

TOWN OF HOLLAND BOARD OF SUPERVISORS
OFFICIAL PROCEEDINGS OF THE MONTHLY MEETING
HOLLAND TOWN HALL, W3005 COUNTY ROAD G, CEDAR GROVE, WI 53013
Monday, November 6th, 2023
Immediately following the special meeting of Town Electors

1. CALL TO ORDER:

Town Chair David Huenink called to order the Board of Supervisors monthly meeting at 7:25pm.

2. CERTIFY WISCONSIN OPEN MEETING LAW HAS BEEN MET:

Clerk-Treasurer Janelle Kaiser certified that the requirements of the Wisconsin Open Meeting Law had been met. The agenda for this meeting was posted in three places within the Township and on the Town's website.

3. ROLL CALL:

- a. Members Present: Town Chairman David Huenink, Town Supervisors Stanley Lammers, Douglas Hamilton, Brody Stapel and Kelly Caswell.
- b. Members Absent: None.
- c. Others Present: Clerk-Treasurer Janelle Kaiser.
- d. Members of the public that signed in: Edward J Ritger, Dan Schueller, Ruth Schueller, Daniel Wiersema, Jack Stokdyk, David Veldboom, Ronald DeTroye, Roy Teunissen, and Craig Droppers.

4. ADOPT AGENDA AS OFFICIAL ORDER OF BUSINESS:

Motion by Hamilton, seconded by Caswell, to adopt the agenda for the November 6, 2023 board meeting as presented; the motion carried by unanimous voice vote.

5. DISCUSSION AND APPROVAL OF MINUTES:

Motion by Lammers, seconded by Caswell, to approve the minutes from the October 9, 2023 board meeting as presented during the November 6, 2023 board meeting; the motion carried by unanimous voice vote.

6. RECORD RETENTION CERTIFICATION:

Clerk-Treasurer Janelle Kaiser certified that everything is up to date.

7. PUBLIC INPUT:

- a. Daniel Wiersema of Adell First Responders was present to thank the Town of Holland for its continued support. The Town Board thanked Daniel and the members of Adell First Responders for their continued service.
- b. Craig Droppers recognized Adell First Responders for the work and time put into the organization and thanked them for their ongoing service.

8. FINANCIAL/TREASURER'S REPORT:

Motion by Caswell, seconded by Lammers, to approve the October 2023 financial/treasurer's report as presented; the motion carried by unanimous voice vote.

9. APPROVAL OF VOUCHERS:

Chair Huenink recommended adding payment to Supervisor Douglas Hamilton for filling in during a recycling center staffing issue. The payment would be for 3 hours of work at the Town Recycling Center in October 2023 at the \$15 per hour rate set by the Town electors for board members that fill in for Town employees unable to perform their job duties. Let these minutes show that Supervisor Hamilton recused himself from this discussion.

Motion by Caswell, seconded by Lammers, to approve the November 6, 2023 voucher listing as modified during the November 6, 2023 board meeting to include payment to Supervisor Hamilton for 3 hours of work at the Town Recycling Center in October 2023 at a rate of \$15 per hour; the motion carried by voice vote.

Let these minutes show that Supervisor Hamilton recused himself from voting on this item.

10. ACCOUNTS RECEIVABLE:

None.

11. PLAN COMMISSION RECOMMENDATIONS:

a. Daniel and Ruth Schueller for a minor land division:

Motion by Stapel, seconded by Caswell, to accept the recommendation of the Town of Holland Plan Commission and approve the request by Daniel and Ruth Schueller for a minor land division to divide the subject property at N962 Knepprath Road into 2 separate parcels, respectively 3.5 acres and 22.69 acres in size, as shown on the certified survey map submitted with their application.

The motion carried by unanimous roll call vote. Stanley Lammers: Y; Brody Stapel: Y; Kelly Caswell: Y; Douglas Hamilton: Y; David Huenink: Y.

12. ONION RIVER ELECTRICAL UTILITY UPDATE:

No new information to report. This topic may be discussed at a future board meeting.

13. ADOPT THE 2024 BUDGET TO INCLUDE THE FINAL 2023 TAX LEVY TO BE COLLECTED IN 2024 (WIS STATS. 60.40 (4)):

Motion by Stapel, seconded by Caswell, to adopt the 2024 Town of Holland budget as presented at the November 6, 2023 board meeting, with a total budget amount of \$2,006,146.00, to include the final 2023 tax levy of \$797,983.00 to be collected in 2024; the motion carried by unanimous roll call vote.

