

Town of Holland Driveway Permit

Name of Applicant (Property Owner): _____

Mailing Address: _____

Phone #: _____ Date: _____

Type of driveway required? (Check one)

New Driveway: _____

Improve Existing Driveway: _____

Relocate Driveway: _____

Permit Application Fee: \$50.00 per driveway. Fee is due upon submitting application to the Director of Public Works. A completed and signed Driveway Permit is required with any Conditional Use Permit application for a residence.

Proposed driveway location:

Road name or address: _____

Side of road (north, south, east or west): _____

Name of nearest cross road: _____

Distance from nearest cross road: _____

Looking both ways down road, is vision clear at least 600 feet? Yes / No

Applicant shall place stakes in the ditch line where he or she wants to place the driveway so that the proposed location may be inspected/approved.

I, the undersigned applicant, do hereby certify that I have read, understand and agree to abide by all the applicable provisions and restrictions which are shown on this permit and the attached owner's covenant.

Owner's Signature

Date

_____ **Do not write below this line** _____

Culvert pipe required under driveway. Yes/No Diameter: _____ Length: _____

Minimum depth of granular cover over culvert in inches: _____

Other Requirements: _____

Approved by: _____ **Title:** _____

Date: _____

Town of Holland Driveway Owner's Covenant

- 1) Any grading, special ditching, alteration of slope, or any other disturbance of any portion of the highway right of way, shall be restored by and at the expense of the applicant, to the condition existent prior to such disturbance and to the satisfaction of the Town of Holland.
- 2) The entire cost of the driveway construction or installation shall be the obligation of the applicant.
- 3) Applicant shall keep the driveway culvert free of debris and other obstructions to provide proper drainage along the highway.
- 4) Maintenance and upkeep of the driveway on and over the Town of Holland Right of Way shall be the responsibility of the applicant.
- 5) The centerline of that part of the driveway lying on the Town Right of Way shall be at approximate right angles to the pavement except as topography may make certain angular placement necessary.
- 6) Culverts are restricted to corrugated steel, concrete, and Corrugated Polyethylene Pipe (HDPE), meeting AASHTO M 294, Type S specifications.
- 7) Culverts shall have a granular cover that meets or exceeds the minimum depth specified on the Driveway Permit by the Town of Holland approver, usually the Director of Public Works.
- 8) At the distance of six (6) feet from the edge of the highway pavement, the finished grade of the driveway shall be at least four (4) inches below the grade of the edge of the adjacent pavement.
- 9) This permit is revocable if the applicant fails to complete the driveway within ninety (90) days, or if the Highway Right of Way is not restored within thirty (30) days, or if the driveway is not installed in accordance with this permit and/or the Town's specifications for driveway construction. If this permit is revoked, the Town of Holland may arrange for restoration and the resulting costs shall be the obligation of the permit applicant.
- 10) All new driveways shall be constructed to have permanently vegetated sloped sides. The side slopes of the driveway shall be sloped at no more than a length to height ratio of 2.5:1. All slopes shall be seeded or sodded by the property owner.
- 11) The following special provisions and regulations not mentioned apply to this permit.