

# **Town of Holland**

## **Minutes of the Annual Elector Meeting**

### **Sheboygan County, WI**

1. Call to order:

The annual meeting of the Town of Holland was called to order by Chairman Donald Becker at 7:30 P.M. on June 16, 2020, at the Town of Holland Hall, W3005 County Road G, Cedar Grove, WI 53013.

2. Pledge of Allegiance:

The Pledge of Allegiance was led by Chairman Becker.

3. Certify that the Wisconsin open meeting laws have been met:

Clerk Janelle Kaiser stated that by default the annual town meeting is held on the third Tuesday in April, Wisconsin Statute § 60.11(2)(a). If it will be on that day, and at the same place and time as the prior year, no notice is required to be made. However, due to COVID-19, the annual meeting of electors met to adjourn on April 21st, 2020 and May 19th, 2020. The April, May, and June electors' meetings were noticed at the usual posting places in the Town, the website, and local newspapers.

4. Introductions and Comments:

Don Becker explained that electors are entitled to add anything they wish to discuss to the meeting agenda if it is in the limits of what is allowed by law for the electors to decide and is consistent with state statutes. Don explained that state statutes, not the board, determine what can be decided at an Annual Meeting. Direct powers, directives or grants of authority, and authorizations to the board to appropriate money is what can be discussed and acted upon. Only electors who reside in the Town of Holland may vote. Property owners who do not reside in the Township are not allowed to vote. While residents must be 18 years old and have resided continuously in the Town of Holland as their primary place of residence for at least 28 days prior to this meeting, voters are not required to be registered. Voting will be done by a show of hands unless otherwise called for, such as a voice vote, ballot vote, or standing vote. If anyone desires another method for a specific vote, that person must make a motion to change the voting method prior to taking a vote on the original motion.

Chairman Don Becker introduced board members as Stanley Lammers, David Huenink, Stephen Jones, and Douglas Hamilton.

5. Adopt Agenda as Official Order of Business:

Chair Becker asked if anyone would like additions or changes to the agenda. Motion by Stan Lammers, supported by Steve Jones, to adopt the agenda as presented; the motion carried by unanimous voice vote.

6. Minutes of previous Annual Meeting (Minutes of previous year available for review):

Clerk-Treasurer Janelle Kaiser provided copies of the annual meeting minutes from April 16, 2019. These minutes are for information purposes only because annual meeting minutes

are approved by residents present at the meeting each year and cannot be changed after the fact. However, questions and comments about the 2019 minutes can be included in the 2020 meeting minutes.

7. Progress reports by Committee Chairpersons and Town Chairman:

**Public Safety:**

Supervisor David Huenink, the chairman of the Public Safety Committee, provided a report on public safety, stating that his role on the committee primarily involves police and fire protection for the Town. For police protection, the Sheboygan County Sheriff's Department provides normal coverage for the entire county. The Town also contracts for additional police services for Town specific tasks from April through October. For fire protection, the Town is involved with four fire departments: Cedar Grove, Oostburg, Adell and Random Lake. In 2018 the Cedar Grove Fire Dept had 18 calls for Town locations plus 11 calls on I-43, including shed fires on Hoitink Rd and Surfside Dr. The Oostburg Fire Dept had 10 calls for Town locations, including a house fire on Cardinal Ln. I do not track calls for Adell or Random Lake, but they only cover small areas of the Town. Fire protection costs came in under the 2018 budget, so we were able to save some funds to help with a future fire truck purchase. I'm also the chairman of the Amsterdam Park Commission and am on Sheboygan County's Amsterdam Dunes Advisory Committee. Amsterdam Dunes is the County owned preservation area near Amsterdam Park. So, I can address any questions on these as well. Any questions regarding police or fire protection, or the two Amsterdam areas?

**Parks and Property:**

Supervisor Douglas Hamilton reported the following information about the actions of the Town of Holland Parks and Property Committee in 2019:

Our two Recycling Center attendants retired in 2019 after decades of reliable service. Syd Radar and Karl Martin, "Marty", along with Marty's wife Char, were familiar faces, summer and winter, rain or shine. Other than an occasional vacation or rare illness, Syd and Marty's commitment was impressive. Syd also served as clerk of the town's Plan Commission for many years. On behalf of the Town of Holland, I thank them for their decades of dedication.

Grant and Jennifer are our two new attendants at the Recycling Center. With their arrival, we updated some procedures, a few of which are noted below, and will be checking to make sure that only Town of Holland residents and property owners use our facility. Grant and Jen can provide you with current written guidelines and fee schedules or check the Resources tab at [TownOfHolland.com](http://TownOfHolland.com).

