

**RESOLUTION NO. 2024-02**

**RESOLUTION SETTING FEES**

**WHEREAS**, the Code of the Town of Holland, as adopted on December 10, 2007 and periodically revised, provides that the various fees referred to in the Code shall be as set by the Town Board; and

**WHEREAS**, the Town Board previously set said fees pursuant to Resolution No. 4-2008, Resolution No. 1-2011, Resolution No. 1-2012, Resolution No. 1-2014, Resolution No. 2-2014, Resolution No. 2-2015, Resolution No. 1-2017, Resolution No. 4-2018, Resolution No. 6-2018, Resolution No. 2019-02, Resolution No. 2019-04, Resolution No. 2021-01, Resolution No. 2021-04, Resolution No. 2022-01, Resolution No. 2023-01, Resolution No. 2023-02, Resolution No. 2023-04; and Resolution 2024-01; and

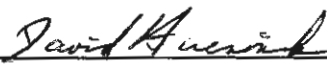
**WHEREAS**, the Town Board now desires to revise some of said fees;

**NOW, THEREFORE, BE IT RESOLVED** by the Town Board of the Town of Holland that, effective June 10, 2024, the fees provided for in the Code of the Town of Holland shall be set as indicated in the Fee Schedule attached to this Resolution and made a part hereof; and

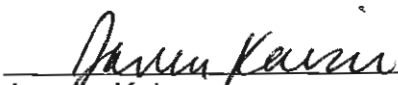
**BE IT FURTHER RESOLVED**, that unless specifically required by the Town Code or the Wisconsin Statutes, no fee paid to the Town shall be refundable.

Introduced and adopted this 10th day of June, 2024.

**TOWN OF HOLLAND**

  
\_\_\_\_\_  
David Huenink  
Town Chair

ATTEST

  
\_\_\_\_\_  
Janelle Kaiser  
Town Clerk-Treasurer

# Fee Schedule

**for the Town of Holland, Sheboygan County, WI.**  
**No fee is refundable unless specifically**  
**required by Town Code or Wisconsin Statutes.**  
**LAST REVISED: 6/10/2024 by Resolution 2024-02**

Chapter	Type of Fee	Amount
98-6	<b>Public Access and Records Management</b> Research, file searches, and electronic file preparation	Hourly rate for extra duties by Clerk-Treasurer
	Printing, copying and scanning fee	\$0.15/page plus actual costs for materials and postage
140-4	<b>Animals</b> Dog License & Late Fee	As set by Sheboygan County plus \$2
140-6	Reclaimed animal fee	\$25 plus actual costs incurred by Town
140-9	Commercial Kennel Filing Fee Annual renewal fee	\$50 plus Plan Commission application fees for conditional use permit per 330-13 below \$30
140-9	Hobby Kennel Filing Fee Annual renewal fee	\$25 \$15
150-6	<b>Building Construction</b> Building permit fee - Uniform Dwelling New Home	\$370 + \$0.45/sq.ft. + State Tag Fee
	New Accessory Structure (garage, shed, etc.)	\$75
	Remodel or Repair of Improvements (incl. All repairs, replacements and new & replacement pavement costing \$2,500 or more per building in a calendar year; except roof, siding, windows, and doors) (Does not include new furnace, new AC, new wiring throughtout, new service)	\$10/\$1,000 to \$10,000 plus \$3.50/\$1,000 > \$10,000 Minimum permit fee \$25
	Roof / Siding / Windows / Doors replacement costing \$2,500 or more per building in a calendar year (Administrative Permit)	\$40
	Fence Construction in Residential Districts	\$50
	HVAC/Plumbing (replace or upgrade in existing structures, and new Ag structures)	\$75 each
	Electrical (replace or upgrade in existing structures, and new Ag structures)	\$75 each
	Razing	\$35
150-12	<b>Building permit fee - Commercial Building</b>  Mercantile, restaurants, taverns, assembly halls, offices, multi-family (3+), manufacturing, industrial	\$0.15/sq. ft.

