

**APPLICATION FOR BUILDING PERMIT**

TOWN OF HOLLAND, SHEBOYGAN COUNTY  
W3005 COUNTY ROAD G, CEDAR GROVE, WI 53013

**SEND PERMIT APPLICATIONS AND FEES TO:**

TOWN OF HOLLAND BUILDING INSPECTOR, 50 HICKORY DRIVE, CEDAR GROVE, WI 53013

LOCATION OF CONSTRUCTION/IMPROVEMENTS/REPAIRS: \_\_\_\_\_

OWNER(S): \_\_\_\_\_ OWNER PHONE #: \_\_\_\_\_

APPLICANT (IF DIFFERENT THAN OWNER): \_\_\_\_\_

OWNER STREET ADDRESS: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_ CONTRACTOR PHONE #: \_\_\_\_\_

CONTRACTOR ADDRESS: \_\_\_\_\_

**PROPERTY AND BUILDING INFORMATION** LOT SIZE: \_\_\_\_\_ FEET WIDE BY \_\_\_\_\_ FEET DEEP or \_\_\_\_\_ acres

DESCRIBE WORK TO BE PERFORMED (examples: new construction, repairs, remodeling/alterations)

\_\_\_\_\_  
\_\_\_\_\_

APPROXIMATE VALUE OF CONSTRUCTION: \_\_\_\_\_

**NEW STRUCTURES OR ADDITIONS TO STRUCTURES (GARAGES, ACCESSORY STRUCTURES, SHEDS, ADDITIONS)**

SIZE: \_\_\_\_\_ FT x \_\_\_\_\_ FT HEIGHT: \_\_\_\_\_ FT ZONING: \_\_\_\_\_

SETBACKS FROM PROPERTY LINES: STREET \_\_\_\_\_ FT. REAR \_\_\_\_\_ FT. SIDE (E) \_\_\_\_\_ FT. SIDE (W) \_\_\_\_\_ FT.

The undersigned hereby applies for a permit to do the work above described, and hereby agrees that such work will be done in accordance with the descriptions herein set forth in this statement; and it is further agreed to construct, alter, repair and install in strict compliance with Town of Holland Ordinances and the State Building Code of Wisconsin and to obey any and all lawful orders of the inspector of buildings of the Town of Holland. The privilege as granted above is granted only on the condition that by the acceptance of the privilege, the said undersigned, shall become primarily responsible and liable for any and all damage to persons or property caused by and arising from the grant and exercise of such privilege.

**SIGNATURE OF APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

THIS PERMIT EXPIRES 12 MONTHS FROM DATE OF ISSUANCE

**BUILDING PERMIT ISSUANCE OR DENIAL (TO BE COMPLETED BY TOWN BUILDING INSPECTOR ONLY):**

\_\_\_\_\_**APPROVED** – PERMISSION FOR THE CONSTRUCTION ABOVE DESCRIBED, IN ACCORDANCE WITH THE PROVISIONS OF THE TOWN OF HOLLAND ZONING ORDINANCE OR THE FINDINGS OF THE TOWN BOARD OF APPEALS IS HEREBY GRANTED

FEE RECEIVED: \_\_\_\_\_ PERMIT NO. \_\_\_\_\_ SIGNATURE OF ISSUING OFFICIAL: \_\_\_\_\_

\_\_\_\_\_**THIS BOX SHOULD BE CHECKED IF BUILDING PERMIT ALLOWED FOLLOWING CONDITIONAL USE PERMIT APPROVAL BY THE TOWN PLAN COMMISSION**

\_\_\_\_\_**DENIED** – PERMISSION FOR THE CONSTRUCTION ABOVE IS DENIED FOR THE FOLLOWING REASON(S):

\_\_\_\_\_  
\_\_\_\_\_

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**Cautionary Statement to Owners Obtaining Building Permits**

101.65(1r) of Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654(2)(a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and 2-family dwelling code or an ordinance enacted under Sub. (1)(a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

**QUICK REFERENCE GUIDE OF ORDINANCES FOR REQUIRED BUILDING PERMITS**

- The Town's Uniform Dwelling Code and Commercial Building Code ordinance can be found [here](#).
- The Town's ordinance that addresses housing standards can be found [here](#).
- The Town's zoning ordinance can be found [here](#).
- Accessory Structure Setback, Height, and Impermeable Surface Requirements:  
Refer to your property's individual zoning classification using the Town's online code [here](#). Also refer to the Town's building permit procedure for garages, sheds, accessory structures, or agricultural structures, which is posted at [www.townofholland.com](http://www.townofholland.com) under "Forms/Permits." This document will help you determine the zoning of your property and should be reviewed when considering construction of a new structure.
- Accessory Structure Construction, Use, and Size Limitations:  
Refer to Section 330-12 of the Holland Town Code [here](#). Also refer to the Town's building permit procedure for garages, sheds, accessory structures, or agricultural structures, which is posted at [www.townofholland.com](http://www.townofholland.com) under "Forms/Permits."
- Fence Construction:  
Refer to Section 330-57 of the Holland Town Code [here](#).

**FOR ASSISTANCE WITH THIS APPLICATION OR FOR QUESTIONS ABOUT ORDINANCES AS THEY RELATE TO  
REQUIRED BUILDING PERMITS, PLEASE CONTACT THE TOWN OFFICE:  
920-668-6625 OR [CLERK-TREASURER@TOWNOFHOLLAND.COM](mailto:CLERK-TREASURER@TOWNOFHOLLAND.COM).**