

Town of Holland Road Approach (Driveway) Permit

Name of Applicant (Property Owner): _____

Mailing Address: _____

Phone #: _____ Email: _____

Type of road approach (driveway) required? **(Check one)**

New Road Approach (driveway): _____

Relocate Road Approach (driveway): _____

Change Elevation of Road Approach (driveway): _____

Culvert Installation: _____

Culvert Replacement: _____

Permit Application Fee: \$50.00 per road approach (driveway). Fee is due upon submitting application to the Director of Public Works. A completed and signed Road Approach (driveway) permit is required with any Conditional Use Permit application for a residence.

Proposed road approach (driveway) location:

Road name or address: _____

Side of road (north, south, east or west): _____

Name of nearest crossroad: _____

Distance from nearest crossroad: _____

Looking both ways down road, is vision clear at least 600 feet? Yes / No (circle one)

PLEASE NOTE: Applicant shall place stakes in the ditch line where he or she wants to place the driveway so that the proposed location may be inspected/approved.

I, the undersigned applicant, do hereby certify that I have read, understand and agree to abide by all the applicable provisions and restrictions which are shown on this permit and the attached owner's covenant.

Owner's Signature

Date

OFFICIAL USE ONLY: APPLICANTS SHOULD NOT WRITE BELOW THIS LINE

Culvert pipe required under road approach. Yes/No Diameter: _____ Length: _____

Minimum depth of granular cover over culvert in inches: _____

Other Requirements: _____

Approved by: _____ Title: _____

Date of Approval: _____

Town of Holland
Road Approach (Driveway)
Owner's Covenant

- 1) Any grading, special ditching, alteration of slope, or any other disturbance of any portion of the highway right of way, shall be restored by and at the expense of the applicant, to the condition existent prior to such disturbance and to the satisfaction of the Town of Holland.
- 2) The entire cost of the road approach construction or installation shall be the obligation of the applicant.
- 3) Applicant shall keep the road approach culvert free of debris and other obstructions to provide proper drainage along the highway.
- 4) Maintenance and upkeep of the road approach on and over the Town of Holland Right of Way shall be the responsibility of the applicant.
- 5) The centerline of that part of the road approach lying on the Town Right of Way shall be at approximate right angles to the pavement except as topography may make certain angular placement necessary.
- 6) Culverts are restricted to corrugated steel, concrete, and Corrugated Polyethylene Pipe (HDPE), meeting AASHTO M 294, Type S specifications.
- 7) Culverts shall have a granular cover that meets or exceeds the minimum depth specified on the Road Approach (Driveway) Permit by the Town of Holland approver, usually the Director of Public Works.
- 8) At the distance of six (6) feet from the edge of the highway pavement, the finished grade of the road approach shall be at least four (4) inches below the grade of the edge of the adjacent pavement.
- 9) This permit is revocable if the applicant fails to complete the driveway within ninety (90) days, or if the Highway Right of Way is not restored within thirty (30) days, or if the driveway is not installed in accordance with this permit and/or the Town's specifications for road approach construction. If this permit is revoked, the Town of Holland may arrange for restoration and the resulting costs shall be the obligation of the permit applicant.
- 10) All new road approaches shall be constructed to have permanently vegetated sloped sides. The side slopes of the road approach shall be sloped at no more than a length to height ratio of 2.5:1. All slopes shall be seeded or sodded by the property owner.
- 11) The following special provisions and regulations not mentioned apply to this permit: (should be attached to this permit application by reviewing official if applicable).