

TOWN OF HOLLAND BOARD OF SUPERVISORS  
OFFICIAL PROCEEDINGS OF THE MONTHLY MEETING  
HOLLAND TOWN HALL, W3005 COUNTY ROAD G, CEDAR GROVE, WI 53013  
Monday, July 17<sup>th</sup>, 2023 7:30pm

1. CALL TO ORDER:  
Town Chair David Huenink called to order the Board of Supervisors monthly meeting at 7:30pm.
2. PLEDGE OF ALLEGIANCE:  
Chair Huenink led attendees in the Pledge of Allegiance.
3. CERTIFY WISCONSIN OPEN MEETING LAW HAS BEEN MET:  
Clerk-Treasurer Janelle Kaiser certified that the requirements of the Wisconsin Open Meeting Law had been met. The agenda for this meeting was posted in three places within the Township and on the Town's website.
4. ROLL CALL:
  - a. Members Present: Town Chairman David Huenink, Town Supervisors Stanley Lammers, Douglas Hamilton, Brody Stapel and Kelly Caswell
  - b. Members Absent: None
  - c. Others Present: Clerk-Treasurer Janelle Kaiser and Director of Public Works and Property Nate Voskuil
  - d. Members of the public that signed in: Jared Stensby of Alliant Energy, Bob Neeb, Michael Czysh, Greg Ingelse, and Roy Ingelse
5. ADOPT AGENDA AS OFFICIAL ORDER OF BUSINESS:  
Chair Huenink recommended that agenda item 17 be discussed following agenda item 12 as shown on the agenda presented at the July 17<sup>th</sup>, 2023 board meeting. Motion by Lammers, seconded by Caswell, to adopt the agenda for the July 17<sup>th</sup>, 2023 board meeting as presented; the motion carried by unanimous voice vote.
6. DISCUSSION AND APPROVAL OF MINUTES:  
Motion by Hamilton, seconded by Caswell, to approve the minutes from the June 12<sup>th</sup>, 2023 board meeting as modified during the July 17<sup>th</sup>, 2023 board meeting to include one typo correction; the motion carried by unanimous voice vote.
7. RECORD RETENTION CERTIFICATION:  
Clerk-Treasurer Janelle Kaiser certified that everything is up to date.
8. PUBLIC INPUT:
  - a. Bob Neeb acknowledged receipt of a written response to 12 questions that he presented to the Town Board at the June board meeting relating to the Joint Development Agreement (JDA) between the Town of Holland, Sheboygan County,

and Alliant Energy for the Onion River Solar Project on Monday, July 17<sup>th</sup>, 2023. Bob addressed the Town Board and provided follow-up input relating to public input provided at the June 12<sup>th</sup> meeting.

9. FINANCIAL/TREASURER'S REPORT:

Motion by Hamilton, seconded by Lammers, to approve the July 2023 financial/treasurer's report as presented; the motion carried by unanimous voice vote.

10. APPROVAL OF VOUCHERS:

Motion by Hamilton, seconded by Lammers, to approve the July 17<sup>th</sup>, 2023 voucher listing as modified during the July 17<sup>th</sup>, 2023 board meeting; the motion carried by unanimous voice vote. A revised voucher listing will be provided in the next board meeting packet.

11. ACCOUNTS RECEIVABLE:

None.

12. ONION RIVER ELECTRICAL UTILITY UPDATE:

Jared Stensby of Alliant Energy was present to provide a progress update about the Onion River Solar Project. He provided information about current, upcoming, and completed work on the project. Jared reported that the silt fence that was installed around the project is to be expected to be taken down during the week of July 17<sup>th</sup>. Project completion is currently anticipated in October; the Township will be notified by Alliant about the contact person for the solar utility upon its completion. The utility will be managed from Alliant's Madison office, though there will be techs available in the surrounding area.

Chair Huenink reported that the Town's weed commissioner completed work during the month of June to address concerns about noxious weeds growing along County Road GW between the road right-of-way and the fence at one of the fields used by the solar utility. It was determined that the weeds had progressed past the point where spraying herbicide would be effective and that they must be mowed. Alliant responded by arranging for the weeds to be mowed in a timely manner following notification from the Township. Chair Huenink reported that the property owner who reported the weeds was satisfied with the timely response to address the management of the noxious weeds.

