

TOWN OF HOLLAND BOARD OF SUPERVISORS
OFFICIAL PROCEEDINGS OF THE MONTHLY MEETING
Town Holland Hall
W3005 CTH G, Cedar Grove
Monday, May 8, 2017 7:30 PM

1. **CALL TO ORDER:** Town Chair Donald Becker called to order the Board of Supervisors Monthly Meeting at 7:30 pm at the Town of Holland Town Hall.
2. **PLEDGE OF ALLEGIANCE:** Chair Becker led the attendees in the Pledge of Allegiance.
3. **CERTIFY WISCONSIN OPEN MEETING LAW HAS BEEN MET:** Holland Clerk Sharon Claerbaut had previously certified to Chair Becker that the requirements of the Wisconsin Open Meeting Law had been met.
4. **ROLL CALL:**
 - Members Present: Town Chair Donald Becker; Town Supervisors Steve Jones, Stan Lammers, Dave Huenink and Doug Hamilton. Treasurer, Craig Droppers, was also present.
 - Members Absent: None
 - Others Present: Resident Don Teunissen and Town of Sherman Clerk/Treasurer Rhonda Klatt (temporarily filling in for absent Holland Clerk Claerbaut).
5. **ADOPT AGENDA AS OFFICIAL ORDER OF BUSINESS:** Motion by Huenink, seconded by Lammers, all voting in favor to adopt the agenda as official order of business, motion carried.
6. **DISCUSSION AND APPROVAL OF MINUTES:** Motion by Huenink, seconded by Hamilton, all voting in favor of approving the minutes from April 10, 2017 with three minor corrections, motion carried. Corrections are as follows:
 - a. Page 2, Under "Plan Commission Recommendations", Paragraph B, fourth line: "residents" change to "residence".
 - b. Page 2, Under "Ongoing Issues", Paragraph A, first line: "Forrester" change to "forester".
 - c. Page 2, Under "Ongoing Issues", Paragraph A, second line: "Bore" change to "Borer".
7. **RECORD RETENTION CERTIFICATION:** Holland Clerk Sharon Claerbaut had certified via email to Chair Becker that everything is up to date.
8. **PUBLIC INPUT:** Resident Don Teunissen, N950 CTH KW, mentioned of several electronic trash items that are being left on his property. "Before it was a five-gallon pail, oil filters, etc.; now it's electronics. These are items you need to pay to get rid of." After much discussion, it was the consensus of the board that Supervisor Lammers would notify Nate Voskuil, Director of Public Works that Teunissen has been given permission to drop off these trash items at the PW shop for Voskuil to dispose of at no cost.

9. **FINANCIAL/TREASURER'S REPORT:** Motion by Lammers, seconded by Jones, all voting in favor to accept the financial/treasurer's report as presented, motion carried.
10. **APPROVAL OF VOUCHERS:** Motion by Huenink, seconded by Lammers, all voting in favor to approve the voucher list, motion carried.
11. **ACCOUNTS RECEIVABLE:** No action taken on this item, as there were none included in the packet.
12. **REQUEST FROM DAN STOKDYK TO REMOVE AND REPLACE BARRICADE AT THE END OF FOSTER ROAD TO FACILITATE PLACEMENT OF ROCK TO RESTRICT BEACH EROSION:** Motion by Lammers, seconded by Jones, all voting in favor to allow the barricades to be removed on Foster Road by Holland's Public Works Department for a period of no more than five (5) work days, longer only if approved by DPW, Stokdyk to be billed \$50/hour for removal and replacement by DPW, and only after documentation is received showing permission with signatures from required land owners, motion carried after a roll call vote: Jones – Aye, Lammers – Aye, Hamilton – Aye, Huenink – Aye, Becker – Aye.
13. **APPOINT BOARD MEMBER TO PLAN COMMISSION FOR ONE YEAR:** Motion by Becker, seconded by Huenink, all voting in favor to accept recommendation of chairman that the Plan Commission appointments for 2017-2018 remain the same as 2016-2017, motion carried. *Appointed positions: Chair Becker, Chair of the PC, and Dave Huenink*
14. **APPOINT BOARD COMMITTEES FOR ONE YEAR:** Motion by Becker, seconded by Huenink, all voting in favor to accept recommendation of chairman that the Board Committee appointments for 2017-2018 remain the same as 2016-2017, motion carried. *Appointed positions: Doug Hamilton – Sanitation, Parks & Property, 2nd on Public Safety; Dave Huenink – Public Safety, 2nd on Parks & Property; Steve Jones – Administration & Finance; Stan Lammers – Roads, 2nd on Administration & Finance; Chair Becker – 2nd on Roads.*
15. **TRAINING FOR APPOINTED POSITIONS:** Chair Becker will obtain feedback from Dan Teunissen on the idea of training requirements for appointed positions, and contact Kevin Struck, UW-Extension, for training options. Consensus of the board was that hopefully Struck would be able to conduct some sort of training for both Plan Commission and Board of Appeals members for Holland, if not jointly with other neighboring townships. This item will be added to "Ongoing Issues" in the next monthly meeting agenda.
16. **PLAN COMMISSION RECOMMENDATIONS:** No action taken on this item, as there were no recommendations from the Plan Commission.
17. **DRAINAGE ISSUE ON SAUK TRAIL ROAD:** No action taken on this item, as the property owner was thankful for the town's concern, but he will take care of the problem.
18. **SPEEDING COMPLAINT ON AMSTERDAM ROAD:** After much discussion of the potential speeding issues on Amsterdam Road, consensus of the board was to leave the speed limit as is, and the Safety Committee was instructed to work with the Sheboygan County Sheriff's Department to patrol the road for excessive speed.

