

TOWN OF HOLLAND BOARD OF SUPERVISORS  
OFFICIAL PROCEEDINGS OF THE MONTHLY MEETING  
HOLLAND TOWN HALL, W3005 COUNTY ROAD G, CEDAR GROVE, WI 53013  
Monday, August 12<sup>th</sup>, 2024 6:30pm

1. CALL TO ORDER:  
Town Chair David Huenink called to order the Board of Supervisors monthly meeting at 6:30pm.
2. PLEDGE OF ALLEGIANCE:  
Chair Huenink led attendees in the Pledge of Allegiance.
3. CERTIFY WISCONSIN OPEN MEETING LAW HAS BEEN MET:  
Clerk-Treasurer Janelle Kaiser certified that the requirements of the Wisconsin Open Meeting Law had been met. The agenda for this meeting was posted at the Holland Town Hall and on the Town's website.
4. ROLL CALL:
  - a. Members Present: Town Chairman David Huenink, Town Supervisors Kelly Caswell, Douglas Hamilton, Stanley Lammers, and Brody Stapel.
  - b. Members Absent: None.
  - c. Others Present: Clerk-Treasurer Janelle Kaiser.
  - d. Members of the public that signed in: Bob Neeb, Judy Britton, Margaret Smies, Frederic Smies, Walt Ellis, Marilee Dickmann, Annemarie Valenti, David Valenti, Corbett Sheeran, Carol Sheeran, Nancy Patek, John Patek, Theo Clement, Alexandra Clement, Jake Dickmann, John Dickmann, Bob Hubing, James Kastely, Lynn Voskuil, Christy Smith, Kenneth Tyler, Mary Ann Tyler, Sally Mentink, Jeremy Williams, Heather DeRuyter, and Karl Olinger.
5. ADOPT AGENDA AS OFFICIAL ORDER OF BUSINESS:  
Motion by Lammers, seconded by Caswell, to adopt the agenda for the August 12, 2024 board meeting as modified during the meeting to discuss agenda item 24b. following agenda item 15; the motion carried by unanimous voice vote.
6. DISCUSSION AND APPROVAL OF MINUTES:  
Motion by Caswell, seconded by Hamilton, to approve the minutes from the July 8, 2024 board meeting as presented during the August 12, 2024 board meeting; the motion carried by unanimous voice vote.
7. RECORD RETENTION CERTIFICATION:  
Clerk-Treasurer Janelle Kaiser certified that everything is up to date.
8. PUBLIC INPUT:
  - a. David Valenti commented that:

- i. He and several citizens have been attending Town Board meetings for 3 months with anticipation of a response from the Town Board regarding the proposed future use of the new dwelling at N2047 Pine Beach Road South. Michele Keller had sent an email regarding the proposed use in 2023. The Town Board sort of only looked at it as a short-term rental question when commercial and mercantile use of the property was clearly raised, so they have actually been waiting 13 months for an answer from the Town Board.
  - ii. If the Town Board was not able to provide a legal opinion about the proposed future use at the meeting tonight, he is concerned about a stall tactic.
  - iii. Residents likely never fully understood what American Orthodontics was doing. American Orthodontics (AO) seems to be getting evasive about whether a tour of their factory is a requirement for staying at their “Sheboygan” properties, mentioning their completely free point program and customer numbers as part of staying at AO’s “Sheboygan” properties.
  - iv. To say that the proposed use isn’t a commercial or business use is a total stretch. What AO is doing does not meet the definition of “family” or “dwelling” as defined by the Holland Town Code.
  - v. If the Town Board’s position is that this is not a hotel or guest operation, he asks the Town Board the following questions:
    - 1. Could Hilton build a nine-room hotel and offer free nights as long as customers only redeem points?
    - 2. If legal counsel opined that since there’s no fee, a short-term rental doesn’t apply, would the Town Board conclude that this is a permissible single-family R-1 use?
  - vi. Clearly this would violate the R-1 and short-term rental ordinances and would open up similar opportunities to others.
- b. Ken Tyler inquired about whether a building permit has been granted for the structure at N2047 Pine Beach Road South, because a permit has not been posted in the window of the structure as required. He also inquired about time limits for starting and ending construction following issuance of a building permit. Chair Huenink provided information about those time limits.
- c. John Dickmann asked about the height of the structure at N2047 Pine Beach Road South. Chair Huenink replied that the Town has measured the structure and determined that the height does not exceed the maximum allowed height of a dwelling in the R-1 zoning district.
- John stated that he has spent some time talking with approximately 20 property owners of the 25 or so homes on Pine Beach Road. None of those property owners want AO on the private road, mainly because of the size of the house and the number of people that can occupy the house at one time. He expressed concerns about off-street parking and about the lack of information property owners have about AO’s plans for the property. John commented that AO’s ability to conduct this use because they are not charging a fee is how companies make millions of dollars, they give a lot of stuff away, and that if the Town Board does not realize it, it’s a shame.

