

TOWN OF HOLLAND BOARD OF SUPERVISORS
OFFICIAL PROCEEDINGS OF THE MONTHLY MEETING
HOLLAND TOWN HALL, W3005 COUNTY ROAD G, CEDAR GROVE, WI 53013
Monday, February 13th, 2023 7:30pm

1. CALL TO ORDER:
Town Chair David Huenink called to order the Board of Supervisors monthly meeting at 7:30pm.
2. PLEDGE OF ALLEGIANCE:
Chair Huenink led attendees in the Pledge of Allegiance.
3. CERTIFY WISCONSIN OPEN MEETING LAW HAS BEEN MET:
Clerk-Treasurer Janelle Kaiser certified that the requirements of the Wisconsin Open Meeting Law had been met. The agenda for this meeting was posted in three places within the Township and on the Town's website.
4. ROLL CALL:
 - a. Members Present: Town Chairman David Huenink, Town Supervisors Stanley Lammers, Douglas Hamilton, Kelly Caswell, and Brody Stapel
 - b. Members Absent: None
 - c. Others Present: Clerk-Treasurer Janelle Kaiser
 - d. Members of the public that signed in: Jared Stensby of Alliant Energy, Matt TenHaken, Andy Shufflebotham
5. ADOPT AGENDA AS OFFICIAL ORDER OF BUSINESS:
Motion by Lammers, seconded by Hamilton, to adopt the agenda for the February 13th, 2023 board meeting as presented; the motion carried by unanimous voice vote.
6. DISCUSSION AND APPROVAL OF MINUTES:
Motion by Stapel, seconded by Hamilton, to approve the minutes from the January 9th, 2023 board meeting as presented during the February 13th, 2023 board meeting; the motion carried by unanimous voice vote.
7. RECORD RETENTION CERTIFICATION:
Clerk-Treasurer Janelle Kaiser certified that everything is up to date.
8. PUBLIC INPUT:
 - a. Andy Shufflebotham of Shufflebotham Tree Service was present to thank the Town Board for the opportunity to provide tree trimming and removal services within the Township. Andy provided an update about tree services completed to date as well as upcoming service to be provided.

9. FINANCIAL/TREASURER'S REPORT:

Motion by Stapel, seconded by Caswell, to approve the January 2023 financial/treasurer's report as presented; the motion carried by unanimous voice vote.

10. APPROVAL OF VOUCHERS:

Motion by Lammers, seconded by Stapel, to approve the February 13th, 2023 voucher listing as modified during the February 13th, 2023 board meeting; the motion carried by unanimous voice vote. A revised voucher listing will be provided in the next board meeting packet.

11. ACCOUNTS RECEIVABLE:

None.

12. PLAN COMMISSION RECOMMENDATIONS:

- a. Scott Hesselink of Quonset Farms LLC for a minor land division and rezoning:
Motion by Huenink, seconded by Caswell, to accept the recommendation of the Town of Holland Plan Commission and:

- i. Approve the request for a minor land division and rezoning by Scott Hesselink of Quonset Farms LLC to:
1. Divide 13.930 acres from parcel 59006060891.
 2. Rezone 13.930 acres of parcel 59006060891 from A-1 to APR.
 3. Rezone the remaining 14.530 acres of parcel 59006060891 from A-1 to A-1-S.
- ii. Rescind the Town Board's conditional approval of the request for rezoning of parcels 59006060891 and 59006060901 by Matthew and Jennifer Ten Haken made during the January 9th, 2023 board meeting. Let these minutes show that the applicants have informed the Town that the conditions for approval cannot be met.

The motion carried by unanimous roll call vote. Stanley Lammers: Y; David Huenink: Y; Douglas Hamilton: Y; Kelly Caswell: Y; Brody Stapel: Y.

13. ONION RIVER ELECTRICAL UTILITY UPDATE, SIGNAGE FOR UTILITY, AND POSSIBLE SIGN PERMITTING REQUIREMENTS:

Jared Stensby was present to provide a progress update about the Onion River Solar Project. He provided information about current, upcoming, and completed work on the project, to include prepping for solar array construction, fence construction, and substation work. Alliant still expects the utility to be operational this summer.

Chair Huenink reported that he and Jared presented information about the solar project to the East Central Wisconsin County Code Administrators, as Sheboygan County hosted this month's recurring meeting. Chair Huenink presented information from the municipal perspective while Jared presented information from a construction management perspective.