19. **CHECK LIQUOR LICENSE REQUESTS FOR MISSING INFORMATION**: Supervisor Huenink will notify Clerk Claerbaut of the errors on the applications.
20. **PROPOSED ORDINANCE REGARDING CEDAR GROVE FIRE DEPARTMENT VOLUNTEER FUNDS**: After another review, the town board was in agreement of the latest revision to the proposed ordinance. Supervisor Huenink will now take it to the Village of Cedar Grove for input and eventual approval with both communities. Huenink will request agenda placement with the town clerk when ready.
21. **DUMPSTER USE AND FEES**: Supervisor Hamilton spoke of fees for e-cycle items, such as televisions. Currently, televisions are charged \$25, which is covering the cost of services for recycling, however he asked if there should be a charge for non-typical household trash items that are not being broken down and placed in the compactor. Kaiser Wrecking will be checking out the metal dumpster for any “non-metal” items that may have been placed inside. Consensus of the board was to leave the fees as they are, and to look into changing the locks on the gate.
22. **ONGOING ISSUES**:
- a. **Amsterdam Dunes Advisory Committee Report**: Nothing additional to report.
 - b. **Billing for Fire Dept. extrication services**: The Oostburg Fire Partners meeting was two weeks ago. All four partners would like an ordinance created in which all would need to agree.
 - c. **Town Hall Renovation**: Three (3) open forums with contractors have been held to date to look at project site. Chair Becker is optimistic for a good bid turnout. Bid opening will be held on Friday, May 12th, discussion on those bids will be held on Monday, May 15th. The Board will meet in a special meeting on Wednesday, May 17th at 3:30 pm to select a contractor and complete a Notice of Award. Discussion was held on what items in the building will be kept for repurposing in the remodeled town hall. Consensus was to have DPW Voskuil clear out all items from the hall and put into the shop for storage.
 - d. **Employee Handbook, Possible ST and/or LT disability insurance for FT employees**: No action taken on this item.
 - e. **Spreadsheet for Building Inspector**: Supervisor Hamilton reported that the spreadsheet is nearly complete. This item will remain in Ongoing Issues on the next agenda.
 - f. **Possible change of cell phone service for town employees**: Nothing to report at this time.
23. **COMMITTEE REPORTS**:
- a. **Administration**: Supervisor Jones reported that a review of potential uninhabitable homes in the township should be placed back on the next agenda.
 - b. **Roads**: Supervisor Lammers reported that they are close to obtaining permits for the Rauwerdink Road betterment project.
 - c. **Parks/Property/Amsterdam Park**: Supervisor Hamilton had nothing more to report on the Parks & Property. Supervisor Huenink reported on the Amsterdam Park meeting and the handling of the garbage.
 - d. **Public Safety**: The Sheboygan County Sheriff’s Department has begun their patrols within the Town of Holland under the 2017 contract. There have been no reports to date.

24. **PUBLIC INPUT**: Treasurer Craig Droppers thanked the board for their thoughts and prayers upon his father's passing.
25. **CORRESPONDENCE**: All was included in the packet.
26. **ADJOURN**: **Motion by Lammers, seconded by Hamilton, all voting in favor to adjourn**, motion carried. Time: 10:03 pm.

Respectfully Submitted,

Rhonda J. Klatt
Town of Sherman Clerk Treasurer