

## PERMIT FAQs

All permit application forms can be found at [www.townofholland.com](http://www.townofholland.com) under “Forms/Permits”

### 1. WHAT TYPE OF WORK REQUIRES A BUILDING PERMIT?

- Residential, Commercial, or Industrial Construction (including fences)
- Additions, alterations and most repairs
- Moving, placement, or demolition of structures (including shipping containers, pre-fabricated sheds, or movable storage containers)

### 2. WHEN IS AN ELECTRICAL PERMIT REQUIRED?

- New Installations OR additions
- New Service or Service Change
- Alterations of any electrical wiring and equipment associated with a structure or project.

### 3. WHEN IS AN HVAC (HEATING, VENTILATION, AIR CONDITIONING) PERMIT REQUIRED?

- New Installations
- Replacement of heating and cooling equipment
- Additions or alterations to the distribution systems

### 4. WHEN IS A PLUMBING PERMIT REQUIRED?

- New installations OR additions
- Alterations of any plumbing equipment associated with a structure or project.

### 5. IS A PERMIT REQUIRED TO ERECT A FENCE? Yes, a building permit is required. Restrictions on fence construction provided by the Town’s ordinances should be reviewed during the planning process here:

<https://ecode360.com/HO2726>. Section 330-57 addresses security fences and fences in residential districts.

### 6. DO I NEED A PERMIT TO DEMOLISH AND REMOVE A STRUCTURE FROM MY PROPERTY? Yes. A razing permit is required to demolish any structure or portion of structure. This includes but is not limited to dwellings, garages, and storage sheds. The razing permit is how the Town assessor knows to remove the structure from the tax roll.

### 7. WHEN IS A BUILDING PERMIT **NOT** REQUIRED?

A building permit is not required for minor repairs or alterations costing less than \$1,000 which do not change the occupancy, area, structural strength, fire protection, exits, lighting or ventilation of a structure. Examples include the following:

- Interior or exterior painting
- Installation of draperies or blinds
- Installation of carpet or resilient floor covering
- Uncovered patios at grade
- Changing fixtures and outlets, such as lights and switches

### 8. WHAT IS THE FEE FOR A BUILDING PERMIT?

Please refer to the Town’s fee schedule [here](#). Contact the Town Building Inspector or Town Clerk-Treasurer if you have any questions. Contact information can be found at [www.townofholland.com](http://www.townofholland.com) under “Contact.”

PLEASE CONTACT THE TOWN OFFICE WITH ANY QUESTIONS:  
920-668-6625 OR [CLERK-TREASURER@TOWNOFHOLLAND.COM](mailto:CLERK-TREASURER@TOWNOFHOLLAND.COM).