

TOWN OF HOLLAND BOARD OF SUPERVISORS
OFFICIAL PROCEEDINGS OF THE MONTHLY MEETING
HOLLAND TOWN HALL, W3005 COUNTY ROAD G, CEDAR GROVE, WI 53013
Monday, July 12th, 2021 7:30pm

1. CALL TO ORDER:
Town Chair David Huenink called to order the Board of Supervisors monthly meeting at 7:30pm.
2. Pledge of Allegiance:
Chair David Huenink led the attendees in the Pledge of Allegiance.
3. CERTIFY WISCONSIN OPEN MEETING LAW HAS BEEN MET:
Clerk-Treasurer Janelle Kaiser certified that the requirements of the Wisconsin Open Meeting Law had been met. The agenda for this meeting was posted in three places within the Township and on the Town's website.
4. ROLL CALL:
 - a. Members Present: Town Chairman David Huenink, Town Supervisors Stanley Lammers, Douglas Hamilton, Brody Stapel, and Kelly Caswell
 - b. Members Absent: None
 - c. Others Present: Clerk-Treasurer Janelle Kaiser
 - d. Members of the public that signed in: Todd Traas – Random Lake School District Community Resource Officer, Mike Trimberger – Random Lake School District Superintendent, Jim Feyereisen, and Mark Tellier
5. ADOPT AGENDA AS OFFICIAL ORDER OF BUSINESS:
Motion by Hamilton, seconded by Lammers, to adopt the agenda for the July 12th, 2021 board meeting as presented; the motion carried by unanimous voice vote.
6. DISCUSSION AND APPROVAL OF MINUTES:
Motion by Stapel, seconded by Lammers, to approve the minutes from the June 14th, 2021 and June 30th, 2021 board meetings as presented; the motion carried by unanimous voice vote.
7. RECORD RETENTION CERTIFICATION:
Clerk-Treasurer Janelle Kaiser certified that everything is up to date.
8. RANDOM LAKE COMMUNITY RESOURCE OFFICER:
Todd Traas introduced himself as the Random Lake School District's Community Resource Officer and provided a description of his role in the community within this position. Todd retired from a career with the Sheboygan County Sheriff's Department and now serves as a backup to the department as a positive police presence within the school district and surrounding community.
9. PUBLIC INPUT:
Chair David Huenink reported that the Wisconsin Shipwreck Coast National Marine Sanctuary was approved to take effect later this summer. The sanctuary will cover 962 square miles from Port Washington north to the Kewaunee County line. More information about the sanctuary can be found at <https://sanctuaries.noaa.gov/wisconsin/>.

10. FINANCIAL/TREASURER'S REPORT:

Motion by Lammers, seconded by Caswell, to approve the June 2021 financial/treasurer's report as presented; the motion carried by unanimous voice vote.

11. APPROVAL OF VOUCHERS:

Motion by Caswell, seconded by Hamilton, to approve the June voucher list as presented at the July 12th, 2021 board meeting to include 3 invoice additions; the motion carried by unanimous voice vote.

12. ACCOUNTS RECEIVABLE:

Clerk Janelle Kaiser stated that a reimbursement for services provided by the Cedar Grove Fire Department on Interstate 43 in October 2020 has been approved by the Wisconsin Department of Transportation; the state reimbursement should be received during the month of July 2021. Per the Town of Holland's agreement with the Village of Cedar Grove, 50% of the reimbursement payment will be remitted to the Village in August 2021.

13. PLAN COMMISSION RECOMMENDATIONS:

a. Request by Jim Feyereisen for a rezoning:

Motion by Lammers, seconded by Caswell, to accept the recommendation of the Town of Holland Plan Commission and approve the request by Jim Feyereisen to rezone 1.57 acres of parcel 59006069391 to A1-S, a minimum of 1.43 acres of parcel 5906069380 to A-1-S, and approximately 7.00 acres of parcel 59006069380 to A-PR, contingent upon:

- i. Receipt of a recordable certified survey map showing the appropriate boundaries and approximate lot sizes as shown on Jim Feyereisen's application for a rezoning to include a minimum lot size of 3.00 acres for the land area to be rezoned A-1-S
- ii. Processing and acceptance of the certified survey map by the Sheboygan County Planning Department showing the appropriate boundaries and approximate lot sizes as shown on Jim Feyereisen's application for a rezoning to include a minimum lot size of 3.00 acres for the land area to be rezoned A-1-S and completion of the boundary line adjustment by Sheboygan County Planning.