Supervisor Lammers asked Jared Stensby about open fence corner posts around several areas of the utility. Jared reported that the company who installed the fence had to return to the project and re-install the corner posts, as they were not installed deep enough at initial construction.

It was reported that a loaded semitruck was observed travelling down Risseeuw Road when it was marked as closed with barricades for a road betterment project during the week of July 3<sup>rd</sup>. The driver and Alliant were notified about the truck's route, and Jared reiterated that all trucking companies were provided maps to be given to drivers showing the prescribed trucking routes.

13. PLAN COMMISSION RECOMMENDATIONS:

- a. AMEND PROVISIONS TO HOLLAND TOWN CODE CHAPTER 330 ZONING FOR BEEKEEPING USES IN ALL ZONING DISTRICTS:

Chair Huenink provided information from the Plan Commission about possible amendments to Chapter 330 regarding beekeeping uses in all zoning districts that was discussed at the July 5<sup>th</sup>, 2023 Plan Commission meeting.

14. PROPOSED ORDINANCE 2023-08 TO AMEND HOLLAND TOWN CODE CHAPTER 330 ZONING:  
No new information to report. This topic may be discussed at a future board meeting.
15. SET TENTATIVE TIMELINE FOR BUDGET ACTIVITIES AND OBTAIN 2024 INSURANCE QUOTES:  
The Holland Town Board will meet on Monday, September 18<sup>th</sup>, 2023 at 7:00pm to discuss the proposed 2024 budget for the Town of Holland. Supervisor Stapel will obtain insurance quotes to be included in the 2024 budget.
16. LOCAL GOVERNMENT INVESTMENT POOL ACCOUNT OPENING, FUNDING, AND INVESTMENT STRATEGIES:  
No new information to report. This topic may be discussed at a future board meeting.
17. PROPOSED DITCH BETTERMENT ON DEWITT ROAD:  
Motion by Stapel, seconded by Caswell, to grant permission to Greg Ingelse and Roy Ingelse to modify the road right-of-way ditch contour at parcels 59006072821 and 59006072822 according to the agreed upon project area, boundaries, and defined project square footage as discussed during the July 17<sup>th</sup> board meeting. The motion includes a requirement for the ditch contour modification to adhere to Town standards and specifications as required by Town ordinance and a requirement for both property owners to complete and sign one permit application provided by the Township for the project to include all of the information as discussed at the July 17<sup>th</sup> meeting. The motion carried by unanimous voice vote.
18. ONGOING ISSUES:
  - a. MANAGING SHORT-TERM RENTAL (STR) LICENSES:  
A report detailing the license and ordinance compliance status of each known short-term rental property in the Township was included in the July meeting packet.
  - b. WASTE AND RECYCLING DISPOSAL CONTRACT AND POTENTIAL SERVICE PROVIDERS:  
Motion by Lammers, seconded by Hamilton, to accept the recommendation of the Parks and Property Committee and sign the service agreement for waste and recycling disposal services with Harter's Lakeside Disposal from January 1<sup>st</sup>, 2024 through December 31<sup>st</sup>, 2026 as presented at the July 17<sup>th</sup>, 2023 board meeting; the motion carried by unanimous roll call vote. David Huenink: Y; Douglas Hamilton: Y; Kelly Caswell: Y; Brody Stapel: Y; Stanley Lammers: Y.  
The Town Board concurred that a letter should be sent to the Town's current waste and recycling disposal provider, Waste Management, to terminate the existing service agreement following the initial contract term as provided by the terms of the Town's current agreement with Waste Management.
  - c. UPDATE ABOUT PARTNERSHIP BETWEEN THE TOWN OF HOLLAND AND BERTRAM COMMUNICATIONS LLC TO IMPROVE BROADBAND SERVICES IN THE TOWN OF HOLLAND:

