

TOWN OF HOLLAND BOARD OF SUPERVISORS
OFFICIAL PROCEEDINGS OF THE MONTHLY MEETING
HOLLAND TOWN HALL, W3005 COUNTY ROAD G, CEDAR GROVE, WI 53013
Monday, January 9th, 2023 7:30pm

1. CALL TO ORDER:
Town Chair David Huenink called to order the Board of Supervisors monthly meeting at 7:30pm.
2. PLEDGE OF ALLEGIANCE:
Chair Huenink led attendees in the Pledge of Allegiance.
3. CERTIFY WISCONSIN OPEN MEETING LAW HAS BEEN MET:
Clerk-Treasurer Janelle Kaiser certified that the requirements of the Wisconsin Open Meeting Law had been met. The agenda for this meeting was posted in three places within the Township and on the Town's website.
4. ROLL CALL:
 - a. Members Present: Town Chairman David Huenink, Town Supervisors Stanley Lammers, Douglas Hamilton, Kelly Caswell, and Brody Stapel
 - b. Members Absent: None
 - c. Others Present: Clerk-Treasurer Janelle Kaiser
 - d. Members of the public that signed in: Jared Stensby of Alliant Energy, Matt TenHaken, Natasha Torry
5. ADOPT AGENDA AS OFFICIAL ORDER OF BUSINESS:
Motion by Lammers, seconded by Hamilton, to adopt the agenda for the January 9th, 2023 board meeting as presented; the motion carried by unanimous voice vote.
6. DISCUSSION AND APPROVAL OF MINUTES:
Motion by Stapel, seconded by Hamilton, to approve the minutes from the December 2022 board meeting as presented during the January 9th, 2023 board meeting; the motion carried by unanimous voice vote.
7. RECORD RETENTION CERTIFICATION:
Clerk-Treasurer Janelle Kaiser certified that everything is up to date.
8. PUBLIC INPUT:
 - a. Natasha Torry was present to discuss her candidacy for the office of Branch 2 Sheboygan County Circuit Court Judge in the upcoming 2023 Spring Election. Natasha introduced herself to the Town Board and meeting attendees and provided information about her career and involvement in the community. She also provided information about her goals and objectives if elected to the office of Sheboygan County Circuit Court Judge Branch 2.

- b. Chair Huenink provided follow up on the situation of Doug Inselman of N1962 State Road 32 which Doug reported at the December 2022 board meeting about an ongoing outdoor fire at N1970 State Road 32. Doug had followed the Town Board's advice from the December 2022 meeting to call emergency services and report the unattended fire. Shortly afterwards a representative of the responding fire department drove past and observed that the flames were out and only embers remained. The fire was also reported to the Sheboygan County Sheriff's Department. They contacted the property owner who then came to the site and covered the embers. Supervisor Caswell reported that he contacted a representative of the Wisconsin Department of Natural Resources (WI DNR) about the mechanical demolition of the dilapidated single-family residence on the property and alleged subsequent fire to burn the remnants of the structure following the December board meeting. The owner had previously been informed by the WI DNR that the house should be mechanically demolished and hauled away. The WI DNR has reportedly visited the property, taken photos, and will investigate the matter, but it is unlikely that the Town will receive the results of that investigation.

9. FINANCIAL/TREASURER'S REPORT:

Motion by Caswell, seconded by Stapel, to approve the December 2022 financial/treasurer's report as presented; the motion carried by unanimous voice vote.

10. APPROVAL OF VOUCHERS:

Motion by Lammers, seconded by Stapel, to approve the January 9th, 2023 voucher listing as modified during the January 9th, 2023 board meeting; the motion carried by unanimous voice vote. A revised voucher listing will be provided in the next board meeting packet.

11. ACCOUNTS RECEIVABLE:

None.

12. PLAN COMMISSION RECOMMENDATIONS:

- a. Matthew and Jennifer Ten Haken for a rezoning:

Motion by Huenink, seconded by Caswell, to accept the recommendation of the Town of Holland Plan Commission and conditionally approve the request for a rezoning by Matthew and Jennifer Ten Haken. The approval is conditional upon Sheboygan County approval and processing of the boundary line adjustment as shown in the application to the Town. It was also discussed that if the boundary line adjustment is not completed within 6 months to 1 year, the board should consider rescinding the conditional rezoning.

Motion carried by unanimous roll call vote. Douglas Hamilton: Y; David Huenink: Y; Stanley Lammers: Y; Brody Stapel: Y; Kelly Caswell: Y.

- b. Ordinance 2023-01 to amend Holland Town Code §330 Zoning:

Motion by Lammers, seconded by Caswell, to accept the recommendation of the Town of Holland Plan Commission and adopt Town of Holland Ordinance 2023-01 Amending Provisions in Chapter 300 of the code of the Town of Holland, Sheboygan

County, Wisconsin; the motion carried by unanimous roll call vote.

