

TOWN OF HOLLAND BOARD OF REVIEW
OFFICIAL PROCEEDINGS OF THE 2022 BOARD OF REVIEW MEETING
HOLLAND TOWN HALL, W3005 COUNTY ROAD G, CEDAR GROVE, WI 53013
Wednesday, May 25th, 2022 at 4:00pm

1. CALL TO ORDER:

The 2022 Board of Review was called to order at 4:00 P.M. on Wednesday, May 25, 2022, at the Town of Holland Hall located at W3005 County Road G, Cedar Grove, WI by the Town Chairman David Huenink.

2. INTRODUCTION OF BOARD OF REVIEW MEMBERS:

Chair David Huenink introduced the 2022 Board of Review members present.

3. CERTIFY WISCONSIN OPEN MEETING LAW HAS BEEN MET:

Clerk-Treasurer Janelle Kaiser certified that the requirements of the Wisconsin Open Meetings Law had been met. The Board of Review notice was posted more than 15 days prior to the meeting in three places within the Township and on the Township's website. The meeting agenda was posted in three places within the Township, the Town Hall's front door, and on the Township's website more than 24 hours prior to the meeting.

4. ROLL CALL:

- a. Members present: David Huenink, Stanley Lammers, Kelly Caswell, and Douglas Hamilton
- b. Members absent: Brody Stapel
- c. Others present: Clerk-Treasurer Janelle Kaiser and Assessor Luke Mack from Associated Appraisal

5. ADOPT AGENDA AS OFFICIAL ORDER OF BUSINESS:

Motion by Lammers, seconded by Hamilton, to adopt the agenda as presented; the motion was carried by unanimous voice vote.

6. SELECT CHAIRPERSON:

Motion by Caswell, seconded by Lammers, to nominate Town Chairman David Huenink as the Chairperson of the Town of Holland 2022 Board of Review; the motion carried by unanimous voice vote.

7. SELECT VICE-CHAIRPERSON:

Motion by Lammers, seconded by Caswell, to nominate Town Supervisor Douglas Hamilton as the Vice-Chairperson of the Town of Holland 2022 Board of Review; the motion carried by unanimous voice vote.

8. VERIFY THAT AT LEAST ONE MEMBER OF THE BOARD OF REVIEW HAS MET MANDATORY TRAINING REQUIREMENTS:

Clerk-Treasurer Janelle Kaiser certified that 3 members of the 2022 Board of Review met the mandatory training requirements. Janelle stated that the affidavit of training was submitted to the Wisconsin Department of Revenue prior to the 2022 Board of Review meeting as required.

9. RECEIPT OF ASSESSMENT ROLL AND SWORN STATEMENTS:

Luke Mack of Associated Appraisal, certification number W171164CA, introduced himself. He provided a brief overview of the work completed by Associated Appraisal for the Town of Holland. Luke stated that notices of assessment were mailed on April 12th, 2022 and Open Book for the Town of Holland took place on April 28th, 2022. Luke presented the assessment roll to Clerk-Treasurer Janelle Kaiser; Janelle Kaiser signed the assessor's affidavit to acknowledge acceptance of the 2022 Town of Holland assessment roll.

10. EXAMINE ROLL AND PERFORM STATUTORY DUTIES:

David Huenink, Douglas Hamilton, Stanley Lammers, Kelly Caswell, and Janelle Kaiser examined the roll and did not find any errors to be corrected.

11. CERTIFY ALL CORRECTIONS OF ERROR, IF ANY, UNDER STATE LAW (WIS. STAT. 70.43):

David Huenink, Douglas Hamilton, Stanley Lammers, Kelly Caswell, and Janelle Kaiser examined the roll and did not find any errors to be corrected.

12. VERIFY WITH THE ASSESSOR THAT OPEN BOOK CHANGES ARE INCLUDED IN THE ASSESSMENT ROLL:

Luke Mack stated that there were no appointments at Open Book, therefore, there are no Open Book changes to be included in the 2022 Town of Holland assessment roll.

13. ALLOW TAXPAYERS TO EXAMINE ASSESSMENT DATA:

There were no taxpayers, aside from the aforementioned individuals that examined the assessment data earlier in the meeting, present to examine the assessment data.

14. ASK IF ANYONE IS PRESENT WITH OBJECTION THAT HAS NOT SUBMITTED OBJECTION IN WRITING:

There was no one present with objection that had not submitted objection in writing.

15. DURING THE FIRST 2 HOURS, CONSIDERATION OF:

- a. Waivers of the required 48-hour notice of intent to file an objection where there is good cause:
The 2022 Board of Review received no notification of intent to file an objection.
- b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court:
The 2022 Board of Review received no requests for waivers of the BOR hearing.
- c. Requests to testify by telephone or submit a sworn statement:
The 2022 Board of Review received no requests to testify by telephone or submit a sworn statement.
- d. Subpoena requests
The 2022 Board of Review received no subpoena requests.
- e. Act on any other legally allowed or required BOR matters
The 2022 Board of Review did not act on any other legally allowed or required Board of Review matters.

16. RECEIVE SCHEDULE FOR WRITTEN OBJECTIONS TO BE HEARD:

Clerk Janelle Kaiser stated that there were no written objections submitted. Motion by Lammers, seconded by Caswell, to recess the meeting of the 2022 Board of Review at 4:41pm until 5:55pm or until an objector appeared, whichever occurred first; the motion carried by unanimous voice vote. The 2022 Board of Review remained in the meeting room and reviewed the 2022 roll until 5:55pm in event that an objector chose to attend the meeting.

Motion by Hamilton, seconded by Caswell, to end the recess 5:55pm and return to open session; the motion carried by unanimous voice vote.

17. HEAR OBJECTIONS AND MAKE DETERMINATIONS:

No objectors appeared at the 2022 Board of Review, therefore there were no objections to be heard or determinations to be made.

18. DELIVER DETERMINATION OR RECESS FOR CLERK-TREASURER TO MAIL DETERMINATIONS BY CERTIFIED MAIL:

This is not applicable, as there were no determinations to be made by the 2022 Board of Review.

19. ADJOURN:

Motion by Hamilton, seconded by Caswell, to adjourn the meeting at 6:01pm; the motion was carried by unanimous voice vote.