- d. Annmarie Valenti lent support to previous comments and objections with regard to N2047 Pine Beach Road South. She inquired about how there is still a lack of clarity about the fact that the proposed use of the structure is not residential. There is no family in residence of the structure. Annmarie said she understands the Town Code and hopes that elected officials will enforce and understand the Town Code as well. The problem is that it is a corporate guest house, and tourist rooming houses, bed and breakfasts, and hotels are not allowed in R-1. Addressing the Town Board, Annemarie commented that if the Town Board had dedicated a little time and research, the outcome may have been different. The public has been asking for clarification and answers for over a year. The residents deserve that consideration and that is what the Town Board was elected to do.
- Annemarie also commented that a property being owned by an LLC is not the same as a large corporation owning a property.
- Let these minutes show that Chair Huenink informed Annemarie that tourist rooming houses are an allowed use of all residential property in the state of Wisconsin, as long as required licensure is obtained.
- e. Jeremy Williams commented:
- i. Everyone in the room knows where the present members of the public stand on the structure at N2047 Pine Beach Road South and where AO stands on the topic; he inquired about where the Town Board stands on the topic.
  - ii. The law is interpretive, not objective. He would respect either position of the Town Board, including if the Town Board took AO's perspective, but he doesn't like a neutral position when this is a highly emotional issue of the public here. There is not a statute written in most jurisdictions that is not interpretive, otherwise we wouldn't have lawyers. It seems whoever has the best lawyer wins. What the citizens are asking for is morality and ethics to win, not deep pockets.
  - iii. Is the Town Board fighting for the citizens, for AO, or two-stepping their way through the legalese of the issue? This is an opportunity to represent the people and how American works. He knows the Town Board is in a tough position and asked for leadership and strength of character to win the day for the people.
- f. Mary Ann Tyler inquired about whether Tom Huenink is still the Town Building Inspector, to which Chair Huenink said yes. Mary Ann said there was a time when a committee would review Tom's work and that a letter used to go out when someone was putting up a house. She recalled scrutiny when making improvements to or constructing her own house. There was no notification of the monstrosity. The Town had to know the house was going to stick out like a sore thumb.
- g. Walter Ellis asked whether there is room to consider intent in the deliberations and discussions about the interpretation of allowed uses in the R-1 district. Chair Huenink provided that intent is often considered where a specific situation isn't addressed within the Town's ordinances.
- h. Bob Neeb said he has to go along with these folks once again. He spoke about lack of notification about the Onion River Solar Utility and that letters were not sent. Bob spoke of time delays, saying he has been at meetings month after month asking

- questions, and gets put off, assuming the board thinks that sooner or later he will get out of here. Bob inquired about setback requirements from the solar utility and components of the utility for new homes.
- i. Jeremy Williams:
    - i. Alliant Energy got their way with Onion River Solar, and now AO gets their way? The little person suffers. It's the principle of what is happening to communities, the morals, as big government is taking over and doing what they want. The Town character in nature and face is going to be changed by 2 mega-lithic corporations and Town politicians are hiding behind the law. Surely you are doing your leveled best to handle this. Interpret the law correctly.
    - j. John Dickmann stated that Pine Beach Road has a road association and that AO will be sorry to find out. They shouldn't be around to find out.
    - k. David Valenti commented that he is unsure whether the aforementioned road association, if there is one, has any legal bearing.

