

**Board of Review Agenda**  
**Town of Holland**  
**Sheboygan County, WI**

Date: May 20, 2020

Time: 4:00 P.M.

Place: Town Holland Hall, W3005 County Road G, Cedar Grove, WI 53013

1. Call to order
2. Introduction of Board of Review members
3. Certify Wisconsin Open Meeting Laws have been met
4. Roll call
5. Adopt agenda as official order of business
6. Select chairperson
7. Select vice-chairperson
8. Verify that at least one member of Board of Review has met mandatory training requirements
9. Receipt of assessment roll and sworn statements
10. Examine roll and correct errors
11. Receive schedule for written objections to be heard
12. Hear objections and make determinations
13. Ask if anyone is present with objection that has not submitted objection in writing
14. Deliver determinations or recess for Clerk-Treasurer to mail determinations by certified mail
15. Reconvene if necessary
16. Clerk will certify that determinations have been received or sent by certified mail if necessary
17. Adjourn

Drafted by Janelle Kaiser, Clerk-Treasurer

Posted: Monday, May 18, 2020