

Board of Appeals Meeting Agenda
Town of Holland
Sheboygan County, Wisconsin

Date: Wednesday, December 4, 2024

Time: 7:00pm

Place: Holland Town Hall, W3005 County Road G, Cedar Grove WI 53013

1. Call to order.
2. Pledge of Allegiance.
3. Clerk to certify that notice requirements and the requirements of the Wisconsin Open Meetings law have been met.
4. Clerk to take roll call and confirm whether a quorum is present.
5. Adopt agenda as official order of business.
6. Chair Announcement of Proceedings.
7. Public input (Comments may be limited to 3 minutes per person).
8. Hearing of Board of Appeals:
 - a. A request by Michael B Everett to vary the applicable sign regulations. The request is to construct a sign with a height of 100 feet and an area of 697.5 square feet at N905 Sauk Trail Road, Cedar Grove, WI 53013:
 - (1) Motion to open hearing.
 - (2) Chair announces the request.
 - (3) Board of Appeals members report on any site inspection.
 - (4) Applicant/owner will present request to the Board of Appeals.
 - i. Questions from Board of Appeals members.
 - (5) The Town Building Inspector presents report.
 - (6) Clerk to report on any related correspondence.
 - (7) Chair to request statement(s) from the public.
 - (8) Board of Appeals members to disclose any ex parte communications.
 - (9) The applicant/owner will present any rebuttal.
 - i. Questions from Board of Appeals members.
 - (10) Board of Appeals members ask any final questions.
 - (11) Confirm documents have been received into the record.
 - (12) Motion to close the record and the hearing.
9. Deliberation and decision on the above request by Michael B Everett:

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- a. Findings of fact (based on ordinance jurisdiction and standards, Board of Appeals members use Request Documentation Form):
 - (1) Determine whether the board has the authority to make a decision.
 - (2) Determine whether the application contains the information necessary to make a decision.
 - (3) Record pertinent facts from the record/hearing on the decision form.
- b. Conclusions of law
 - (1) Specify applicable legal standards.
 - (2) Determine which facts relate to the legal standards.
 - (3) Determine whether the legal standards are met (agree on any conditions).
- c. Order and Determination.

10. Hearing of Board of Appeals:

- a. A Second Amended Application by Atty. Ellen Anderson on behalf of David Valenti and Larry Britton appealing the Town Plan Commission's adoption of the Town Attorney's interpretation of zoning regulations. The Application requests a review of the legal interpretation that the proposed use of the dwelling at N2047 Pine Beach Road South, Oostburg, Wisconsin complies with Holland Town Code §330-27, R-1 Single-Family Residence District:
 - (1) Motion to open hearing.
 - (2) Chair announces the request.
 - (3) Board of Appeals members report on any site inspection.
 - (4) Applicant will present request to the Board of Appeals.
 - i. Questions from Board of Appeals members.
 - (5) Property owner will present justification for their interpretation to the Board of Appeals.
 - i. Questions from Board of Appeals members.
 - (6) The Town Plan Commission will present justification for its interpretation to the Board of Appeals.
 - i. Questions from Board of Appeal members
 - (7) Clerk to report on any related correspondence.
 - (8) Board of Appeals members to disclose any ex parte communications.
 - (9) Chair to request statement(s) of witnesses.
 - (10) Applicant will present any rebuttal.
 - i. Questions from Board of Appeals members.
 - (11) Board of Appeals members ask any final questions.
 - (12) Confirm documents have been received into the record.
 - (13) Motion to close the record and the hearing.

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11. Deliberation and decision on the above request by Ellen E. Anderson on behalf of David Valenti and Larry Britton:
 - a. Findings of fact (based on ordinance jurisdiction and standards):
 - (1) Determine whether the board has the authority to make a decision.
 - (2) Determine whether the application contains the information necessary to make a decision.
 - (3) Record pertinent facts from the record/hearing on the decision form.
 - b. Conclusions of law
 - (1) Specify applicable legal standards.
 - (2) Determine which facts relate to the legal standards.
 - (3) Determine whether the legal standards are met (agree on any conditions).
 - c. Order and Determination.
12. Public input (Comments may be limited to 3 minutes per person).
13. Read and approve meeting minutes.
14. Adjourn.

Notice is hereby given that a quorum of the Town of Holland Plan Commission, Town of Holland Board, or any of its committees, may be present at this meeting to gather information about a topic over which they have decision-making authority.

James H Wonser, Chairman

Agenda posted by Clerk Janelle Kaiser in the following locations:

- Holland Town Hall at W3005 County Road G, Cedar Grove, WI 53013
- Town website at www.townofholland.com

Any person wishing to attend the meeting requiring accommodation due to a disability should contact the Town office by phone at (920) 668-6625 or by email at clerk-treasurer@hollandwi.gov at least 72 hours prior to the meeting.