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Chapter	Type of Fee	Amount
	Schools, institutional, hospitals, vehicle repair and storage	\$0.17/sq. ft.
	Warehouse, mini warehouse, building shells for multi-tenant buildings (excluding offices)	\$0.10/sq. ft.
	New agricultural (structure only; add'l permits needed for electrical/plumbing)	\$75
	Remodel or Repair of commercial structure (incl. All repairs, replacements and new & replacement pavement costing \$2,500 or more in a calendar year) (Administrative	\$35
	Electrical/HVAC/Plumbing in commercial structure (replace or upgrade in existing structure costing \$2,500 or more in a calendar year) (Administrative Permit)	\$35
	<b>Utility Permits</b>	\$100
	<b>Driveway Permits (Town Roads ONLY)</b>	\$50
	<b>Town Road Right-of-Way (Agricultural Use) Permit</b>	\$0
174-6	<b>Fireworks</b> Permit fee - Class B Permit fee - Class C	\$50 \$25
190-11	<b>Rooming Houses</b> Permit fee	\$50
200-1	<b>Liquor License</b> Class "A" Fermented Malt Beverage License	\$75 plus actual costs incurred by Town for publication
	Class "B" Fermented Malt Beverage License	\$75 plus actual costs incurred by Town for publication
	Temporary (picnic) Class B Beer License	\$10 - May not charge for both wine and beer license
	Temporary (picnic) Class B Wine License	\$10 - May not charge for both wine and beer license
	Retail "Class A" Intoxicating Liquor License	\$150 plus actual costs incurred by Town for publication
	Retail "Class B" Intoxicating Liquor License	\$150 plus actual costs incurred by Town for publication

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	Retail Reserve "Class B" License	Initial issuance - \$10,000 plus actual costs incurred by Town for publication Subsequent issuances at Retail "Class B" license rate
	"Class C" Wine License	\$75 plus actual costs incurred by Town for publication
	Operator's License - 1 Year Term Operator's License - 2 Year Term	\$25 \$35
	Provisional Operator's License	\$12
	Cigarette, Electronic Vaping, and Tobacco Product Retail License	\$50
	Agent Change for Retail License	\$10
	<b>Land Divisions</b>	
220-14 B.	Fee in lieu of land dedication for parks - MAJOR LAND DIV	\$500 per lot
220-35 B.	CSM Application Fee	Included in Land Division application fee
220-39 B.	Preliminary Plat Application Fees	Preliminary Plat: \$500 + \$15/lot Developers Agreement: \$50 Letter of Credit: \$50 Storm Water Mgt Plan review: \$50 Construction Plan review: \$50
220-40 B.	Final Plat Application Fee	\$400
220-46	Professional Services Fee	Fees for services actually incurred by Town in acting upon requests - payment due prior to final approval.
220-46	Special Meeting Fee (not including Board of Appeals)	\$500 plus application fee
220-46	Board of Appeals - Application and Meeting	\$750 plus actual costs incurred by Town
	<b>Amsterdam Park</b>	
252-2	Boat Launch Permit	
	Annual season sticker for resident of Cedar Grove, Oostburg or Holland	\$60
	One-day hangtag for resident of Cedar Grove, Oostburg or Holland	\$10
	Annual season sticker for nonresident	\$100

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Chapter	Type of Fee	Amount
	One-day hangtag for nonresident	\$20
275-2	<b>Fire Dept Reimbursement</b> Emergency service costs - Consumable materials: Water  - Other extraordinary costs	Actual costs incurred by Town due to water & hookup rates per Town's agreement with water's provider.  Actual costs incurred by Town.
275-3	Emergency service costs for vehicle calls - Extrication equipment usage, including JAWS - Vehicle fire blanket usage - Fire truck usage: Engine - Fire truck usage: Tanker - Fire truck usage: Other - First responder vehicle usage - Consumable materials: Absorbent - Consumable materials: Foam - Consumable materials: Water  - Other extraordinary costs	\$500 \$300 per use \$475 per hour, 1 hour minimum \$325 per hour, 1 hour minimum \$325 per hour, 1 hour minimum \$250 per hour, 1 hour minimum \$10 per bag \$14 per gallon Actual costs incurred by Town due to water & hookup rates per Town's agreement with water's provider. Actual costs incurred by Town.
280-5 A, C & 280-11	<b>Short-Term Rentals</b> License filing fee	\$350
290-25	<b>Recycling Center</b> Identification Requirement	No charge
290-14.1	Freon appliances Fee Tires	\$20 Not accepted per ordinance
290-14.1	E-Waste Recycling Charges - Battery Back-up, Cell phone, Camera - Computer or Laptop - Keyboard, Mouse - Flat Screen device (TV or Monitor) - CRT device (TV or Monitor): Glass not cracked - CRT device (TV or Monitor): Glass cracked - Television: Projection - Printer, Scanner, Copier or Fax Machine - Microwave - Radio, Stereo Equipment or Misc small item - VCR, DVR or DVD player	No charge No charge No charge \$20 \$20 \$20 \$20 \$20 \$20 No charge No charge
290-14.1	Large Household Items - Open Top Dumpster (OTD) - All items broken down and placed in compactor	No charge

