

# Town of Holland

## Town Board Meeting Minutes

### Sheboygan County, Wisconsin

#### January 11, 2016

The monthly meeting of the Town of Holland Board was called to order by Chairman Don Becker, at 7:30 P.M. on January 11, 2016. The Pledge of Allegiance was led by Chairman Becker. The Clerk certified that the requirements of the Wisconsin Open Meeting Law had been met.

Roll Call showed Steve Jones, Stan Lammers, Dave Huenink, Martin Elmer, and Don Becker present from the Town Board. Also present were Treasurer Craig Droppers and Clerk Sharon Claerbaut.

Adopt Agenda as official order of business: Motion by Dave, seconded by Stan, to adopt the agenda as the official order of business. Motion carried.

Minutes of the December 14, 2015 Regular Board meeting were posted on the web site, and previously provided to the Board. Motion by Dave, seconded by Marty, to approve the meeting minutes with one typo change. Motion carried.

Record retention: Record retention is up to date.

Public Input: Steve said that he thought it would be appropriate to get a gift certificate for Ron Lenz in appreciation for his years of service to the Town in his roll as Hall custodian. The other Board members agreed. Motion by Marty, seconded by Steve, to get a \$50 restaurant gift certificate for Ron. Motion carried. Sharon had also been asked to purchase a frame, and have the previously adopted proclamation of appreciation for Ron Lenz's service printed. The Chairman and Board members signed the proclamation, and Sharon will deliver it and the gift certificate to Ron. A copy of this proclamation is attached to these minutes.

Financial/Treasurer's Report: The financial report was presented by Craig. Motion by Stan, seconded by Steve, to approve the financial reports with a request that Sharon follow up with Paul Corson on how to enter borrowed funds into the report. Motion carried.

Approval of Vouchers: Several late arriving vouchers were added to the list. Sharon was told to send a check in the amount of \$3,500 as down payment to JM Borgwardt Construction as soon as Jan Borgwardt sends the signed copy of the change order for the Hall roof. Motion by Stan, seconded by Steve, to approve the voucher list with the additions. Motion carried.

Accounts Receivable: There are none that Sharon is aware of, but the Plan Commission is keeping an eye on the CG Services account. It has been paid for now, but will soon incur additional charges.

Discuss/act on draft Town of Holland web site including possible changes of email addresses for Town officials and status of domain name: There was a lot of discussion on remaining issues, such as what email addresses to publish on the web site and other details.

Plan Commission Recommendations:

A. Discuss/act on training for Board of Appeals Members and future members. This will be discussed at the next Plan Commission meeting.

Discuss/act on approval of revised Cedar Grove Fire Dept. and First Responder Bylaws: Dave reported that there were minor changes in compensation for travel expenses. The Town and Village Safety Committees are working on final draft of an ordinance. Motion by Dave, seconded by Marty, to approve the bylaws with the understanding that additional changes will be required after the ordinance regarding 'allowing volunteer funds' is jointly adopted by the Village and Town. Motion carried.

Discuss/act on Town's Road Supervisor position: Stan and Don met with Roger and drafted a proposed ad for publishing regarding applicants for the position. The Board went over the draft ad and made a few additions. They asked Sharon to publish the ad three times in the Lakeshore Weekly and The Sounder.

Discuss/act on Hall Custodian Position: This position reports to the Director of Public Works and Property. Motion by Don, seconded by Stan, to have Steve and Marty proceed with interviews, make a selection, and report their selection to the Board next month.

Discuss/act on possible changes for Town Hall Rental Contracts: Dave had made some administrative updates to the Rental Contract. After discussion Dave said he will place the updated contract on the Town's new web site.

Discuss/act on Amsterdam Park's future: There was discussion on whether the Amsterdam Park should be kept by the Villages and the Town. Marty reported that the Park could be a possible problem due to the Sheboygan County acquisition of the property around the park area. It was noted that all three government bodies that presently own and run the park, and the county would need to agree if there were to be change in ownership in the future.

Update on recertification of agricultural zoning ordinance with DATCP: The Plan Commission continues to work on the matter with Kevin Struck. There will be a special joint meeting of the Town Plan Commission and Board next week at the Town Hall for the purpose of briefing the Board on the anticipated ordinance revisions and the probable schedule of remaining tasks.

Amsterdam Dunes advisory committee report: No meeting was held by this advisory committee in the last month.

Discuss/act on the following ongoing issues:

- a. All matters related to the office addition and renovations to Town Hall: Ray Haen has been ill and Paul Wagner has prepared a revised project schedule that includes a delay of approximately eight weeks.
- b. Report on Town Hall rentals: Dave questioned what time frame he needs to use as rental block-out during the building project. It was tentatively decided to not take reservations for the Town Hall from April through August.
- c. Town ticket instead of a County citation for some Town Code violations. Dave has sent materials to our Attorney, Gerry Antoine, so he can prepare an ordinance on this.
- d. Hobby Kennel Licensing: An Ordinance is being prepared for the matter.
- e. Problems with Lake Walk-in Access: Nothing new to report.
- f. Junked Vehicles and Appliance ordinance. An ordinance is being prepared, and there will be a public hearing in the near future on this matter.
- g. Custodial duties at Hall: This matter was addressed earlier in the meeting.

#### Committee Reports

Administration –Steve reported that the required water meter will cost under \$150.

Roads –Nothing to report.

Parks & Property – Marty reported that the Amsterdam Park Commission will hold its meeting next week. He also said that the new compactors are installed at the recycling center. They will use one at a time, and it will shut off automatically when it is full. Marty will be putting guards over the hydrolic hoses.

Public Safety –Dave said there is nothing to report about either of the fire departments. The Sheriff’s Department reported 15.5 hours for November with one written warning and two citations, and 14.5 hours for December with three written warnings and two citations.

Public Input: None

Correspondence: All in the packet

Adjourn: Motion by Steve, seconded by Stan, to adjourn. Motion carried. Meeting was adjourned at 10:15 P.M.

Respectfully Submitted,  
Sharon Claerbaut, Clerk