If you are interested in working at the Recycling Center, please check the Town's website at [www.townofholland.com](http://www.townofholland.com) for information.

There are several changes to note at the Recycling Center. Recyclable items must be removed from plastic bags or containers. We changed our electronics recycler last year and the fee for dropping off certain electronics has changed. We no longer accept rubber tires; the facility where you purchased them can dispose of them. DNR regulations prohibit us from accepting ashes of any kind. If you have anything other than household trash or are in

doubt, please check with the attendants. There may be fees for some items to cover the costs of disposal that we are charged.

Many items that are not accepted at our Recycling Center can be taken to Advanced Disposal at 2905 Paine Avenue in Sheboygan. Call them first at 888-688-4005.

The Town of Holland held our fourth Shred Event in 2019 in conjunction with Oostburg State Bank. Residents and businesses could bring confidential papers for shredding, providing security for personal information and helping prevent potential identity theft. The next Shred Event will be on Saturday, July 18, 2020, from 8:00 a.m. to 11:00 a.m. at the Oostburg State Bank parking lot in Oostburg. I thank the volunteers for their energetic help and Oostburg State Bank for their support and providing their parking lot and cashier.

### **Roads:**

Supervisor Stanley Lammers reported the following information about the actions of the Town of Holland Roads Committee in 2019:

The town blacked topped Amsterdam Road from the lake to Sauk Trail Road. Also, Sauk Trail Road from Amsterdam Road to Pebble Beach Road. The town also blacked topped Rauwerdink Road from County Road G to Risseeuw Road. The Final coat and a small betterment on Knepprath Road.

In 2020 we did culvert extensions on Sauk Trail Road South along the dunes. Sealcoating Walvoord Road Smies Road to Highway 32 and the recycling center. Also, a betterment on the remaining part of Rauwerdink Road. The town purchased a new John Deere tractor and mower for mowing the ditches of the roads.

### **Administration:**

Beyond the normal duties of administration like reviewing all of our insurance renewals etc. I continued work on the Short-Term Rentals in the Town of Holland.

I also spent time researching and working on the proposed Solar Farm in the town. Don, Dave, Doug, and I have been working very hard on a Joint Development Agreement between the town and Ranger power. I believe the agreement will be good for the town and am proud to be part of it.

### **Clerk-Treasurer:**

Janelle Kaiser provided a report stating the following: My name is Janelle Kaiser. I was appointed as Clerk-Treasurer of the Town of Holland on April 1<sup>st</sup>, 2018 and also serve as the Clerk of the Plan Commission, the Board of Review, and the Board of Appeals. My position's duties are varietal and seasonal, some of which include managing elections from start to finish, performing all administrative functions including payroll and bookkeeping, and maintaining all Town records and correspondence.

As the Town C-T, I am responsible for keeping up with many of the changing laws and requirements that our Township must comply with. I've found several ways in which to accomplish this in our region. I attend a monthly meeting with local clerks and treasurers to discuss a specific topic pertinent to our positions, which has proven to be a great networking resource as well as a way to discover efficiencies other clerks and treasurers

have implemented with the ability to adapt them or develop new ideas for our Township. As many of us clerks and treasurers do not have other co-workers, this is our week to learn from each other as well as the professionals that teach our courses. Sheboygan County provides support in my position and I work closely with the County Clerk and Treasurer at specific times during the year.

I am also working towards a Wisconsin Certified Municipal Clerk certification.

A few other updates that I'd like to provide:

The Town of Holland has a drop box for payments, permit applications, absentee ballots, etc., at the Town Hall near the front door next to the posting board. This box is checked regularly, so please feel free to utilize it for your purposes.

The Spring Election of 2020 brought an unprecedented amount of absentee ballot requests. Due to COVID-19, mail-in absentee ballot volume has increased statewide. The Town of Holland will administer a total of 4 elections in 2020. The State of Wisconsin manages a website available to all electors in the state: [www.myvotewi.gov](http://www.myvotewi.gov). Please use this website to manage your voter record and ballot requests as a Town of Holland elector and contact me, your municipal clerk, with any questions or concerns regarding election administration or absentee ballot requests.

We will be offering an electronic payment option for real estate and personal property taxes in 2020. This option may be offered for building permit fees, license fees, etc. in the future.

The Clerk-Treasurer's office hours will change in June 2020, beginning on June 1<sup>st</sup>, 2020. The hours will be posted around the Township, as well as in the Lakeshore Weekly and The Sounder. Hours will be as follows: Mondays 5-7pm, Tuesdays 11am-1pm, Wednesdays 8-10am. I am a part-time Clerk-Treasurer, but my schedule is flexible, and I am always available by appointment.