- Chair Huenink reported that the Township was not selected as a recipient of the broadband grant submitted by Bertram Communications on behalf of the Town of Holland in 2022. The Town Board acknowledged that other broadband grant opportunities that the Township may be eligible for might become available in the coming months. The Township is likely to continue to work with Bertram to submit applications for upcoming broadband grant opportunities.
- d. **ATV/UTV ROUTES AND SIGNAGE:**  
Chair Huenink reported that posts and signs have been installed to mark the ATV/UTV route throughout the Township. A few additional signs along the route are needed; an update about these signage locations may be provided at a future board meeting. Janelle Kaiser will post a notice that the ATV/UTV route is open on the Town's website.
  - e. **BIPARTISAN INFRASTRUCTURE LAW FUNDING OPPORTUNITIES FOR TOWNS:**  
The Town Board discussed some funding opportunities recently announced by the Wisconsin Department of Transportation and whether the Township would have any projects that would be eligible based on grant requirements. This topic may be discussed at a future board meeting.
  - f. **CEDAR GROVE FIRE DEPARTMENT AGREEMENT:**  
No new information to report. This topic may be discussed at a future board meeting.
  - g. **SIGNAGE AND BARRICADES AT WALK-IN ACCESS TO LAKE MICHIGAN LOCATIONS:**  
The Town is waiting for the county surveyor to confirm property boundary lines for the easements at the 4 walk-in access to Lake Michigan locations. Director of Public Works and Property Nate Voskuil reported that he recently followed up with the county to request an update on when they can complete the work.
  - h. **BUILDING PERMIT FOLLOW-UP AT N1406 PALMER ROAD:**  
The Town Board authorized Janelle Kaiser to request that Town Attorney Eric Eberhardt send a certified letter to the property owner providing a notice of non-compliance and a directive to obtain an after-the-fact building permit for the work performed. This topic may be discussed at a future board meeting.
- 19. COMMITTEE, CLERK-TREASURER AND CHAIRMAN REPORTS:**
- a. **ADMINISTRATION AND FINANCE:**  
None.
  - b. **PARKS AND PROPERTY:**
    - i. Replacement of the plexiglass on the posting board and the large main sign for the Recycling Center is in progress.
    - ii. The Township recently switched its internet service provider for the Holland Town Hall from Verizon to T-Mobile. Internet speed has improved.
    - iii. The annual shredding event hosted by the Oostburg State Bank and the Town of Holland on July 15<sup>th</sup> was a success; the event was very busy and those assisting with the event received several compliments. Supervisor Hamilton suggested that the Township consider including the cost of the truck for the event in its 2024 budget.

c. ROADS:

The monthly roads report was included in the July 2023 board meeting packet.

d. PUBLIC SAFETY:

- i. Supervisor Caswell reported that he received numbers from the Sheboygan County Sheriff's Department for June contract hours.
- ii. The sheriff's department recently addressed reports of speeding along County Road A in the Town of Holland.
- iii. Oostburg Fire Partners approved a change to its insurance provider at its last meeting. The new provider will be Rural Mutual Insurance Company.

e. CLERK-TREASURER:

- i. Traffic will be detouring through the Town of Holland on July 29<sup>th</sup>, 2023 during the Hollandfest parade in the Village of Cedar Grove.
- ii. Janelle Kaiser provided a brief description of an extensive open records request received on July 6<sup>th</sup>, 2023. Town Attorney Eric Eberhardt was informed of this request and has advised Janelle about how to proceed at this time.

f. CHAIRMAN:

- i. Chair Huenink received a report about a disagreement about parking near the boat launch at Amsterdam Park. He also received a report of foul language at the park.
- ii. An intergovernmental agreement recently proposed by the Town of Holland for ongoing road maintenance of DeMaster Road, a shared road between the Town of Holland and the Village of Oostburg, was rejected by the Oostburg Village Board.

20. PUBLIC INPUT:

None.

21. CORRESPONDENCE:

All relevant correspondence was included in the July board meeting packet or was previously sent to Town Board members by email.

22. ADJOURN:

Motion by Stapel, seconded by Hamilton, to adjourn the meeting at 10:37pm; the motion carried by unanimous voice vote.