

TOWN OF HOLLAND BOARD OF SUPERVISORS
OFFICIAL PROCEEDINGS OF THE MONTHLY MEETING
HOLLAND TOWN HALL, W3005 COUNTY ROAD G, CEDAR GROVE, WI 53013
Monday, May 10th, 2021 7:30pm

1. CALL TO ORDER:
Town Chair David Huenink called to order the Board of Supervisors monthly meeting at 7:30pm.
2. Pledge of Allegiance:
Chair David Huenink led the attendees in the Pledge of Allegiance.
3. CERTIFY WISCONSIN OPEN MEETING LAW HAS BEEN MET:
Clerk-Treasurer Janelle Kaiser certified that the requirements of the Wisconsin Open Meeting Law had been met. The agenda for this meeting was posted in three places within the Township and on the Town's website.
4. ROLL CALL:
 - a. Members Present: Town Chairman David Huenink, Town Supervisors Stanley Lammers, Douglas Hamilton, Brody Stapel, and Kelly Caswell
 - b. Members Absent: None
 - c. Others Present: Clerk-Treasurer Janelle Kaiser
 - d. Members of the public that signed in: Roger Testroete of the Sheboygan County Board, Greg Schnell of the Sheboygan County Transportation Department, Jack Stokdyk of the Town of Holland Plan Commission, Keith Dulmes, Carol Dulmes, and Ben Jeanty of the Sheboygan County Sheriff's Department
5. ADOPT AGENDA AS OFFICIAL ORDER OF BUSINESS:
Motion by Lammers, seconded by Stapel, to adopt the agenda for the May 10th, 2021 board meeting as presented; the motion carried by unanimous voice vote.
6. DISCUSSION AND APPROVAL OF MINUTES:
Motion by Lammers, seconded by Huenink, to approve the minutes from the April 12th, 2021 as modified to include one typo correction as discussed during the May 10th, 2021 meeting; the motion carried by unanimous voice vote.
7. RECORD RETENTION CERTIFICATION:
Clerk-Treasurer Janelle Kaiser certified that everything is up to date.
8. INFORMATION EXCHANGE WITH SHEBOYGAN COUNTY SHERIFF'S DEPT:
Deputy Sheriff Ben Jeanty of the Sheboygan County Sheriff's Department was present to provide an information exchange with the Holland Town Board. Deputy Jeanty provided a brief update about lessening COVID-19 restrictions throughout Sheboygan County and how that is impacting the department's operations to include jail housing, arrest and warrant follow-ups, sick times and quarantines for officers, and staffing. The Holland Town Board requested that a speed limit tracking device be placed on Smies Road east of I-43 where the speed limit drops to 35 miles per hour, as the limit was decreased within the last year and traffic tends to increase during the summer months due to seasonal residences in the area. The board asked that the device be placed in that location on or around Memorial Day or sometime during the summer months.

9. COUNTY ROAD RECONSTRUCTION BY SHEBOYGAN COUNTY TRANSPORTATION DEPT:

Greg Schell, Transportation Director of Sheboygan County, was present to discuss county road reconstruction in the Town of Holland. Greg provided an update on the most recent reconstruction of County Road D, stating that he appreciates the patience of the Township and its residents as the project has been a 2-year process. The road's top mat asphalt will be applied beginning May 24th, 2021 and the paving will be completed the first week of June. The current plan is to seal coat the road starting on June 14th, 2021 and painting and finishing should occur just after that. Greg stated that the project improved drainage and the material used underneath will support the heavily traveled road. He also commented on the improved safety at Knepprath Road and County Road D. Greg provided information about a few different vendors and products that the county will be trying to increase pavement preservation, including by sealing the center joint between road mats. The county will be testing different products and procedures for this purpose in the Town of Holland and observing the performance; the assessment of materials and processes related to pavement preservation treatments will be collected by the county and posted online. This project is called SCOPE (Sheboygan County Operational Pavement Preservation Evaluation). A drone pilot will be operated by a Sheboygan County employee to observe the test sections of road associated with this evaluation. Within this evaluation, chip sealing will happen in year 1 rather than in subsequent years. Data will be gathered about how this does or does not improve the longevity of the roads observed.