14. SERVICE AGREEMENT WITH GLACIERLAND RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL, INC. FOR TREATMENT OF INVASIVE SPECIES WITHIN TOWNSHIP:

Motion by Lammers, seconded by Caswell, to authorize Town Chair David Huenink to sign the service agreement with Glacierland Resource Conservation and Development Council, Inc. for treatment of invasive phragmites within the Township in 2024 as presented at the

November 6, 2023 board meeting; the motion carried by unanimous voice vote.

15. SHEBOYGAN COUNTY SHERIFF'S DEPARTMENT JOINT POWERS AGREEMENT:

Motion by Lammers, seconded by Stapel, to approve and authorize the Town Chair David Huenink to sign the 2024 Joint Powers Agreement with the Sheboygan County Sheriff's Department as presented at the November 6, 2023 board meeting; the motion carried by unanimous voice vote. Clerk-Treasurer Janelle Kaiser will send the signed agreement to the Sheboygan County Sheriff's Department.

16. RESOLUTION 2023-06 TO REVISE LOCAL LEGAL POSTING LOCATIONS:

Motion by Hamilton, seconded by Stapel, to adopt Town of Holland Resolution 2023-06, Resolution to Revise Local Legal Posting Locations; the motion carried by unanimous roll call vote.

17. ONGOING ISSUES:

a. MANAGING SHORT-TERM RENTAL (STR) LICENSES:

A report detailing the license and ordinance compliance status of each known short-term rental property in the Township was included in the November meeting packet.

b. IMPROVING BROADBAND SERVICES IN THE TOWN:

No new information to report. The Township is likely to continue to work with Bertram Communications LLC to submit applications for upcoming broadband grant opportunities. This may be discussed at a future board meeting.

c. CEDAR GROVE FIRE DEPARTMENT AGREEMENT:

No new information to report. A joint meeting between the Town of Holland and the Village of Cedar Grove to discuss the Cedar Grove Fire Department agreement is expected to occur soon. This topic may be discussed at a future board meeting.

d. FUNDING OPPORTUNITIES FOR THE TOWN:

No new information to report. This topic may be discussed at a future board meeting.

e. SIGNAGE AND BARRICADES AT WALK-IN ACCESS TO LAKE MICHIGAN LOCATIONS:

The Town is currently working with the county surveyor to confirm property boundary lines for the easements at the 4 walk-in access to Lake Michigan locations. This topic may continue to be discussed at a future board meeting.

f. INTERGOVERNMENTAL ROAD AGREEMENT WITH THE TOWN OF SHERMAN AND THE VILLAGE OF OOSTBURG:

No new information to report. This topic may be discussed at a future board meeting.

18. COMMITTEE, CLERK-TREASURER AND CHAIRMAN REPORTS:

a. ADMINISTRATION AND FINANCE:

None.

b. PARKS AND PROPERTY:

Supervisor Hamilton reported that a recycling center attendant recently resigned. The Town is currently hiring recycling center attendants; 2 new attendants are expected to start soon, but there are still openings for additional attendants.

Chair Huenink reported that the Harter's Lakeside Disposal service agreement approved by the Town Board in July 2023 has been signed. The Town Board concurred that Clerk-Treasurer Janelle Kaiser should send the signed agreement to Harter's after a final review of the agreement by Supervisor Hamilton.

c. ROADS:

Supervisor Lammers reported that many of the Town's road projects with Sheboygan County are complete for the year. The public works department is finishing up its last round of mowing the right-of-way along Town roads.

d. PUBLIC SAFETY:

Oostburg EMR is becoming severely short staffed. They have drafted a letter to be mailed to all residents within their service territory encouraging new membership in order to continue serving the community.

e. CLERK-TREASURER:

- i. Town of Holland Deputy Clerk-Treasurer Theresa Otte was appointed by Clerk-Treasurer Janelle Kaiser in October 2023.
- ii. Janelle will attend a 3-day election administration training from November 8-10, 2023.

f. CHAIRMAN:

None.

19. PUBLIC INPUT:

None.

20. CORRESPONDENCE:

All relevant correspondence was included in the November board meeting packet or was previously sent to Town Board members by email.

21. ADJOURN:

Motion by Hamilton, seconded by Caswell, to adjourn the meeting at 7:59pm; the motion carried by unanimous voice vote.