9. FINANCIAL/TREASURER'S REPORT:

Motion by Lammers, seconded by Hamilton, to approve the July 2024 financial/treasurer's report as presented during the August 12, 2024 board meeting; the motion carried by unanimous voice vote.

10. APPROVAL OF VOUCHERS:

Motion by Stapel, seconded by Caswell, to approve the August 12, 2024 voucher listing as modified during the August 12, 2024 board meeting to include one invoice addition; the motion carried by unanimous voice vote. A revised voucher listing will be included in the September 9, 2024 board meeting packet.

11. ACCOUNTS RECEIVABLE:

None.

12. PLAN COMMISSION RECOMMENDATIONS:

a. REQUEST BY RANDALL JOOSSE FOR A MINOR LAND DIVISION AND REZONINGS AT W2695 COUNTY ROAD A SOUTH:

Motion by Lammers, seconded by Stapel, to accept the recommendation of the Holland Plan Commission and approve the request for a minor land division and rezonings at W2695 County Road A South as shown on the draft plat of survey included with the application, contingent upon the following:

- i. Receipt of a signed and recordable certified survey map that matches the draft plat of survey submitted with the application to include required language per Holland Town Code Chapter 220-15F.
- ii. Village of Oostburg approval of the certified survey map submitted with the application, and upon that certified survey map being approved and executed by Sheboygan County.
- iii. Receipt of a full legal description of the resultant parcels or existing parcel.

The motion carried by unanimous roll call vote. Douglas Hamilton: Y; David Huenink: Y; Stanley Lammers: Y; Brody Stapel: Y; Kelly Caswell: Y.

b. REQUEST BY JON VOSKUIL FOR A REZONING AND USE OF PROPERTY AT N735 COUNTY ROAD LL:

Motion by Lammers, seconded by Caswell, to accept the recommendation of the Holland Plan Commission and **amend** the motion carried at the July 8, 2024 board meeting for the request by Jon Voskuil for a rezoning at N735 County Road LL as follows:

The Holland Town Board accepts the recommendation of the Town of Holland Plan Commission and approves the request by Jon Voskuil for a rezoning of 1.73 acres of N735 County Road LL (parcel 59006066883) from A-5 to B-1 **as shown the survey map submitted with the application., contingent upon:**

~~a. Written evidence provided to the Town Clerk-Treasurer showing of full approval of the existing structure at N735 County Road LL proposed for use by the business to be used for commercial purposes by the state building inspector of Wisconsin Department of Safety and Professional Services on or before December 1, 2024.~~

The motion carried by unanimous roll call vote.

13. ONION RIVER ELECTRICAL UTILITY UPDATE:

Chair Huenink reported that he informed Alliant Energy of the Town's acceptance of \$370,000 as fulfillment of their obligation to repair town roads due to damage caused during the construction of the Onion River Solar project. He will follow up on required paperwork.

Alliant Energy recently provided the Town with a map showing areas where vegetation within the utility has been managed by mowing and where they plan to continue mowing. The Town Board concurred that the status of Alliant's vegetation management should be reviewed by the Town Weed Commissioner, Michael Kuffel, whereas certain areas may contain noxious weeds that should have been destroyed prior to the time in which the plants have matured to the bloom or flower state. Clerk-Treasurer Janelle Kaiser will provide Michael Kuffel with the necessary information to follow up on this matter.