An Onion River Solar Project construction update was sent to members of the community in January 2023. This update can be found on the home page of the Town's website at www.townofholland.com.

14. APPOINT TOWN ATTORNEY:

Motion by Huenink, seconded by Lammers, to appoint Antoine, Hoeft & Eberhardt, SC Attorneys at Law, located at 2560 Highway 32, Port Washington, WI, as the Town Attorney and designate Eric Eberhardt as the attorney primarily performing those legal services on an as needed basis in accordance with Town Code § 63-11.A and Wis. Stats. § 60.37(2); the motion carried by unanimous roll call vote.

Let these minutes show that the Town's previous designee, Attorney Gerry Antoine of Antoine, Hoeft & Eberhardt, SC Attorneys at Law, located at 2560 Highway 32, Port Washington, WI, announced his retirement at the end of 2022.

15. TOWN HALL RENTAL FEE WAIVER FOR COMMUNITY DEVELOPMENT MEETING TO ADDRESS INTERSECTION IMPROVEMENTS AT COUNTY ROAD LL AND COUNTY ROAD LLL HOSTED BY AYRES ASSOCIATES:

Motion by Stapel, seconded by Caswell, to waive the Holland Town Hall rental fee for the community development meeting to address intersection improvements at County Road LL and County Road LLL hosted by Ayres Associates on March 1st, 2023 at 5:00pm; the motion carried by unanimous voice vote.

16. SERVICE AGREEMENT WITH GLACIERLAND RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL, INC. FOR TREATMENT OF INVASIVE PHRAGMITES WITHIN TOWNSHIP:

Motion by Stapel, seconded by Caswell, to authorize Chair Huenink to sign the service agreement with Glacierland Resource Conservation and Development Council, Inc. for treatment of invasive phragmites within Township in 2023; the motion carried by unanimous voice vote.

17. TOWN BUILDING INSPECTOR SERVICES AND FEES:

The Town Board reviewed an informational spreadsheet showing building inspection companies used by surrounding municipalities as well as fee schedules showing building permit fees from surrounding municipalities. This topic may be discussed at a future board meeting.

18. ANNUAL PERFORMANCE OF FIRE INSPECTIONS:

The Town Board reviewed draft ordinance 2023-04, Ordinance Creating Article II (Fire Prevention) of Chapter 40 (Fire Department) of the Code of the Town of Holland, Sheboygan County, Wisconsin. The draft ordinance may be considered for adoption at an upcoming board meeting.

19. DEWITT ROAD PUBLIC EASEMENT TO LAKE MICHIGAN:

The Town Board reviewed correspondence from a landowner in the Town of Holland addressing the public easement and use regulations at the end of Dewitt Road. Chair Huenink reported that he will respond to the landowner regarding no parking signs in that area. This topic may be discussed at a future board meeting.

20. ONGOING ISSUES:

a. MANAGING SHORT-TERM RENTAL (STR) LICENSES:

A report detailing the license and ordinance compliance status of each known short-term rental property in the Township was included in the February meeting packet.

b. UPDATE ABOUT PARTNERSHIP BETWEEN THE TOWN OF HOLLAND AND BERTRAM COMMUNICATIONS LLC TO IMPROVE BROADBAND SERVICES IN THE TOWN OF HOLLAND:

The status of the proposed project and associated grant application can be found in the October 10th, 2022 board meeting minutes at www.townofholland.com. The Township expects to hear a decision about the grant application in mid-March 2023. Let these minutes show that Chair Huenink provided information about the progress Bertram has made towards their current project to utilize a Fiber-to-the-Premise service to reach 25 businesses and 1,221 residential locations along Highway 57 from the Village of Random Lake north to the Town of Rhine. Conduit for broadband service has been run along the entire length of State Highway 57 in Sheboygan County. Conduit and fiber have been run in the Village of Random Lake, though the fiber has not yet been terminated due to an issue with the interface boxes.

c. ATV/UTV ROUTES AND SIGNAGE:

The Town Board reviewed the latest map reflecting proposed ATV/UTV routes in the Town of Holland. Chair Huenink stated that he will contact Sheboygan County to set up the necessary meetings to move forward with establishing the proposed routes.

d. SIGNAGE AND BARRICADES AT WALK-IN ACCESS TO LAKE MICHIGAN LOCATIONS:

No new information to report. This topic may be discussed at a future board meeting.

e. BIPARTISAN INFRASTRUCTURE LAW FUNDING OPPORTUNITIES FOR TOWNS:

The Town Board acknowledged that there are no bridges in the Town of Holland eligible for the Local Bridge Improvement Assistance Program, which helps rehabilitate and replace, on a cost-shared basis, the most seriously deficient existing local bridges on Wisconsin's local highway systems.

