

## Minutes of the Special Board Meeting

Date: March 16, 2017

Meeting was called to order at 11 AM. Those present from the Town Board included Dave Huenink, Doug Hamilton, Steve Jones and Don Becker. The purpose of the meeting was to discuss and act upon matters related to the Town Hall Renovation project. Tom Dekker, Ambrose Engineering, and several people from Beeler Construction participated in the meeting by conference call.

Don Becker started with a project update and a statement of the objectives for the meeting. Mark Boogard and Mark Beeler of Beeler Construction described how they would manage the task of preparing a bid package, the timing for completion, and the cost.

The state approved the submitted plans for this project on May 13, 2016. Beeler Construction representatives understand that the bid package must be prepared, bids received, the successful bidder identified, and a construction trailer placed on the site no later than May 13, 2017.

Doug Hamilton made a motion to select Beeler Construction for the preparation of the bid package at an approximate cost of \$11,000. Motion was supported by Steve Jones and passed unanimously by roll-call vote.

The meeting was adjourned at 12:30 PM.