The Town was recently provided with a post-construction noise study for the utility. The study showed that the utility's noise levels were within the allowed thresholds, though some areas reported noise levels higher than what they should be. This was questioned by the Wisconsin Public Service Commission. Alliant's position is that the noise levels that exceeded the threshold were found to be ambient noise not generated from the utility itself.

14. FIREWORKS PERMIT APPLICATION BY HEATHER AND TRAVIS DERUYTER AT N753 SIX MILE ROAD:

Motion by Lammers, seconded by Caswell, to approve and issue a fireworks permit for Travis and Heather DeRuyter to display Class C fireworks on August 31, 2024 or on the weather-permitting alternate dates as provided to the Town Board; the motion carried by unanimous voice vote. Clerk-Treasurer Janelle Kaiser will send letters notifying the first

responding fire department and the Sheboygan County Sheriff's department of the permit issuance.

15. POSSIBLE UPDATES TO TOWN ATV-UTV ROUTE TO INCLUDE REQUEST FOR ADDITIONAL COUNTY ROAD LINKS:

Bob Hubing of the Lakeshore ATV-UTV Club recently contacted the Town to ask for their consideration of a Town application to Sheboygan County requesting that County Road K be added to the Town's ATV-UTV route.

The Town Board concurred that an application should be submitted to Sheboygan County to request that all county roads be added to the Town's route, whereas there are very few county roads that are not already part of the route.

16. AMEND 2024 TOWN OF HOLLAND BUDGET:

Motion by Lammers, seconded by Caswell, to amend the 2024 Town of Holland Budget as follows:

- a. Reduce revenue line item "Road Repairs Related to Solar Utility" from \$750,000 to \$370,000.
- b. Reduce expense line item "Road Repairs Related to Solar Utility" from \$750,000 to \$370,000.

The motion carried by unanimous roll call vote. Stanley Lammers: Y; David Huenink: Y; Douglas Hamilton: Y; Kelly Caswell: Y; Brody Stapel: Y.

17. REVIEW SHORT-TERM RENTAL LICENSE MANAGEMENT CONTRACT WITH GRANICUS:

Clerk-Treasurer Janelle Kaiser recommended removing the mobile permitting service from the Town's contract with Granicus, which provides an online web portal for short-term rental license applications and required documents to be submitted with such applications. Janelle reported poor service from Granicus, citing lack of technical support provided to applicants and delayed response times from Granicus to resolve issues or update information within the application portal. Janelle proposed an alternative application method, which would include a fillable PDF application to be made available on the Town's website; applicants would have the option to email, mail, or use the Town's drop box to submit the application and required documents.

Motion by Lammers, seconded by Caswell, to authorize Clerk-Treasurer Janelle Kaiser to renew the existing agreement with Granicus to include the removal of the mobile permitting service; the motion carried by unanimous voice vote.

18. ORDINANCE 2024-07 TO CREATE CHAPTER 205 OF THE HOLLAND TOWN CODE:

Motion by Lammers, seconded by Caswell, to adopt Ordinance 2024-07, An Ordinance Creating Chapter 205 of the Code of the Town of Holland, Sheboygan County, Wisconsin; the motion carried by roll call vote. Brody Stapel: Y; Kelly Caswell: Y; Douglas Hamilton: N; David Huenink: Y; Stanley Lammers: Y.

Let these minutes show that at this time during the meeting, David Valenti and Jeremy Williams re-entered the board meeting room, after having exited earlier in the meeting, and requested that agenda item 26 be moved up to be discussed following agenda item 18. The

Town Board acknowledged that there were other members of the public still present at the meeting who were waiting for discussion on agenda item 24c. The Town Board ultimately agreed to discuss agenda item 24c and 26 following agenda item 18.

19. PROPOSED DRAFT ORDINANCE 2024-08 TO AMEND CHAPTER 330 OF THE HOLLAND TOWN CODE:

The Town Board reviewed a preliminary version of draft Ordinance 2024-08. This topic may be discussed at a future board meeting.