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Chapter	Type of Fee	Amount
	<ul style="list-style-type: none"> <li>- Couch or couch-sized items</li> <li>- Desk, table or dresser</li> <li>- Mattress or Box spring</li> <li>- Other smaller items (not fitting in compactor)</li> </ul>	<ul style="list-style-type: none"> <li>\$20</li> <li>\$20</li> <li>\$10</li> <li>\$5</li> </ul>
290-14.1	<b>Other Items</b> <ul style="list-style-type: none"> <li>- All items broken down and placed in compactor</li> <li>- Bath tubs: Non-metal</li> <li>- Bed Frame (non-metal)</li> <li>- Carpet (up to 9 sq. yds.)</li> <li>- Hot tub</li> <li>- Hot tub covers</li> <li>- Large cabinets, benches (dresser size)</li> <li>- Passageway doors</li> <li>- Pet cages: Non-metal (too large for compactor)</li> <li>- Swimming pool liner</li> <li>- Toilet/Lavatory stripped &amp; placed on rock pile</li> <li>- Toilet/Lavatory not stripped (with seat, etc)</li> <li>- Trailer loads (2 cubic yds.) placed in OTD</li> </ul>	<ul style="list-style-type: none"> <li>No charge</li> <li>\$20</li> <li>\$10</li> <li>\$10</li> <li>\$20</li> <li>\$10</li> <li>\$20</li> <li>\$10</li> <li>\$10</li> <li>\$10</li> <li>\$20</li> <li>No charge</li> <li>\$10</li> <li>\$60</li> </ul>
	<b>Streets and Sidewalks</b>	
298-8	Excavation Permit	\$75
298-23	Work within Road Rights-of-way or Easements Permit	Construction: \$0 Grading: \$150
	<b>Zoning</b>	
	<b>Recreational Vehicles</b>	
330-12 F.	Temporary Occupancy Permit	\$35
	<b>Reimbursement of Expenses</b>	
330-19 B.	Professional Services	Fees for services actually incurred by Town in acting upon requests - payment due prior to final approval.
	<b>Signs - Permit Required</b>	
330-64	Building permit for signs except those excepted in 330-65	\$60 - Signs less than 100 sq.ft. \$75 - Signs 100 sq.ft. or greater
	<b>Mobile Service Facility &amp; Support Structure</b>	
330-74	Permit for communications tower	\$300
	<b>Zoning Changes and Amendments</b>	
330-104 K.	Petition to change district boundaries	(see Plan Comm Application - Rezoning)
	Petition to amend zoning ordinance - Normal	\$750 plus actual costs incurred by Town

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	Petition to amend zoning ordinance - Simple (see Ordinance Change Application form for qualifying petitions)	\$200 plus actual costs incurred by Town
330-113	<p><b>Administration &amp; Enforcement</b></p> <p>Plan Commission Application base rate</p> <ul style="list-style-type: none"> <li>- if includes Conditional Use Permit (except for business)</li> <li>- if includes Conditional Use Permit for Business</li> <li>- if includes Minor Land Division or CSM</li> <li>- if includes Major Land Division</li> <li>- if includes Rezoning</li> <li>- if includes Special Exception</li> <li>- if includes Exotic Animal/Reptile Permit</li> <li>- if includes Minor Amendment to Conditional Use Permit, Site Plan or Plan of Operation (such as only update owner, hours, # employees)</li> <li>- if includes Amendment to Conditional Use Permit, Site Plan or Plan of Operation</li> </ul> <p>Routine costs include:</p> <ul style="list-style-type: none"> <li>- Professional services fees</li> <li>- Documentation preparation costs</li> <li>- Recording fee at Register of Deeds</li> </ul> <p>Extraordinary costs may include:</p> <ul style="list-style-type: none"> <li>- Plan Commission deliberation during more than one meeting</li> <li>- Notices posted, published, or mailed to nearby property owners more than once</li> </ul>	<p>\$300 plus routine &amp; extraordinary costs incurred by Town</p> <p>add \$150</p> <p>add \$300</p> <p>add \$150</p> <p>add \$450</p> <p>add \$150</p> <p>add \$50</p> <p>add \$0</p> <p>add \$0</p> <p>add \$100</p>
	Comprehensive Plan Amendment Fee	\$5,000 plus actual costs incurred by Town
	<p><b>Miscellaneous</b></p> <p>Special Assessment/Tax Letters (requests from realtors, etc.)</p>	\$15 per parcel