

Town of Holland
Sheboygan County, Wisconsin
Minutes of the Annual Elector Meeting
April 15, 2025

1. CALL TO ORDER:

The 2025 annual meeting of the Town of Holland electors was called to order by Town Chair David Huenink at 7:30pm on April 15, 2025, at the Town of Holland Hall, located at W3005 County Road G, Cedar Grove, WI 53013.

Chair Huenink explained that state statutes, not the board, determine what can be decided at an Annual Meeting. Direct powers, directives or grants of authority, and authorizations to the board to appropriate money is what can be discussed and acted upon. Only electors who reside in the Town of Holland may vote. Property owners who do not reside in the Towns are not allowed to vote. While residents must be 18 years old and have resided continuously in the Town of Holland as their primary place of residence for at least 28 days prior to this meeting, voters are not required to be registered. Voting will be done by a show of hands unless otherwise called for, such as a voice vote, ballot vote, or standing vote. If anyone desires another method for a specific vote, that person must make a motion to change the voting method prior to taking a vote on the original motion.

2. APPOINT CHAIRPERSON:

Not applicable for this meeting. The Town Chair was present and will preside over the meeting as required by state statute.

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Chair David Huenink.

4. CERTIFY THAT THE REQUIREMENTS OF THE WISCONSIN OPEN MEETINGS LAW HAVE BEEN MET:

Clerk-Treasurer Janelle Kaiser stated that by default the annual town meeting is held on the third Tuesday in April, Wisconsin Statute § 60.11(2)(a). If it will be on that day, and at the same place and time as the prior year, no notice is required to be made. However, the annual meeting of electors was noticed at the Holland Town Hall, on the website, and in local newspapers. The agenda for this meeting was posted at the Holland Town Hall and on the Town's website.

5. ADOPT AGENDA AS OFFICIAL ORDER OF BUSINESS:

Motion by Stanley Lammers, supported by Roy Teunissen, to adopt the agenda as presented; motion carried by unanimous voice vote.

6. MINUTES OF THE PREVIOUS ANNUAL MEETING (AVAILABLE FOR REVIEW AT CURRENT MEETING):

Clerk-Treasurer Janelle Kaiser provided copies of the annual meeting minutes from the prior year. These minutes are for information purposes only because annual meeting minutes are approved by electors present at the meeting each year and cannot be changed after the fact. However, questions and comments about the 2024 minutes can be included in the 2025 meeting minutes. There were no questions or comments about the 2024 annual elector meeting minutes.

7. INTRODUCTIONS AND COMMENTS:

Chair Huenink introduced Town Supervisors Stanley Lammers, Brody Stapel, Douglas Hamilton, Kelly Caswell, as well as Town Clerk-Treasurer Janelle Kaiser. Chair Huenink listed the Plan Commission members and introduced the members that were present at the meeting, Craig Droppers, Roy Teunissen, and Jack Stokdyk.

8. PROGRESS REPORTS BY COMMITTEE CHAIRPERSONS, CLERK-TREASURER, AND TOWN CHAIR:

CHAIRMAN:

Town Chair David Huenink introduced himself as Town Chair of the Town of Holland in 2024.

REPORT:

Town Board: I'm the chairman of the Town Board. The Board is composed of a diverse group of dedicated individuals.

In the past year we implemented numerous minor amendments to the Town Code, mostly to clarify things or fill in missing topics. In the Board meeting last night, we considered and adopted some additional changes, many related to the town's sign ordinance. There were some outstanding questions about the sign ordinance. Earlier today I prepared a document that shows the original and revised sections of Town Code and will go through with whoever is interested after this meeting adjourns.

We continued the tree trimming in town road right-of-way project, particularly along some of the roads near Lake Michigan which were over grown or had many dead trees.

The Town's assessment valuation ratio relative to market value has exceeded the state's regulated setting for a few years. Therefore, in 2025 we are doing an exterior based reassessment of the entire town. The assessor should do an onsite inspection of all properties but will not require entrance to any building. The reassessment itself should not cause your taxes to either increase or decrease unless your property was not "comparatively valued" to other similar properties.

You may have heard about or seen the Lakeshore Weekly advertisements regarding a residence along the Lake Michigan shoreline being constructed by American Orthodontics.

A group of people, mostly with property in the AO site's vicinity, have concerns about AO's proposed use of the property. This matter is currently at the Circuit Court in Sheboygan. Attorneys for the parties involved will be filing legal briefs for the court to consider. A court ruling is scheduled for June 16th.

Plan Commission: I'm also the chairman of the Town Plan Commission. This group is also a good mix of people with differing backgrounds and all have been on the Plan Commission for a number of years.

