

TOWN OF HOLLAND BOARD OF SUPERVISORS  
OFFICIAL PROCEEDINGS OF THE SPECIAL MEETING  
HOLLAND TOWN HALL, W3005 COUNTY ROAD G, CEDAR GROVE, WI 53013  
Monday, September 21<sup>st</sup>, 2020  
Immediately following the meeting of the Administrative Committee

1. CALL TO ORDER:  
Town Chair Donald Becker called to order the Board of Supervisors special meeting at 2:30pm.
2. CERTIFY WISCONSIN OPEN MEETING LAW HAS BEEN MET:  
Clerk-Treasurer Janelle Kaiser certified that the requirements of the Wisconsin Open Meeting Law had been met. The agenda for this meeting was posted in three places within the Township and on the Town's website.
3. ROLL CALL:
  - a. Members Present: Town Chairman Donald Becker, Town Supervisors Stanley Lammers, Douglas Hamilton, Stephen Jones, and David Huenink
  - b. Members Absent: None
  - c. Others Present: Clerk-Treasurer Janelle Kaiser, Town Attorney Gerry Antoine (by teleconference)
  - d. Members of the public that signed in: None
4. ADOPT AGENDA AS OFFICIAL ORDER OF BUSINESS:  
Motion by Jones, seconded by Lammers, to adopt the agenda for the September 21<sup>st</sup>, 2020 board meeting as presented; the motion carried by unanimous voice vote.
5. POSSIBLE ORDINANCE VIOLATIONS FOR PROPERTIES WITH TWO DWELLING UNITS PRESENT ON ONE PARCEL:  
The Town Board consulted with Town Attorney Gerry Antoine about two properties in the Township known to have two dwelling units constructed on their respective properties. The Town Board requested that Town Attorney Gerry Antoine draft a letter to one of the property owners as a result of the ordinance violation. It was determined that the other property owner is not in violation of Town ordinance due to the year of construction. An analysis will be prepared by Janelle Kaiser as an addendum to these minutes to further explain the conclusions drawn by the Town Board and Gerry Antoine.
6. COMPLIANCE ISSUES WITH SHORT-TERM RENTAL ORDINANCE:  
The Town Board consulted with Town Attorney Gerry Antoine about a property owner who has failed to respond to several contact attempts in regard to compliance with the Town's short-term rental ordinance. The Town Board requested that Town Attorney Gerry Antoine draft a letter to the property owner as a result of the non-compliance to enforce the ordinance, pending any responses or short-term rental license application submissions received by the property owner.
7. PUBLIC INPUT:  
None.
8. ADJOURN – Motion by Jones, seconded by Hamilton, to adjourn the September 21<sup>st</sup> special board meeting at 3:40pm. The motion carried by unanimous voice vote.