

Town of Holland

Town Board Meeting Minutes

Sheboygan County, Wisconsin

December 12, 2011

The monthly meeting of the Town of Holland Board was called to order by Chairman Don Becker at 7:30 P.M. on December 12, 2011. The Pledge of Allegiance was led by Chairman Becker. The Chairman certified that the requirements of the Wisconsin Open Meeting Law had been met.

Roll Call showed Steve Jones, Stan Lammers, Don Becker, Martin Elmer, and Dave Huenink present from the Town Board. Also present was Treasurer, Craig Droppers, and Clerk, Sharon Claerbaut.

Motion by Marty, seconded by Stan, to adopt the agenda as the official order of business. Motion carried.

Minutes of the November 14, 2011 Public Budget Hearing, the November 14, 2011 Special Electors Meeting, and the regular November Board Meeting were posted on the web site, and previously presented to the Board. Motion by Steve, seconded by Marty, to approve the minutes of all three meetings as presented. Motion carried.

Record retention: Record retention is up to date.

Public Input: None

Financial/Treasurer's Report: The tax bills will be sent by the County. Craig will collect the taxes this year, but Oostburg Bank will also be doing some tax collection. The financial reports were presented by Craig. Motion by Dave, seconded by Marty, to approve the financial reports. Motion carried.

Approval of Vouchers: Several items were added to the voucher list. Motion by Marty, seconded by Stan, to approve the voucher list with additions. Motion carried.

Accounts Receivable: There are no accounts receivable at this time.

Plan Commission Recommendations: Discuss/act on six recommendations made by the Plan Commission affecting transportation-related businesses in the Town of Holland. Dale and Rodney Teunissen, and Don Teunissen will be added to the Trucking list.

MOTION 1: Plan Commission recommends to Town Board to

- 1) Waive all Town fees associated with actions needed to bring existing known trucking operations into compliance with the zoning ordinance, and

- 2) Publish a notification to request disclosure to the Plan Commission by the trucking firms not yet identified by the Plan Commission within thirty days of the second publication. Failure to notify the Plan Commission within 30 days would lead to a forfeiture of their right to be treated as existing transportation-related operations.

Motion by Marty, seconded by Stan, to comply with Plan Commission and adopt this recommendation. Motion carried.

MOTION 2: Plan Commission recommends to the Town Board that the Town send a letter to Joose trucking describing the two options to bring its operations into compliance with existing ordinances:

- 1) Land division and rezone from A-5 to A-4, or
- 2) Rezone the entire parcel to A-4.

The motion by Don, seconded by Dave, to comply with Plan Commission and adopt this recommendation. Motion carried.

MOTION 3: Plan Commission recommends to Town Board to send a letter to Solo Transport identifying the preferred option of treating the business as a home occupation in the A-5 district (no zoning change needed) as the best alternative to bring the operation into compliance with our zoning ordinances. The letter will point out that as a home occupation one commercial vehicle (one tractor with one semi-trailer, or one straight truck) could be parked on the property. The letter would also state that the Plan Commission would waive the site plan and plan of operation potentially required in 330-55 of Town Code.

Motion by Marty, seconded by Don, to comply with Plan Commission and adopt the recommendation. Motion carried.

MOTION 4: Plan Commission recommends to the Town Board to amend the zoning ordinance, adding to A-4 a provision that would allow a non-agricultural trucking business that existed before January 1, 2012 to continue with non-agricultural hauling; and, upon acceptance by the Town Board, to issue a letter to Lamroe Transport, advising it to:

- 1) Apply for a rezone from A-5 to A-4 and a CUP, or
- 2) Apply for a CUP for a home occupation under A-5 and park the trucks elsewhere. One commercial vehicle could be parked on the property.

Motion by Marty, seconded by Don, to comply with Plan Commission and adopt recommendation. Motion carried.

MOTION 5: Plan Commission recommends to the Town Board to modify B-1 to add transportation-related activities to the list of conditional uses and to apply the following four conditions for new/expanding transportation-related businesses:

- 1) All transportation-related operations will be limited to the A-4 or B-1 zoning districts,
- 2) All transportation-related operations will require a Conditional Use Permit and shall comply with the requirements of article 330-49 of the Town Zoning Ordinance (application requirements including Site Plan and Plan of Operation),
- 3) If a rezone is required, the rezone shall be consistent with the goals, objectives, and policies of the Town of Holland Comprehensive Plan Year 2030, and
- 4) If a land division (CSM) is required, the new lots shall comply with all applicable Town Zoning Ordinance and Town/County Land Division Ordinance requirements.

Motion by Steve, seconded by Stan to comply with Plan Commission and adopt the recommendation. Motion carried.

