

TOWN OF HOLLAND BOARD OF SUPERVISORS
OFFICIAL PROCEEDINGS OF THE MONTHLY MEETING
Town Holland Hall
W3005 County Road G, Cedar Grove
Monday, January 13th, 2020 7:30pm

1. CALL TO ORDER:
Town Chair Donald Becker called to order the Board of Supervisors monthly meeting at 7:30pm at the Town of Holland Town Hall.
2. PLEDGE OF ALLEGIANCE:
Chair Donald Becker led the attendees in the Pledge of Allegiance.
3. CERTIFY WISCONSIN OPEN MEETING LAW HAS BEEN MET:
Clerk-Treasurer Janelle Kaiser certified that the requirements of the Wisconsin Open Meeting Law had been met. The agenda for this meeting was posted in three places within the Township and on the Town's website.
4. ROLL CALL:
 - a. Members Present: Town Chairman Donald Becker, Town Supervisors Stanley Lammers, Douglas Hamilton, Stephen Jones and David Huenink
 - b. Members Absent: None
 - c. Others Present: Clerk-Treasurer Janelle Kaiser
 - d. Members of the public that signed in: Ryan Walvoord, Kenneth Walvoord, Jeanne Walvoord, Mark Hesselink, and Craig Droppers
5. ADOPT AGENDA AS OFFICIAL ORDER OF BUSINESS:
Motion by Huenink, seconded by Lammers, to adopt the agenda for the January 13th, 2020 board meeting as presented; the motion carried by unanimous voice vote.
6. DISCUSSION AND APPROVAL OF MINUTES:
Motion by Huenink, seconded by Lammers, to approve the minutes from the December 9th, 2019 board meeting as presented; the motion carried by unanimous voice vote.
7. RECORD RETENTION CERTIFICATION:
Clerk-Treasurer Janelle Kaiser certified that everything is up to date.
8. PUBLIC INPUT:
None.
9. FINANCIAL/TREASURER'S REPORT:
Motion by Huenink, seconded by Lammers, to approve the December 2019 financial/treasurer's report as presented; the motion carried by unanimous voice vote.
10. APPROVAL OF VOUCHERS:
Clerk-Treasurer modified the January voucher list by adding six invoices. Motion by Huenink, seconded by Jones, to approve the January voucher list as modified; the motion carried by

unanimous voice vote. A modified January voucher list will be included in the February board meeting packet.

11. ACCOUNTS RECEIVABLE: None.

12. PLAN COMMISSION RECOMMENDATION:

- a. Request by Kenneth, Jeanne, and Ryan Walvoord for a minor land division:
Motion by Becker, seconded by Hamilton, to accept the recommendation of the Town of Holland Plan Commission to approve the request by Kenneth, Jeanne, and Ryan Walvoord for a minor land division; the motion carried by unanimous roll call vote. David Huenink: Y; Douglas Hamilton: Y; Donald Becker: Y; Stanley Lammers: Y; Stephen Jones: Y.
- b. Ordinance 2020-01 regarding living vs. non-living space in a dwelling unit and permitted uses for accessory building:
Motion by Lammers, seconded by Jones, to accept the recommendation of the Town of Holland Plan Commission to adopt Town of Holland Ordinance 2020-01 "Ordinance Amending §§ 330-9{54}, 330-9{57}, 330-9{60}, 330-9{63}and 330-28.B(1)(b) and Creating §§ 330-12.B(2)(f), 330-12.B(3)(f) and 330-17.D of the code of the Town of Holland"; the motion carried by unanimous roll call vote.

13. SHERIFF'S COVERAGE AND CONTRACT MODIFICATIONS:

No new information to report. The Sheboygan County Sheriff will send 2020 contract modifications to Clerk-Treasurer Janelle Kaiser soon; this will be discussed at the February board meeting.

14. WTA District Meeting:

The Wisconsin Town's Association will hold a district meeting in Manitowoc on Saturday, March 7th, 2020. Board supervisors David Huenink and Stanley Lammers will attend; Janelle Kaiser will complete their attendance registrations.

15. ONLINE PAYMENT AGREEMENT OPTIONS FOR ELECTRONIC PAYMENT PROCESSING:

Clerk-Treasurer Janelle Kaiser discussed the possibility of entering into an agreement with an electronic payment processing service to accept electronic payments from property owners for property taxes. The same platform may also be applicable to short-term-rental license payments. The Board requested that Janelle research available online payment processing platform options and present them, along with her recommendation(s) to the Town Board at a future board meeting.

