has been placed over the north trash compactor at the Town of Holland Recycling Center to keep bags and loose trash from blowing out of the compactor as residents make deposits into the machine.
Supervisor Huenink reported that the Amsterdam Dunes Advisory Committee will meet on January 28, 2019, and the Amsterdam Park Commission will meet on January 21, 2019. He also reported that the loggers working at Amsterdam Dunes received approval from the Cedar Grove and Holland Public Works Departments to temporarily pile up ash tree logs at Amsterdam Park. The logs need to be removed by Spring 2019 and any park damage needs to be rectified.
- c. ROADS – No new information to report.
- d. Public Safety: Supervisor Huenink reported that Oostburg Fire Partners will have a meeting on January 17, 2019. He also reported that the Cedar Grove Fire Department is currently working on compiling their annual report; the Town should expect to receive the report in February or March 2019.

18. PUBLIC INPUT:

- a. Supervisor Lammers reported that the Town of Holland will host the Wisconsin Towns Association – Sheboygan County Unit meeting on Friday, October 18th, 2019 at 7:30pm at the Holland Town Hall, W3005 County Road G, Cedar Grove, WI 53013.

19. ADJOURN – The meeting was adjourned at 8:34pm by unanimous consent.