20. TOWN CODE UPDATE FOR ORDINANCES PENDING CODIFICATION WITH GENERAL CODE:

Motion by Hamilton, seconded by Stapel, to authorize Clerk-Treasurer Janelle Kaiser to request an estimate from General Code to codify new Town ordinances. Upon review and approval of the estimate by Chair Huenink, Janelle is authorized to proceed with the codification. Motion carried by unanimous voice vote.

21. PROPERTY REASSESSMENT HEARING FROM ASSESSOR:

No information to report.

22. POSSIBLE ORDINANCE VIOLATION AT W3070 HOITINK ROAD:

The Town Board concurred that this agenda item should be tabled for discussion at a future board meeting.

23. OFFICIAL NOTICE TO DESTROY NOXIOUS WEEDS ISSUED TO MARK AND MARY BRILL AT N2009 SAUK TRAIL ROAD:

Clerk-Treasurer Janelle Kaiser stated that Weed Commissioner Michael Kuffel informed her that the noxious weeds were terminated as required by the official notice. The Town Board concurred that no further action is required.

24. ONGOING ISSUES:

a. MANAGING SHORT-TERM RENTAL (STR) LICENSES:

A report showing short-term rental license status, including the status of 2024-2025 license renewals, was provided to the Town Board in the August 12, 2024 board meeting packet. Based on the report, the Town Board concurred that letters should be sent to the property owners of N1099 Cole Road and W1356 Stokdyk Ingelse Road to inform them of the short-term rental ordinance, whereas the third-party lodging marketplace listing monitoring software showed 1 documented stay at each of these un-licensed properties in the month of July 2024.

b. NEW CONSTRUCTION ON PINE BEACH ROAD SOUTH:

Chair Huenink reported the following information in reference to the dwelling at N2047 Pine Beach Road South:

i. Height of building:

Someone at last month's board meeting stated the new building is 37-ft in height. The height limit in R-1 is 35-ft. I checked the building plans and they show: ~28'8" in height. I went onsite Thursday 7/18 about 9PM and used a

laser measuring tool. The building appears to be about 28' to 29' in height based on my four rough measurements.

ii. Building specifics:

Someone at last month's board meeting questioned the number of bedrooms.

I checked the building plans and they show:

1. Number of bedrooms (BR) & baths:
2. 1st floor rear section: 4 bedrooms & 2 baths (baths off hall).
3. 2nd floor rear section: 5 bedrooms & 3 baths (primary BR is only BR with its own bath).
4. 1st floor front section: 1 half-bath.
5. Living room: Seating for 8 people.
6. Kitchen/dining room: Barstool type seating for 9 people at island with sink
7. Garage: 1 car attached.
8. Outside parking spaces: 6 west of road, 1 in driveway.

iii. Conditional Use Permit:

Someone at last month's board meeting stated we could restrict things at the property by issuing a Conditional Use Permit. That is correct and is possible to do. We would first have to amend Town Code such that the use is listed as an allowed Conditional Use within R-1. Then we could consider an application for a Conditional Use Permit and, if approved, could include conditions specific to the operation or the site.

iv. AO factory tour no longer required:

During last month's board meeting the board was practically accused of contacting AO and having them remove the factory tour requirement for using AO's properties in Wisconsin. Someone stated that the requirement was removed that day, Monday, July 8th. I checked AODestinations.com and confirmed a factory tour is no longer required. "FAQ: Are there any requirements to use the Sheboygan Properties? Optional Plant Tours are available to our guests. Tours are offered Monday through Friday only." "Optional Tours of AO are available with every stay. We are happy to welcome your group every other year at our local properties." I asked the town board members and clerk-treasurer if anyone had contacted AO about this former requirement. All said no they had not. There might be some correlation between any change to the AODestinations.com website on Monday July 8th and a full page advertisement in the Lakeshore Weekly the prior Thursday July 5th by 'Concerned Citizens of Pine Beach Road'.

v. AO requires 'reward points' to be used to book stays:

Someone at last month's board meeting stated that AO requires 'points' be used for their guests to book stays at all AO properties. I checked AODestinations.com and found that is not correct. The AO Destinations outside Wisconsin clearly state how any 'reward points', presumably from prior product purchases, are required per night. But the properties in Wisconsin do not list any point requirements. I don't think this was a recent change. This was tested on 7/9 by a member of the public after last month's



board meeting. They specifically asked about points being required, and the reply was "To stay at the local cabins, it is a no point program! Completely free, all we ask is that you take a tour of American Orthodontics! We also will cover one activity for you and your group."

vi. Contact American Orthodontics:

Multiple people at the past two month's board meetings suggested that the Town contact AO about the situation. Last month the Town Attorney agreed it would be okay to contact AO and discuss the issues. The Town Chair and the Zoning Administrator had a conference call with AO representatives and their attorney last week. We discussed the Town Code and how AO's use of their properties fit or does not fit within town ordinances. AO believes their use does conform to Town ordinances. AO's attorney offered some comments that the Town has since relayed to the Town Attorney for consideration. The town asked and AO provided information about various aspects of their operation. We also discussed some of the issues raised by the public.

vii. Legal opinion:

At last month's board meeting, after it was stated that the Town Attorney's legal opinion is that the proposed use of the subject property is a residential use, several people stated that the Town should hire an "independent" attorney because the Town Attorney is biased to what the town board wants. There are several issues with that.

1. The town board must follow town, county, state and federal regulations. Board members may have individual views on topics that come before us, but ultimately, we must be open-minded and decide matters based on facts and "the law". We consult an attorney to properly identify and interpret all the legal regulations that pertain to a situation and independently provide a sound legal opinion.
2. The current Town Attorney is a long established and well-respected law firm. The town has used them successfully for a number of years. Currently our primary attorney is Eric Eberhardt. Previously our primary attorney was Gerry Antoine, whom still works at the same practice part time. Eric reviewed the situation of the AO property with Gerry and Gerry concurred that the proposed future use of the property is a residential use.
3. If someone believes the Town Attorney is biased because they are paid by the town, then that person must similarly believe that any other attorney hired by the town would also be biased.
4. During the Town's conference call with AO their attorney, Lynn Ludke, from the Godfrey & Kahn law firm was present. That firm is another long established and well-respected law practice. Lynn also stated that AO's use of the property was a residential use.

The Town has recently provided the Town Attorney with additional data to consider including verbal comments and emails from the public and comments from AO's attorney. In the end, the Town Board will decide on a course of action based on a final legal opinion it trusts. At this point I see no reason to contact another attorney at this time.

viii. AO's operation:

This information is from several sources, including data provided by AO and results of the town's investigations. This is my own accumulation of information on the current situation and there may be future changes or exceptions.

1. Publicly accessible: Stays are not open to the public. AO guests are customers, potential customers, and employees.
2. Seasonal use or year-round: Expect usage 7 months of the year, not in winter
3. Typical length of stay: 3 or 4 days
4. Typical days of stay: Arrive Thursday or Friday, Depart Sunday
5. Number of concurrent guests: There are 9 bedrooms. But building plans show living room seating for only 8 and kitchen/dining seating for only 9.
6. Number of concurrent groups: Each residence is dedicated to one group at a time.
7. Onsite AO representative: No onsite AO representative normally.
8. Guest contact for issues: AO has a 'Hospitality' team.
9. Meal preparation: AO does not prepare meals onsite or bring in meals. AO guests generally dine at local establishments. But AO guests may cook eggs & bacon on the grill for breakfast if they choose to or prepare something similarly themselves.
10. Other AO properties: There are three other AO properties used similarly in the Town. They are three abutting properties on Foster Road, with a combined 11 bedrooms and 9 1/2 baths. These other AO properties appear well managed and the town has had few, if any, negative comments about them.