Supervisor Stanley Lammers asked if these products and procedures could be tested on Town roads that have gone through betterments rather than total reconstructions. He also asked whether the county would be willing to try it on roads in which the base is unknown in some cases so that the products could be more applicable for town roads over time and also to observe how pavement preservation may or may not improve with different compositions.

Greg Schnell also discussed future improvements of the asphalt plant in Sheboygan County, coordinating trucks for projects, and road project timing and cash flow with the Holland Town Board.

10. PUBLIC INPUT:

Chair David Huenink provided information about the property at N1970 State Highway 32 in the Town of Holland. The house and barn are not habitable and there may be local interest in purchasing the land and razing the structures.

11. FINANCIAL/TREASURER'S REPORT:

Motion by Hamilton, seconded by Lammers, to approve the April 2021 financial/treasurer's report as presented; the motion carried by unanimous voice vote.

12. APPROVAL OF VOUCHERS:

Motion by Lammers, seconded by Hamilton, to approve the May voucher list as presented at the May 10th, 2021 board meeting to include 2 invoice additions; the motion carried by unanimous voice vote.

13. ACCOUNTS RECEIVABLE:

No new information to report.

14. PLAN COMMISSION RECOMMENDATIONS:

- a. Request by Keith and Carol Dulmes for a minor land division and rezoning:
Motion by Lammers, seconded by Hamilton, to accept the recommendation of the Town of Holland Plan Commission and approve the minor land division and rezoning request by Keith and Carol Dulmes for a minor land division of parcel 59006061870 and rezoning of 3.00 acres from A-1 to A-1-S; the motion carried by unanimous roll call vote. Kelly Caswell: Y; Brody Stapel: Y; Stanley Lammers: Y; David Huenink: Y; Douglas Hamilton: Y.

15. PROCLAMATION 2021-01 FOR THE OOSTBURG MIDDLE SCHOOL 7TH GRADE BOYS' BASKETBALL TEAM:

Chair Huenink left a voicemail for one of the team's coaches and will provide an update about how best to present the proclamation to the team at a later date.

The Town Board authorized Janelle Kaiser to notify all school districts, to include private schools, that they may notify the Town of Holland if an athletic team performs exceptionally well and Town's recognition is desired. The proclamation for the Oostburg Middle School 7th Grade Boys' Basketball Team was declared as a result of a state championship victory and outstanding sportsmanship, and the Town Board would like to recognize other local area teams within the Township's school districts should the school's athletic departments deem it appropriate. Janelle Kaiser will direct the letters to the attention of the athletic directors at the school districts.

16. TRAINING FOR APPOINTED POSITIONS – BOARD OF APPEALS:

No new information to report.

17. UPDATE SIGNATORIES FOR BANK ACCOUNTS:

Motion by Huenink, seconded by Hamilton, to remove all former signatories on all Town of Holland bank accounts except for the Clerk-Treasurer, and to add Town Chair David Huenink and Town Supervisor Brody Stapel, Chair of the Administration and Finance Committee, as signatories on all Town of Holland bank accounts; the motion carried by unanimous roll call vote.

18. PROPERTY USAGE AT W4266 COUNTY ROAD D:

The use of a barn on the property at W4266 County Road D was discussed during public input at the May 3rd, 2021 Plan Commission meeting. Chair David Huenink also received a call from a property owner about the usage of the barn. Reports of the barn on the premises being used to host agriculturally related and/or non-agriculturally related activities have been received by the Town of Holland. The Town Board authorized Clerk-Treasurer Janelle Kaiser to send a letter to the property owner that recognizes the property owner's use of the structure and to request that the property owner demonstrate compliance with the Town's ordinances. The letter will also recognize that a rezoning of the parcel to a zoning district that may allow for these types of activities is recommended.