16. AMSTERDAM DUNES LOT 1 & 2:

At the December board meeting, Supervisor Huenink reported that Amsterdam Park is currently made up of multiple parcels with various parcel owners listed. Supervisor Huenink proposed a merger of all Amsterdam Park land areas, to list Amsterdam Park Commission as the owner of all land areas within Amsterdam Park, and to list a billing address of W3005 County Rd G, Cedar Grove, WI 53013, and to include the northern area of Amsterdam Dunes Lot 1 if approved by Sheboygan County; the Town of Holland board accepted the proposal by unanimous consent.

At the January board meeting, Supervisor Huenink reported that two land areas within the borders of Amsterdam Park are deeded to the Town of Holland and Village of Cedar Grove; a quitclaim deed can be completed to transfer the ownership of the two land areas to Amsterdam Park Commission. Motion by Huenink, seconded by Jones, to authorize a transfer of ownership of the two aforementioned land areas within the borders of Amsterdam Park that are jointly owned by the

Town of Holland and Village of Cedar Grove from the Town of Holland and Village of Cedar Grove to the Amsterdam Park Commission; the motion carried by unanimous roll call vote.

Following the motion, Chair Becker requested that all correspondence relating to the Amsterdam Park Commission, along with past records that currently reside on other computers, be filed on BOX within the Amsterdam Park folder.

17. PROPOSED AGRICULTURAL TOURISM ZONING DISTRICT:

The Town Board discussed future Town expenses as they relate to the proposed agricultural tourism zoning district (with adoption of the ordinance to create the district pending). The Town will likely work with property owners that have an existing agricultural tourism use on their property to limit costs to these property owners. The Plan Commission should discuss estimated costs of adopting this ordinance at the March Plan Commission meeting so that an estimate can be provided to the Town Board at the April board meeting.

18. ONGOING ISSUES:

a. MANAGING SHORT-TERM RENTAL LICENSES WITH HOST COMPLIANCE:

Clerk-Treasurer Janelle Kaiser provided an update regarding the status of short-term rental license application management between the Town of Holland and Host Compliance. A report detailing the license status of each known short-term rental property in the Township was drafted by Janelle and included in the January meeting packet.

Clerk-Treasurer Janelle Kaiser will draft a policy to address short-term rental license renewal application timing prior to the February board meeting. Janelle will send the draft policy to Eric Eberhardt for his review prior to presenting the policy to the Town Board at the February board meeting.

b. SOLAR ELECTRICAL UTILITY:

Ranger Power LLC has begun to contact neighboring properties of the proposed solar electrical utility project in the Town of Holland. Ranger Power LLC will hold an open forum for property owners that wish to learn more about the project and ask questions; the date and location of the forum has not yet been determined. Supervisor Jones will contact Jeff Rauh at Ranger Power LLC to inform him that the Holland Town Hall will not be available for this forum.

Supervisor Jones will remind Jeff Rauh of his request for a copy of the joint agreement between Ranger Power LLC and Jefferson County relating to a solar utility project being constructed on land within Jefferson County. The Town Board will review this agreement prior to drafting a potential joint agreement between Ranger Power LLC and the Town of Holland.

19. COMMITTEE REPORTS:

a. ADMINISTRATION AND FINANCE:

None.

b. PARKS AND PROPERTY: Supervisor Hamilton reported that Martin Karl retired from the Town of Holland Recycling Center as a recycling center operator as of December 21st, 2019. Supervisor Hamilton also suggested that high-visibility vests and name tags should be worn by Town of Holland Recycling Center operators. Supervisor Hamilton will take the lead on selecting these items for purchase.

- c. ROADS: Supervisor Lammers provided a report detailing options for the Town of Holland's future purchase of a mower for the upcoming ditch mowing season. A special meeting of the board will be held on Monday, January 20th, 2020 at 4pm to discuss this as well as the disposition of the current Town mower; Clerk-Treasurer Janelle Kaiser will notice the meeting as required.
- d. Public Safety: Upcoming meeting agendas for the Oostburg Fire Partners, Oostburg Ambulance, and the Amsterdam Park Commission were included in the January board meeting packet. Chairman Becker requested that all future safety records be saved to BOX and that all past records that are reasonably available be copied to BOX.

20. PUBLIC INPUT:

- a. Supervisor Huenink reported that the Cedar Grove-Belgium School District will hire a Community Resource Officer.
- b. Craig Droppers expressed favor towards purchasing a new mower as proposed by the Town of Holland Roads Committee.

21. CORRESPONDENCE: All relevant correspondence was included in the January board packet.

22. ADJOURN – Motion by Lammers to adjourn the meeting at 9:41pm; the motion carried by unanimous consent.