Let these minutes show that several meeting attendees held up signs at this point in the meeting that read "No commercial use in R-1 zones."

c. STATUS OF PROPERTY AND BUILDINGS AT W1645 SMIES ROAD:

A letter was sent to the property owners of W1645 Smies Road on May 15, 2024 to notify them of non-compliance with certain Town ordinances on the property. The property owner provided correspondence and photos to show actions taken to correct the non-compliances with both Town of Holland and Sheboygan County ordinances at the end of May 2024.

Janelle Kaiser recently contacted Sheboygan County to inquire about any actions taken by the property owners to correct non-compliance with county ordinances, specifically, installation of a sanitary system by a state-licensed plumber. Kathryn Fabian, Zoning Administrator of the Sheboygan County Planning and Conservation Department, reported that a licensed plumber has filed plans with the state for a sanitary system to be installed on the property.

Let these minutes show that there were neighboring property owners present to address the Town Board about this agenda item, however, did not speak during public input. The Town Board allowed them to provide public input at this time.

Lynn Voskuil and Frederic Smies were impacted by a power outage that was reportedly caused by individuals using the property at W1645 Smies Road as a result of tree removal. They expressed concerns about the property owner's habit of trespassing on private beach property in order to access the lake, as well as the property owner's ambivalence towards correcting the behavior despite conversations with law enforcement. Frederic reported that he fell into a hole filled with water on the property at W1645 Smies Road that was covered with broken plywood and that he thought his life was in danger when he fell in.

The Town Board reviewed the Town's nuisance ordinance, which addresses open excavations, during the meeting. Per § 245-5L., all open and unguarded pits, wells, excavations or unused basements accessible from any public street, alley or sidewalk, are declared to be public nuisances affecting peace and safety. The Town Board concurred that the open excavation in question is not accessible from a public street, alley, or sidewalk. An individual would need to trespass on private land in order to access the open excavation, therefore, it is unlikely to be enforceable from a Town ordinance perspective.

d. SIGNAGE AND BARRICADES AT WALK-IN ACCESS TO LAKE MICHIGAN LOCATIONS:  
No new information to report. This topic may be discussed at a future board meeting.

e. EXCHANGE OF TOWN OWNED ROAD RIGHT-OF-WAY:  
No new information to report. This topic may be discussed at a future board meeting.

f. INTERGOVERNMENTAL ROAD AGREEMENTS WITH TOWN OF LIMA AND VILLAGE OF CEDAR GROVE:  
No new information to report. This topic may be discussed at a future board meeting.

g. DEED RESTRICTIONS ON OBJECTS WITHIN TOWN ROAD RIGHT-OF-WAY:  
No new information to report. This topic may be discussed at a future board meeting.

25. COMMITTEE, CLERK-TREASURER AND CHAIRMAN REPORTS:

a. ADMINISTRATION AND FINANCE:

- i. The Administration and Finance Committee will meet on September 16, 2024 at 7:00pm to begin the 2025 Town budgeting process.

b. PARKS AND PROPERTY:

i. PHRAGMITES AND JAPANESE KNOTWEED MANAGEMENT AND CONTROL:

Supervisor Hamilton reported that he recently contacted Glacierland Resource Conservation and Development to learn the status of phragmites and Japanese knotweed management in the Town. He reported that all landowners of property where Japanese knotweed has been observed have given Glacierland permission to enter their property and take measures to

terminate it. Supervisor Hamilton is waiting on an estimate from Glacierland for treatment of the Japanese knotweed. Treatment of areas affected with phragmites are expected to be addressed by Glacierland in October 2024.

ii. REQUEST TO DONATE BENCH TO AMSTERDAM PARK:

Janelle Kaiser continues to work with the donor to arrange for a stainless-steel plate to be installed on the bench per their request. The bench has been ordered and will be delivered within 6 weeks of Wausau Tile's receipt of payment.