13. ONION RIVER ELECTRICAL UTILITY UPDATE, SIGNAGE FOR UTILITY, AND POSSIBLE SIGN PERMITTING REQUIREMENTS:

Jared Stensby was present to provide a progress update about the Onion River Solar Project. He provided information about current, upcoming, and completed work on the project. Jared reported that there is continuous effort to make sure that trucks associated with the project are traveling on prescribed routes. He also reported that his team has arranged for 4-5 street sweepers running throughout the day when necessary to manage mud on the roads due to misting rain causing slippery travel conditions. Gravel will be installed on the parking area for the project on Risseeuw Road and the gates and other entrances that have been created for the project will receive another layer of gravel. Jared mentioned that the end of July or early August 2023 is the expected completion time frame for the project.

14. PROPOSED ORDINANCE 2023-02 TO AMEND SECTIONS OF THE HOLLAND TOWN CODE:

No information to report. This topic may be discussed at a future board meeting.

15. TOWN CODE UPDATE FOR ORDINANCES PENDING CODIFICATION WITH GENERAL CODE:

No information to report. This topic may be discussed at a future board meeting.

16. REVIEW/DISCUSS ELECTRONICS RECYCLING:

Motion by Stapel, seconded by Lammers, to appoint Redemption Recycling of Sheboygan, Wisconsin as the new service provider of electronics recycling for the Town of Holland; the motion carried by unanimous voice vote.

17. REVIEW/UPDATE THE FEE SCHEDULE:

Motion by Lammers, seconded by Hamilton, to adopt Town of Holland Resolution 2023-01, Resolution Setting Fees; the motion carried by unanimous roll call vote.

18. MAINTENANCE AGREEMENT FOR SHARED ROADS WITH NEIGHBORING MUNICIPALITIES:

The existing agreement for Pebble Beach Road was reviewed and portions of it may be used as a template for other shared road agreements. This topic may be discussed at a future board meeting.

19. ONGOING ISSUES:

a. MANAGING SHORT-TERM RENTAL (STR) LICENSES:

A report detailing the license and ordinance compliance status of each known short-term rental property in the Township was included in the January meeting packet.

b. UPDATE ABOUT PARTNERSHIP BETWEEN THE TOWN OF HOLLAND AND BERTRAM COMMUNICATIONS LLC TO IMPROVE BROADBAND SERVICES IN THE TOWN OF HOLLAND:

No new information to report. The status of the proposed project and associated grant application can be found in the October 10th, 2022 board meeting minutes at

www.townofholland.com.

c. **ATV/UTV ROUTES AND SIGNAGE:**

The Town Board continued to discuss ATV/UTV routes on county roads, particularly roads near the Village of Cedar Grove limit. This topic may be discussed at a future board meeting.

d. **SIGNAGE AND BARRICADES AT WALK-IN ACCESS TO LAKE MICHIGAN LOCATIONS:**

No new information to report. This topic may be discussed at a future board meeting.

e. **BIPARTISAN INFRASTRUCTURE LAW FUNDING OPPORTUNITIES FOR TOWNS:**

No new information to report. This topic may be discussed at a future board meeting.

f. **POLICY FOR PER DIEM COMPENSATION FOR TOWN BOARD MEMBERS ATTENDING MEETINGS AS A TOWN OFFICIAL REPRESENTING THE TOWN OF HOLLAND:**

The board reviewed a representative list of meetings to consider which should be eligible for a per diem payment. This topic may be discussed at a future board meeting.

g. **CEDAR GROVE FIRE DEPARTMENT AGREEMENT:**

No new information to report. This topic may be discussed at a future board meeting.

20. **COMMITTEE, CLERK-TREASURER AND CHAIRMAN REPORTS:**

a. **ADMINISTRATION AND FINANCE:**

None.

b. **PARKS AND PROPERTY:**

Supervisor Hamilton reported that the Town of Holland Recycling Center was closed on December 24th, 2022 due to inclement weather. The center was open on December 31st, 2022. Town of Holland residents filled up all of the compactors as well as an additional dumpster that was delivered to the site for that collection day.

c. **ROADS:**

None.

d. **PUBLIC SAFETY:**

None.

e. **CLERK-TREASURER:**

Janelle Kaiser provided an update about the status of property tax collections. Janelle also reported that Badger Books, Wisconsin's Electronic Poll Book, have been

ordered for the Town of Holland.

f. CHAIRMAN:

Chair Huenink reported that the Town's attorney of many years, Gerry Antoine, has mostly retired as of the end of 2022. He informed the board that he sent an email to Gerry thanking him for his many years of service.

21. PUBLIC INPUT:

None.

22. CORRESPONDENCE:

All relevant correspondence was included in the January board meeting packet or was previously sent to Town Board members by email.

23. ADJOURN:

Motion by Lammers, seconded by Hamilton, to adjourn the meeting at 10:02pm; the motion carried by unanimous voice vote.