The motion carried by unanimous roll call vote. Kelly Caswell: Y; Brody Stapel: Y; Stanley Lammers: Y; David Huenink: Y; Douglas Hamilton: Y.

b. Ordinance to amend Town Code §330-12B.:

Motion by Lammers, seconded by Stapel, to accept the recommendation of the Town of Holland Plan Commission and adopt Town of Holland Ordinance Number 2021-06, Ordinance Amending Provisions in Chapter 330 of the Code of the Town of Holland, Sheboygan County, Wisconsin; the motion carried by unanimous roll call vote.

c. Fee waiver for minor amendment to conditional use permit for indoor storage business for parcel 59006060740 at W2695 County Road A S not to include recording fee and document preparation:

Motion by Lammers, seconded by Hamilton, to accept the recommendation of the Town of Holland Plan Commission to waive the application fee for a minor amendment to a conditional use permit for an indoor storage business at W2695 County Road A S not to include recording fee and document preparation; the motion carried by unanimous roll call vote.

14. RESOLUTION TO RECOGNIZE IMPORTANCE OF TOWN-WIDE ACCESS TO HIGH-SPEED INTERNET SERVICE:

Motion by Stapel, seconded by Lammers, to adopt Town of Holland Board Resolution 2021-02, Resolution Supporting Broadband Expansion Projects and Grant Applications; the motion carried by unanimous roll call vote.

15. SET TENTATIVE TIMELINE FOR BUDGET ACTIVITIES:

The Town Board will meet to discuss the 2022 budget on Monday, September 27th, 2021 from 1:00pm until approximately 3:00pm. Chair Huenink requested that committee chairpersons submit their budgets to Clerk-Treasurer Janelle Kaiser prior to the September 27th meeting to allow adequate time for the draft budget spreadsheet to be created in preparation for the meeting.

16. GET INSURANCE QUOTES: Administrative and Finance Committee Chair Brody Stapel will obtain a quote from Rural Mutual Insurance for the 2022 policy year for both general liability and worker's compensation insurance coverage.

17. APPOINT SALARY COMMITTEE FOR ELECTED OFFICIALS:

The Town Board decided not to appoint a salary committee for elected officials in 2021. This agenda item will be discussed at a future board meeting.

18. GENERAL CODE UPDATE:

Motion by Lammers, seconded by Stapel, to authorize Clerk-Treasurer Janelle Kaiser to request a code update from General Code, the vendor that provides codification services to the Town of Holland, during the year 2021; the motion carried by unanimous voice vote.

19. REQUEST TO ISSUE OPERATOR LICENSE FOR ANDREW CRIST:

Motion by Stapel, seconded by Hamilton, to issue an operator license, valid from July 12th, 2021 through June 30th, 2022 to Andrew Crist; the motion carried by unanimous voice vote.

20. POSSIBLE ORDINANCE VIOLATION AT W1266 STOKDYK INGELSE ROAD:

The Town of Holland Building Inspector, Tom Huenink, reported that a fence at N1266 Stokdyk Ingelse Road exceeds 6 feet in height as provided by the Town ordinance, measuring 8 feet in height. Tom contacted the property owners prior to the July board meeting; this topic will be added to ongoing issues on a future board agenda.