Supervisor Hamilton also reported:

iii. A faulty controller module in the Town Hall's generator was replaced under warranty.

iv. The annual shredding event hosted by the Oostburg State Bank and the Town of Holland in July 2024 was a success, collecting 17 boxes of food and about \$600 for the local food banks. It is expected that the 2025 shred event will work with Oostburg State Bank's paper shredding firm.

c. PUBLIC SAFETY:

i. RECOVERY OF EXTRAORDINARY EMERGENCY SERVICES COSTS INCURRED BY THE TOWN:

No information to report. This topic may be discussed at a future board meeting.

ii. SUPPORT FOR ADELL FIRE DEPARTMENT AND FIRST RESPONDER LETTER:

Chair Huenink reported that he authorized the Adell Fire Department and First Responders to use the Town of Holland's name in volunteer recruitment letters expected to be sent this fall. Copies of the letters expected to be sent were provided in the August board meeting packet.

A report detailing contract time provided by the Sheboygan County Sheriff's Department in July 2024 was provided to the Town Board in the August 12, 2024 meeting packet.

d. ROADS:

Supervisor Lammers provided a brief report about the status of current road projects throughout the Town. A monthly roads report was included in the August 12, 2024 board meeting packet.

e. CLERK-TREASURER:

i. ELECTION EQUIPMENT OWNERSHIP TRANSFER PROPOSED BY SHEBOYGAN COUNTY CLERK:

Sheboygan County Clerk Jon Dolson plans to submit a draft resolution and agreement to the Sheboygan County Board for approval in September to make clear that each municipality owns the election equipment received from the county in December 2023 and may list it as a municipal asset for proper replacement should a catastrophic event occur.

The Town's insurance company has been contacted to ensure that election

equipment is covered under the Town's policy under building contents. Janelle is currently reviewing the Town's insurance coverage amount for Town Hall building contents to determine whether an update is necessary to reflect the current value of items that would need to be replaced in the event of a catastrophic event.

ii. ORDINANCE CHANGE APPLICATION PER TOWN FEE SCHEDULE:

A question about an ordinance change petition was recently received from a property owner. The Town's fee schedule lists two types of ordinance changes: "simple" and "normal," with different fee amounts and refers to an ordinance change application. Janelle is not able to locate an application of this sort and also requested clarification on the difference between a "simple" and "normal" ordinance change petition. This topic may be discussed at a future board meeting.

Janelle Kaiser reported that the 2024 Partisan Primary Election will take place on Tuesday, August 13, 2024.

f. CHAIRMAN:

- i. The Sheboygan County Unit of the Wisconsin Towns Association will meet at the Holland Town Hall on October 3, 2024 at 6:30pm. The Town of Holland is responsible for providing a meal to feed approximately 40 people and may be reimbursed by the county unit for said meal. Supervisor Caswell will contact Mentink's Piggly Wiggly in Oostburg to gather meal and pricing options.
- ii. The Town of Wilson has indicated that they may be interested in withdrawal from the Oostburg Fire Partners. At a meeting of their Town Board on August 5, 2024, the topic of withdrawing from the agreement was not on the agenda.

26. PUBLIC INPUT:

At this point during the meeting, both David Valenti and Jeremy Williams spoke for several minutes each. The below text summarizes their input to the Town Board:

- a. David Valenti commented that the only board member to speak on the topic of N2047 Pine Beach Road South is Chair Huenink. He asked the board if they have any sympathy towards their concerns, suggestions, or ideas about how to proceed.
- b. Jeremy Williams asked the Town Board what they would do if they were the concerned members of the public. He asked the Town Board what they can do to make a good thing out of this, asked them to be human beings, and that now is the time to give the little man a win. He asked the Town Board to relay the people's feelings to the Town Attorney and to take a look at the law. A little win would be nice somewhere to prevent this in the future.

27. CORRESPONDENCE:

All relevant correspondence was included in the August board meeting packet or was previously sent to Town Board members by email.

28. ADJOURN:

Motion by Caswell, seconded by Lammers, to adjourn the meeting at 9:54pm; the motion carried by unanimous voice vote.