MOTION 6: Plan Commission recommends to the Town Board to send letters to the four grandfathered trucking businesses (Brill's Mechanix Express, David DeMaster Trucking, Dutchland Trucking, Feider Trucking), advising them that their operations are legal nonconforming and advising them of the applicable restrictions with this finding.

Motion by Stan, seconded by Dave to comply with Plan Commission and adopt recommendation. Motion carried.

County Supervisor, Roger TeStroete – Report on recent County Board activity. Roger presented charts showing comparisons of recent County budgets. He reported that the County Board had renegotiated the Court House Union, the Rocky Knoll Union, and six other unions that were approved before the budget cycle. These must be honored for the next two years. Several questions were asked of and answered by Roger.

Discuss/act on possible replacement of Lawn Mower: Stan reported that there are two reasons why this is a good time to replace the mower. The current tractor is in good shape, but the mower deck is in poor shape. The tractor condition gives the mower some trade in value at this time, and replacing the deck would be very expensive and is not advisable. We also have some budget dollars still available from this year's budget because some expenses came in lower than expected. We mow four lawns, all of which are more abrasive than most lawns. The quotes are for a somewhat larger mower. Motion by Stan, seconded by Marty, to approve the purchase of a lawnmower going with The Gibbssville Implement quote with the bid to trade in the old mower. Dave-Yes, Marty-Yes, Don-Yes, Stan-Yes, Steve-Yes. Motion carried.

Discuss/act on Sheriff's Dept. Contract: There was discussion on just what we are getting for our money on this contract. Motion by Stan, seconded by Marty, to sign the contract, but to have a Sheriff's Dept. representative present at the January meeting to answer questions and concerns regarding the function of this contract. Stan-Yes, Steve-No, Dave-Yes, Marty-Yes, Don-Yes.

Motion carried. Dave will contact Mr. Bruckbauer from the Sheriff's Dept. Dave and Steve will comprise a list of concerns.

Discuss/act on possible Sheboygan County Historical Society donation due to old record keeping: It was again noted that the Historical Society keeps all of the records for the Town that we are not required by law to keep, but which could be of interest to following generations. Motion by Marty, seconded by Steve, to donate \$250 to the Sheboygan County Historical Society. Motion carried.

Reappoint Poll Workers for two year term due to changes in state law: Sharon explained that, due to new election laws, more poll workers will be needed for upcoming elections. Motion by Dave, seconded by Stan, to appoint Sally Lensink, Janet Walwood, Mary Huenink, Diane Kitelinger, Christine Burr, Allan Claerbaut, Bev Garside, and Nancy Heuver as poll workers. Motion carried.

Discuss/act on audit for 2011 Books: Motion by Stan, seconded by Marty, to ask Paul Corson of Corson, Peterson and Hamann to again audit our books and attend the Annual Meeting in April. Motion carried.

Review/update fee schedule. No action taken.

Ongoing issues:

1. Proof of Concept system for Town of Holland Record keeping. Nothing to report.
2. Stan & Marty discussing duties of employees. Sharon was asked to make a few changes on the draft of the Roads Supervisor job description. Motion by Don, seconded by Stan to approve the Job Description with the changes. Motion carried.
3. Majestic Storage ordinance issues. Dave did not have time to compose the letter to Majestic Storage owner yet, but reported that trash piles are gone and a lot has been done to rectify the situation. He will compose the letter very soon thanking them for their cooperation and asking them to do a few more small changes. He will also ask them to apply for a conditional use permit. The Board will waive the charges for this request. Sharon will complete and send closed complaint form to Jay Jaque.
4. CG Services legal action. CG Services has sent a check. Sharon will compare that check amount against the amount owed to see if there is an escrow account. Dave will sit in on a meeting with Jamie Rybarczyk and CG Services.

Committee Reports:

Administration – Steve has submitted the levy limit form to the State.

Roads – Stan reported that the Amsterdam Road corner is complete.

Parks & Property – Marty reported that the new storm windows are on the Hall. Keith Dulmes will be doing the inside painting soon. He also reported that the next Amsterdam Park Commission meeting will be the third Monday of January. The

Recycling Center workers have offered to work full hours on December 24th and December 31st so the Recycling Center will be open normal hours on those two Saturdays. The light at the Recycling Center is fixed and now has a switch on it.

Public Safety – Dave reported 35.5 hours for November. The Cedar Grove Fire Department annual Holiday Party was held on December 5th. The Cedar Grove Fire Dept. 4th quarter payment must be paid, and the water bill was for the Mueller fire.

Public Input: The Towns Association regional meeting are coming up.

Correspondence: All in the packet.

Adjourn: Motion by Stan, seconded by Marty, to adjourn. Motion carried. Meeting adjourned at 9:50 P.M.

Respectfully Submitted,
Sharon Claerbaut, Clerk