

TOWN OF HOLLAND BOARD ADMINISTRATION AND FINANCE COMMITTEE  
OFFICIAL PROCEEDINGS OF THE COMMITTEE MEETING

Town Holland Hall  
W3005 County Road G, Cedar Grove  
Monday, February 10<sup>th</sup>, 2025 6:00pm

1. CALL TO ORDER:  
Committee Chair Brody Stapel called to order the Board Administration and Finance Committee meeting at 6:00pm.
2. PLEDGE OF ALLEGIANCE:  
Chair Brody Stapel led attendees in the Pledge of Allegiance.
3. CERTIFY WISCONSIN OPEN MEETING LAW HAS BEEN MET:  
Acting Clerk David Huenink certified that the requirements of the Wisconsin Open Meeting Law had been met. The agenda for this meeting was posted at the Holland Town Hall and on the Town's website at [www.townofholland.com](http://www.townofholland.com).
4. ROLL CALL:
  - a. Members Present: Committee Chair Brody Stapel and Town Supervisor Stanley Lammers.
  - b. Members Absent: None.
  - c. Others Present: Town Supervisors Douglas Hamilton and Kelly Caswell, and Town Chair David Huenink.  
Members of the public present: Jane Hamilton.
5. ADOPT AGENDA AS OFFICIAL ORDER OF BUSINESS:  
  
Motion by Lammers, seconded by Stapel, to adopt the agenda for the February 10<sup>th</sup>, 2025 Administration and Finance Committee meeting as presented; the motion carried by unanimous voice vote.
6. DISCUSS TOWN OF HOLLAND 2025 BUDGET AMENDMENT:  
The committee began work on an amendment to the budget for the fiscal year 2025. They referred to the Revenue & Expense Budget Performance report included in the board packet.  
Huenink stated that this is not urgent and the input of the Clerk-Treasurer would be very beneficial. Therefore, he proposed the committee discuss options for a possible amendment to the 2025 budget, but in the board meeting not adopt an amendment at this time.

The town received \$370,000 in 2025 from Onion River Solar that we had expected in 2024. So 2025 revenue is higher than planned and we can allocate more expenses to utilize those funds. The following increment funding ideas were discussed:

1. Roads.

Including \$35,000 for Gibbons Rd widening.

Increase Road Improvements budget by \$200,000

2. Legal - higher than usual costs in 2025.

Increase Professional Legal Services budget by \$50,000

3. Cedar Grove Fire Dept air packs - \$112,000.

Already committed to fund in 2025.

Increase Fire Trucks and Equipment budget by \$19,000

4. Assessor for upcoming revaluation.

Increase Revaluation (Designated Reser) budget by \$15,000

5. Audio/video enhancements for town hall.

Increase Town Hall Improvements budget by \$6,000

6. Fire truck reserve.

Possible small Oostburg fire truck in 2025.

Increase Fire Trucks and Equipment budget by \$80,000

7. Fiber optic broadband.

Increase Des. Reserve Broadband Improvement by any amount.

7. ADJOURN:

Motion by Stapel, seconded by Lammers, to adjourn the meeting at 6:25pm; the motion carried by unanimous voice vote.

Respectfully submitted,  
David Huenink, Acting Clerk  
Town of Holland, Sheboygan County, Wisconsin