

Town of Holland Board of Review Minutes

Sheboygan County, WI

Date: May 22, 2019

Time: 4:00 P.M.

Place: Town Holland Hall, W3005 County Road G, Cedar Grove, WI 53013

1. CALL TO ORDER: The 2019 Board of Review was called to order at 4:00 P.M. on Wednesday, May 22, 2019, at the Town of Holland Hall located at W3005 County Road G, Cedar Grove, WI by the Town Chairman Donald Becker.
2. INTRODUCTION OF BOARD OF REVIEW MEMBERS: Chair Donald Becker introduced the Board of Review members present.
3. CERTIFY WISCONSIN OPEN MEETING LAW HAS BEEN MET: Clerk Janelle Kaiser certified that the requirements of the Wisconsin Open Meeting Law had been met. The notice for this meeting was published in the Sheboygan Press, posted in three places within the Township, on the front door of the Town Hall, and on the Town's website. The agenda for this meeting was posted in three places within the Township, including the Town Hall, and on the Town's website.
4. ROLL CALL:
 - a. Members present: David Huenink, Donald Becker, and Douglas Hamilton
 - b. Members absent: Stanley Lammers and Stephen Jones
 - c. Others present: Clerk Janelle Kaiser and Assessor Luke Mack from Associated Appraisal
5. ADOPT AGENDA AS OFFICIAL ORDER OF BUSINESS: Motion by Huenink, seconded by Becker, to adopt the agenda as presented; the motion was carried by unanimous voice vote.
6. SELECT CHAIRPERSON: Motion by Huenink, seconded by Hamilton, to nominate Town Chair Donald Becker as the Chairperson of the Town of Holland 2019 Board of Review; the motion carried by unanimous voice vote.
7. SELECT VICE-CHAIRPERSON: Motion by Becker, seconded by Hamilton, to nominate Town Supervisor David Huenink as the Vice-Chairperson of the Town of Holland 2019 Board of Review; the motion carried by unanimous voice vote.
8. VERIFY THAT AT LEAST ONE MEMBER OF THE BOARD OF REVIEW HAS MET MANDATORY TRAINING REQUIREMENTS: David Huenink and Donald Becker certified that they have met the mandatory training requirements. Both supervisors completed their training on February 10, 2018; the training remains valid for two years following this date.

9. RECEIPT OF ASSESSMENT ROLL AND SWORN STATEMENTS: Luke Mack provided a brief overview of the work completed by Associated Appraisal for the Town of Holland. Luke presented the assessment roll to Clerk Janelle Kaiser; Janelle Kaiser signed the assessor's affidavit to acknowledge acceptance of the 2019 assessment roll.
10. EXAMINE ROLL AND CORRECT ERRORS: David Huenink, Douglas Hamilton, Donald Becker, and Janelle Kaiser examined the roll and did not find any errors to be corrected.
11. RECEIVE SCHEDULE FOR WRITTEN OBJECTIONS TO BE HEARD: Clerk Janelle Kaiser stated that there were no written objections submitted. Motion by Becker, seconded by Huenink at 4:18pm, to recess the 2019 Board of Review until 5:55pm on May 22, 2019, or until an objector appeared; the motion carried by unanimous voice vote.
12. HEAR OBJECTIONS AND MAKE DETERMINATIONS: David Huenink called the 2019 Board of Review back in session at 5:55pm on May 22, 2019. No objectors appeared at the 2019 Board of Review, therefore there were no objections to be heard or determinations to be made.
13. ASK IF ANYONE IS PRESENT WITH OBJECTION THAT HAS NOT SUBMITTED OBJECTION IN WRITING: David Huenink asked three times if anyone was present with an objection that had not submitted an objection in writing. No one was present at 5:56pm.
14. DELIVER DETERMINATION OR RECESS FOR CLERK-TREASURER TO MAIL DETERMINATIONS BY CERTIFIED MAIL: Not applicable.
15. RECONVENE IF NECESSARY: Not applicable.
16. CLERK WILL CERTIFY THAT DETERMINATIONS HAVE BEEN RECEIVED OR SENT BY CERTIFIED MAIL IF NECESSARY: Not applicable.
17. ADJOURN – Motion by Hamilton, seconded by Huenink, to adjourn the meeting at 6:00pm; the motion was carried by unanimous voice vote.