This topic may be discussed at a future board meeting.

f. POLICY FOR PER DIEM COMPENSATION FOR TOWN BOARD MEMBERS ATTENDING MEETINGS AS A TOWN OFFICIAL REPRESENTING THE TOWN OF HOLLAND:

Motion by Stapel, seconded by Caswell, to adopt Holland Town Board Policy 2023-01, Board Member Per Diem Policy; the motion carried by unanimous roll call vote.

g. CEDAR GROVE FIRE DEPARTMENT AGREEMENT:

No new information to report. This topic may be discussed at a future board

meeting.

h. PROPOSED ORDINANCE 2023-02 TO AMEND SECTIONS OF THE HOLLAND TOWN CODE:

Motion by Lammers, seconded by Caswell, to adopt Town of Holland Ordinance 2023-02 Amending Provisions in Chapter 63, 98, 150, 200 and 290 of the code of the Town of Holland, Sheboygan County, Wisconsin; the motion carried by unanimous roll call vote.

i. TOWN CODE UPDATE FOR ORDINANCES PENDING CODIFICATION WITH GENERAL CODE:

An update to the Holland's Town Code to codify recent ordinance changes with General Code is expected to occur soon. This topic may be discussed at a future board meeting.

j. MAINTENANCE AGREEMENT FOR SHARED ROADS WITH NEIGHBORING MUNICIPALITIES:

The Town Board reviewed a draft template for a maintenance agreement for shared roads with neighboring municipalities. This topic may be discussed at a future board meeting.

21. COMMITTEE, CLERK-TREASURER AND CHAIRMAN REPORTS:

a. ADMINISTRATION AND FINANCE:

None.

b. PARKS AND PROPERTY:

Supervisor Hamilton reported that the structure used by recycling center employees at the Town Recycling Center is undergoing improvements. The Holland Town Hall has a new router for internet access, as the current internet service provider discontinued support of the Town's previous router.

c. ROADS:

A monthly report was included in the February board meeting packet. Supervisor Lammers provided information about recent tree removal and project estimates received by Sheboygan County.

d. PUBLIC SAFETY:

None.

e. CLERK-TREASURER:

- i. Badger Books, Wisconsin's Electronic Poll Book system, have arrived at the Holland Town Hall. Janelle attended a required training in Clintonville to help with successfully implementing the system at the Town's polling place in February. Badger Books are expected to be used at the Holland Town Hall for the first time during the April 4, 2023 Spring Election.

- ii. A few new poll workers have been hired. Training for all poll workers to learn about Badger Books and other necessary information will occur in March 2023.
- iii. The Spring Primary Election will occur on February 21, 2023.
- iv. The 2023 Holland Board of Review is expected to occur on June 7, 2023 from 4-6pm.

f. CHAIRMAN:

- i. The Wisconsin Town's Association (WTA) recently celebrated its 75th anniversary. A WTA 75th Anniversary booklet is available for review in the Clerk-Treasurer's office.
- ii. The Village of Cedar Grove has proposed a tax incremental district which would require an annexation of land from the Town of Holland.
- iii. The Town has received notice that the Advance Shipwreck at 9.5 miles south of the Sheboygan Harbor entrance, in Lake Michigan, Town of Holland, Sheboygan County, WI will be considered by the Wisconsin Historic Preservation Review Board for nomination to the Wisconsin State Register of Historic Places and the National Register of Historic Places.
- iv. Charter Communications received an award in 2021 from the Rural Digital Opportunity Fund (RDOF) Phase I auction to contribute to a multiyear, multibillion-dollar broadband buildout initiative to deliver gigabit high-speed broadband access to more than 1 million unserved customer locations, as estimated by the Federal Communications Commission (FCC). The initiative includes some land in the Town of Holland.

22. PUBLIC INPUT:

None.

23. CORRESPONDENCE:

All relevant correspondence was included in the February board meeting packet or was previously sent to Town Board members by email.

24. ADJOURN:

Motion by Caswell, seconded by Hamilton, to adjourn the meeting at 9:58pm; the motion carried by unanimous voice vote.