

# Town of Holland

## Town Board Meeting Minutes

### Sheboygan County, Wisconsin

#### November 14, 2011

The monthly meeting of the Town of Holland Board was called to order by Chairman Don Becker at 7:10 P.M. on November 14, 2011 directly following the Public Hearing on the Budget and the Electors Meeting. The Chairman certified that the requirements of the Wisconsin Open Meeting Law had been met.

Roll Call showed Steve Jones, Stan Lammers, Don Becker, Martin Elmer, and Dave Huenink present from the Town Board. Also present was Treasurer, Craig Droppers. Clerk, Sharon Claerbaut, was absent at this point, but was expected to arrive later in the meeting.

Motion by Dave, seconded by Marty, to adopt the agenda as the official order of business. Motion carried.

Minutes of the October 10, 2011 regular Board Meeting were posted on the web site, and previously presented to the Board. Motion by Steve, seconded by Marty, to approve the minutes as presented. Motion carried.

Record retention: Sharon was still not present so this will be addressed next month.

Public Input: None

Financial/Treasurer's Report: The financial reports were presented by Craig. Motion by Don, seconded by Marty, to approve the financial reports. Motion carried.

Approval of Vouchers: Motion by Marty, seconded by Stan, to approve the voucher list.. Motion carried.

Accounts Receivable: This also will be moved to next meeting due to Sharon's absence.

Plan Commission Recommendations:

- A. A recommendation to the Town Board that the Town take appropriate legal action to enforce the Town's Zoning Ordinance and State Statutes with respect to C.G. Services, specifically of a landscape business that has not received a proper Conditional Use Permit and that is located in an exclusive Ag district in conflict with State Statutes. There was discussion on this issue. Motion by Stan, seconded by Marty, to authorize our Attorney, Gerald Antioine, to proceed with legal action with respect to C. G. Services to bring landscaping business into compliance with Town

ordinances and State Statutes, and to take any and all actions deemed necessary. Steve-Yes, Stan-Yes, Don-Yes, Marty-Yes, Dave-Yes. Motion carried.

Adopt the final tax levy and the 2012 Budget per Statute 60.40(4). Motion by Steve, seconded by Stan, to adopt the proposed 2012 Budget and the final levy to be collected in 2012 of \$641,888. Dave-Yes, Marty-Yes, Don-Yes, Stan-Yes, Steve-Yes. Motion carried.

Discuss/act on question/request by Gregory Rice regarding right-of-way. Mr. Rice was unable to attend so no action was taken. This will be brought back next month if Mr. Rice is still interested.

Discuss/act on Joint Powers Agreement-County 911 Emergency System. Motion by Marty, seconded by Dave, to sign the Joint Powers agreement. Don-Yes, Stan-Yes, Steve-Yes, Marty-Yes, Dave-Yes. Motion carried.

Discuss Act on ordinance regarding weed control. Motion by Steve, seconded by Dave, to adopt Ordinance #8-2011 entitled 'Ordinance Amending #263-8 of the Code of the Town of Holland, Sheboygan County, Wisconsin'. This ordinance deals with changing the wording of an existing ordinance. Steve-Yes, Stan-Yes, Dave-Yes, Marty-Yes, Don-Yes. Motion carried.

Clerk, Sharon Claerbaut, arrived at this point in the meeting.

Discuss/act on approving employee grievance form. Last month a grievance form had been chosen from three samples. Judi O'Connell had been asked to use the chosen grievance form and adjust it to suit the wording of our ordinance. Motion by Dave, seconded by Marty, to adopt the newly assembled Grievance Form as presented. Motion carried.

Discuss/act on appointing poll workers. This is done every two years-always in the odd years for terms to begin on January 1<sup>st</sup> of even years. Sharon had presented a list of current poll workers and Don presented this as his suggestion for new terms. Motion by Steve, seconded by Stan. to appoint the suggested poll workers, those being Sally Lensink, Janet Walvoord, Mary Huenink, Diane Kitelinger, Christine Burr, Allan Claerbaut, and Beverly Garside. Motion carried.

#### Ongoing Issues:

1. Proof of concept systems for Town of Holland record keeping. Don is working on this and it will be brought back next month.
2. Stan & Marty discussing duties of employees. Judi O'Connell had been asked to combine a couple of job duties pages that had been assembled during the last few months. The Board reviewed the draft product and made suggestions on a few changes they want. This will also be brought back next month.
3. Majestic Storage ordinance issues. The owners have done quite a bit to improve the appearance of the property by cleaning up some things, moving around other things, and doing some mowing. Motion by Dave, seconded by Steve, to rescind last month's motion to issue a warning, and instead write a letter expressing thanks for doing what

they have done and asking them to finish a few more things. Motion carried. Dave will draft the letter.

Committee Reports:

Administration – Steve suggested that the Sheriff’s Dept. direct more of the citations they write to our contract time. He will be contacting them to see just how they are determining things.

Roads – Stan reported that the Sauk Trail/ Amsterdam Road intersection project is waiting for the concrete to cure. The weather has slowed this project down. The last of the blacktop patching has been completed. There are some issues on Pebble Beach Road about which Township is responsible for what portion of the road. Don said he had received a call from Bill Janeshek, a Supervisor from the Town of Belgium, regarding their understanding of their responsibilities.

Parks & Property – Marty reported that Keith Dulmes will put the new storm windows on the hall soon. He also reported that the dusk to dawn light at the Recycling Center is missing again. They will replace the light, but will put a switch on it. The e-waste collection is working fine.

Public Safety – Dave reported 37.5 hours for October with five written warnings issued. He also reported that the Cedar Grove Fire Dept. had contacted him before it was made public that one of their fire fighters had confessed to setting the fire at the Walvoord Berry Farm. This person was immediately released from the Fire Dept. Sharon reported that Doug Janes had contacted her about an ongoing case of unlicensed dogs running at large and what he had done about it. The owner has been given a time limit to rectify the situation or the Sheriff’s Dept. will be notified. Sharon also reported that Doug needs a new ID badge and other items. The Board authorized Doug to get these things.

Public Input: None

Correspondence: All in the packet.

Adjourn: Motion by Stan, seconded by Marty, to adjourn. Motion carried. Meeting adjourned At 8:30 P.M.

Respectfully Submitted,  
Sharon Claerbaut, Clerk