21. ONGOING ISSUES:

a. MANAGING SHORT-TERM RENTAL LICENSES WITH HOST COMPLIANCE:

Clerk-Treasurer Janelle Kaiser provided an update regarding the status of short-term rental license application management between the Town of Holland and Host Compliance. A report detailing the license status of each known short-term rental property in the Township was drafted by Janelle and included in the July meeting packet.

b. CEDAR GROVE FIREHOUSE APPRAISAL AND CEDAR GROVE FIRE DEPARTMENT AGREEMENT:

Chair Huenink informed the Village of Cedar Grove of the Town's plans to contact a commercial appraiser in the near future. An update will be provided at a future board meeting.

c. SOLAR ELECTRICAL UTILITY:

Chair David Huenink, previous Chair Donald Becker, and Jeff Rauh of Onion River Solar, LLC were invited to host a presentation at the Wisconsin Towns Association Convention in October 2021. David Huenink and Don Becker will focus their presentation on a Town's

- perspective on working with a solar development company to draft a joint development agreement between local governments and developers on larger solar projects. The Town of Holland and Sheboygan County worked on and approved a joint development agreement with Onion River Solar, LLC in early 2021, with the understanding that responsibility for permitting the Onion River Solar Project rested with the Public Service Commission of Wisconsin.
- d. **AUDIO-VISUAL UPRADE FOR TOWN HALL:**
Chair Huenink reported that adjustments to the system are to be made during the week of July 19th.
 - e. **ZONING ADMINISTRATOR COMPENSATION AND RECRUITMENT:**
The Town Board appointed Supervisor Stapel, Chair David Huenink, and Plan Commission member Faith Opsteen to review applications for the position. Chair David Huenink will contact committee members to meet and discuss information submitted by applicants.
 - f. **PROPERTY USAGE AT W4266 COUNTY ROAD D:**
Clerk-Treasurer Janelle Kaiser sent a second letter sent by certified mail to the property owner that recognizes the property owner per authorization by the Town Board at the June 14th board meeting. The letter was sent on June 16th and was not delivered to the property owner until July 1st, so the Town Board decided to table the discussion for a future board meeting.
Further details about this item can be found within the May 3rd Plan Commission meeting minutes and the May 10th and June 14th Town Board meeting minutes at www.townofholland.com.
 - g. **PROCLAMATION 2021-01 FOR THE OOSTBURG MIDDLE SCHOOL 7TH GRADE BOYS' BASKETBALL TEAM:**
Chair Huenink has not heard back from coaches of the basketball team in regard to how the proclamation can be delivered to the team. An update will be provided at a future board meeting.
 - h. **TRAINING FOR APPOINTED POSITIONS – BOARD OF APPEALS:**
A training session for all Board of Appeals members will be hosted by previous board chairman Donald Becker and take place by the end of July 2021.
22. **COMMITTEE REPORTS:**
- a. **ADMINISTRATION AND FINANCE:**
None.
 - b. **PARKS AND PROPERTY:**
Supervisor Hamilton reported that a new recycling center attendant has been hired. The annual shred event hosted by Oostburg State Bank and the Town of Holland during the month of July was a success.
 - c. **ROADS:**
Supervisor Lammers reported that blacktopping will occur on Rauwerdink Road from County Road A S to Risseeuw Road.

d. Public Safety:

Supervisor Caswell reported 26 hours of contract time performed by the Sheboygan County Sheriff's Department during the month of June 2021.

Chair Huenink asked the members of the Town Board for feedback about whether the Town should renew the current lease for the Oostburg Fire Department firehouse. The Town Board concurred that the current terms of the lease are agreeable, and the current lease should be renewed.

23. PUBLIC INPUT:

- a. Chair Huenink stated that he may be out of state for the October board meeting. The other members of the Town Board suggested that the board could meeting on a different Monday night during the month of October.

24. CLOSED SESSION:

The Town Board elected not to go into closed session at the July 12th, 2021 board meeting.

25. RECONVENE IN OPEN SESSION:

Not applicable, as the Town Board elected not to go into closed session at the July 12th, 2021 board meeting.

26. Public input

None.

27. CORRESPONDENCE:

All relevant correspondence was included in the July board meeting packet.

28. ADJOURN:

Motion by Stapel, seconded by Hamilton, to adjourn the July board meeting at 9:46pm. The motion carried by unanimous voice vote.