19. REQUESTS FOR LIQUOR LICENSES (SO CORRECTIONS CAN BE MADE BY JUNE IF NECESSARY):

An initial review of the 2 liquor license applications and 6 operator license applications submitted to Clerk-Treasurer Janelle Kaiser for Hy-Way Service at N905 Sauk Trail Road and Mirror Bar at W4254 County Road K, respectively, was performed by the Holland Town Board. The operator license applications for Hy-Way Transit were missing notary stamps. Mirror Bar had not yet submitted operator license applications but plans to submit 2 applications prior to the June board meeting.

20. ONGOING ISSUES:

- a. MANAGING SHORT-TERM RENTAL LICENSES WITH HOST COMPLIANCE:

Clerk-Treasurer Janelle Kaiser provided an update regarding the status of short-term rental

- license application management between the Town of Holland and Host Compliance. A report detailing the license status of each known short-term rental property in the Township was drafted by Janelle and included in the May meeting packet.
- b. CEDAR GROVE FIREHOUSE APPRAISAL AND CEDAR GROVE FIRE DEPARTMENT AGREEMENT:
Chair Huenink had no new information to report about the appraisal. An update will be provided at a future board meeting.
The Town Board compared the current and newly proposed agreement between the Town of Holland and the Village of Cedar Grove as it pertains to the Cedar Grove Fire Department line by line at the May 10th, 2021 board meeting.
 - c. SOLAR ELECTRICAL UTILITY:
No new information to report.
 - d. AUDIO-VISUAL UPRADE FOR TOWN HALL:
Chair Huenink reported that final adjustments to the system are scheduled for May 25th.
 - e. ZONING ADMINISTRATOR COMPENSATION AND RECRUITMENT:
Clerk-Treasurer Janelle Kaiser will draft an ad to be run in local papers to include standard duties of the zoning administrator as the position description states and send it to Chair Huenink for review.

21. COMMITTEE REPORTS:

- a. ADMINISTRATION AND FINANCE:
None.
- b. PARKS AND PROPERTY:
Supervisor Hamilton provided an update about broadband opportunities for the Town of Holland. As was discussed at a prior board meeting, future grant opportunities are probable based on guidance provided by the Wisconsin Towns Association. There are also funds from the American Rescue Plan Act being provided to local governments in the future; broadband infrastructure is specifically addressed in guidance provided by the US Treasury as an allowable use of these funds. Therefore, the Township will continue to delay the use of current Township funds to invest in broadband infrastructure due to these financial possibilities.
Chair Huenink reported that the Amsterdam Park boat ramp will be installed by Monday, May 31st, 2021.
- c. ROADS:
The monthly report provided by Director of Public Works and Property Nate Voskuil offered an update regarding current road project progress.
- d. Public Safety:
Supervisor Caswell stated that the Sheboygan County Sheriff's office responded to 7 complaints during contracted hours in the Town of Holland in the month of April. There were no arrests.

22. PUBLIC INPUT:

- a. Jack Stokdyk commented that he is happy about the upcoming replacement of the culvert in the Wittwood subdivision. He also commented that zoning administrator candidates could request a desired salary as part of their application. Jack also noted that it would be best if all plan commission applications went through the zoning administrator, rather than just more complex requests so that the applicant has one individual to work with directly.

23. CLOSED SESSION:

The Town Board elected not to go into closed session at the May 10th, 2021 board meeting.

24. RECONVENE IN OPEN SESSION:

Not applicable, as the Town Board elected not to go into closed session at the May 10th, 2021 board meeting.

25. Public input

None.

26. CORRESPONDENCE:

All relevant correspondence was included in the May board meeting packet.

27. ADJOURN:

Motion by Hamilton, seconded by Lammers, to adjourn the April board meeting at 11:16pm. The motion carried by unanimous voice vote.