I have so enjoyed the last year serving as the Town Clerk-Treasurer and I truly look forward to serving another year.

**Chairman:**

It is a great privilege to work with the people who are on the Town Board and the Plan Commission because of their dedication and service to the Town of Holland.

You have heard some of the work the Board has done through the prior committee reports. Although the Board is divided into committees, there is a great deal of assistance provided across committee lines. I thank my fellow board members for their service and for their assistance throughout the past year.

The Town Board, working closely with the Plan Commission, approved, or revised and approved seven ordinances in 2019 as follows:

- Adopting the updated 10-year Comprehensive Plan Update
- Providing for split shifts for election officials
- Updating of the Short-Term Rental Ordinance
- Edits to the Short-Term Rental Ordinance
- Allowing the Town Board to approve a chairperson of the Plan Commission

- Amending ordinances covering road approach permits
- Eliminating tire disposal at Recycling Center

Legal action was brought against the Town of Holland in 2019 by Good Neighbor Alliance, et al. This action was completed in early 2020 when Judge Stengel in his Order for Judgment (Case 2019CV000269) ruled that the Town of Holland, through its short-term rental ordinance, had the right to regulate short-term rentals in the township within the acknowledged constraints of the state statutes. Judge Stengel's Order for Judgment was not appealed.

Ranger Power, a developer of solar energy utilities, first informed the Town of Holland board in late 2018 that they were interested in exploring a solar electric utility within the township. They have moved their plans forward where they now have submitted their application to the Wisconsin Public Service Commission (PSC). Wisconsin statutes place complete authority on the PSC to review, reject and approve such projects. If approved by the PSC, construction could begin in 2021 and be complete in 2022. Public press releases have indicated that Alliant Energies has reached an agreement to purchase the future solar utility along with others across the state.

The Board passed one resolution since the 2019 Annual meeting updating the fee schedule.

Plan Commission members who served in 2019 include:

Matthew Teunissen

David Mueller

Roy Teunissen

Faith Opsteen

Jack Stokdyk

Bryan Kaiser

Craig Droppers

Board member Dave Huenink (PC Chairman)

Board member Don Becker (Board Chairman)

I thank all the Plan Commission members for their dedication and service in 2019.

I will take any questions anyone may have related to my report.

8. Presentation and discussion of 2019 Financial Report presented by Janelle Kaiser, Clerk-Treasurer: Janelle Kaiser presented the 2019 financial audit report. The financial audit was performed by Paul Corson of Corson, Peterson, and Hamman in Sheboygan, Wisconsin.
9. Approval of 2019 Financial Report: Motion by Roy Teunissen, seconded by Craig Droppers, to approve the report as presented. Motion carried by a show of hands (12 votes yes, 0 votes no).
10. Any other Business that lawfully comes before the Township: Chair Becker requested that any business attendees wish to discuss be presented at this time. No other business was requested by attendees.

11. Recognition of Service:

Town Board Supervisor Doug Hamilton recognized Martin Karl and Charleen Karl who served as dedicated employees at the Town of Holland Recycling Center were presented with Elector Proclamations 02-2020 and 03-2020. They were thanked for their dedicated service and presented with a framed certificate. Sydney Rader will be presented with a proclamation for his service as an attendant at the Town of Holland Recycling Center and for time served as the Town of Holland Plan Commission clerk; he was not able to attend the annual meeting of electors on June 16, 2020.

Motion by Stan Lammers, seconded by Roy Teunissen, to formally approve the Elector Proclamations 01-2020, 02-2020, and 03-2020 to be presented to Sydney Rader, Martin Karl, and Charlene Karl. Motion carried by a show of hands (10 votes yes, 0 votes no).

12. Set next annual meeting date: By default, the annual town meeting is held on the third Tuesday in April. This date is set by state statutes. The third Tuesday in April of 2021 is April 20<sup>th</sup>; therefore, the next annual meeting will be held on April 20<sup>th</sup>, 2021 at 7:30pm at the Holland Town Hall.

13. Reading of 2020 minutes for approval: Chair Becker recommended that the reading not include all committee reports as they were presented to the Clerk-Treasurer in writing at the meeting unless anyone present objected to this practice. There were no objections. Clerk-Treasurer Janelle Kaiser read the minutes for approval. Motion by Craig Droppers, supported by David Huenink, to approve the minutes. Motion carried by hands (12 votes yes, 0 votes no).

14. Adjourn: Motion by Roy Teunissen, seconded by Steve Jones, to adjourn at 8:20pm. Motion carried by unanimous consent. Meeting adjourned at 8:20pm.