We receive applications for tasks like land divisions, rezonings and conditional use permits. In 2024 we addressed 17 such applications. Some were very simple to consider while others were very complex.

Amsterdam Park: I'm also the chairman of the Amsterdam Park Commission. The park is jointly owned and operated by the Town and the Villages of Cedar Grove and Oostburg. The lake levels were low last year and are expected to be even lower this year. We'll have to figure out how to get the boat ramp installed out to the water depth needed. The parking lot will need a complete grind down and rebuild in maybe 2 to 4 years. The cost estimate for that rebuild was \$104,115 in 2024 dollars.

Any questions?

Craig Droppers asked about financial contributions to Amsterdam Park for the parking lot resurfacing. Chair Huenink stated that dues have been doubled from \$1,500 to \$3,000 per year. Expenses have decreased slightly over the past couple of years, resulting in some savings, but some funds will likely need to be contributed by the Village of Oostburg, Village of Cedar Grove, and Town of Holland, respectively.

ADMINISTRATION: Supervisor Brody Stapel served as the chairman of the Administration and Finance committee of the Town of Holland in 2024.

REPORT:

A few things the Administrative Committee has accomplished over the last year are listed as follows:

- Reviewed the insurance renewals and submitted to full board for approval in the annual budget.
- Held Annual Budget Review meeting and adopted the 2025 budget and a subsequent amendment.

The Town of Holland's financial audit for 2024 was held on February 27, 2025 and was conducted by Corson, Peterson, and Hamann, S.C.

PARKS AND PROPERTY: Supervisor Douglas Hamilton introduced himself as the chairman of the Parks and Property Committee of the Town of Holland in 2024.

REPORT:

Parks and Property oversees the Town Hall, the Town Recycling Center and several town parks. It is responsible for the operation, maintenance, and budgeting of those facilities.

Last summer the Recycling Center was open on Wednesday afternoons on a trial basis from May 1 through Labor Day. The “summer hours” were Wednesdays from 4:00 p.m. to 7:00 p.m. and Saturdays from 8:00 a.m. to 1:00 p.m. After Labor Day, we returned to regular hours of Saturdays from 8:00 a.m. to 4:00 p.m. We had many positive comments and will have the same schedule of being open Wednesdays from 4:00 to 7:00 p.m. from May 1 through Labor day in 2025.

The town maintains the historical marker on Sauk trail. There is a large plaque commemorating the fire aboard the “Phoenix” in 1847 in which over 200 Dutch immigrants lost their lives. There is also a stone monument remembering eleven fatalities of a tragic automobile accident on I-43 in 2002. We’ve had to remove several ash trees that were killed by the Emerald Ash Borer. The small trash receptacle is for park-generated refuse only but we occasionally find bags of household garbage; that is being monitored.

A comfortable and sturdy bench was donated to Amsterdam Park by the family of Dorothy Ardisana. It is on a concrete pad north of the boat launch area. The relaxing seating overlooks the beach and Lake Michigan providing panoramic views of both. A big “Thank You” to Dorothy’s family!

There are several infestations of invasive Japanese Knotweed in the town. The town is working with Glacierland Resource Conservation and Development, Inc. and Stantec Corporation on a 5-year eradication plan. In 2024 we obtained permission slips from the majority of the property owners and treated those infestations. In 2025 we hope to treat 100% of the properties. There is no cost to the property owners. The roots of the pernicious Japanese Knotweed can cause structural damage and the tall broad leaves shade out other plants.

The Town of Holland and Oostburg State Bank co-hosted the 2024 Shred Event. 2024 was the ninth year and we collected 17 boxes of food and over \$600 for our two local food pantries. The town will be co-hosting the Shred Event again on Saturday, July 12, 2025, from 8:00 a.m. to 10:00 a.m. at the Oostburg State Bank parking lot in Oostburg. The Shred Event provides safe destruction of confidential financial, medical, or other sensitive documents. It is open for all business and residential use, no limit!

Any questions?

ROADS: Supervisor Stanley Lammers served as the chairman of the Transportation (roads) committee of the Town of Holland in 2024. His report was read into the record by Clerk-Treasurer Janelle Kaiser.

REPORT:**2024 Project Highlights**

- Dekker Rd – Pulverize and pave with new and wider shoulders.
- Frontage Rd – Mill off 2 ½” and repave.
- Wynveen Rd – Pulverize and pave with shoulders and 1 culvert replacement.
- TerMaat Rd from RR Tracks to RR – completed betterment with tree removal.
- DeMaster Rd – completed re-ditching on a portion of the roadway.
- Huibregtse Rd – Blacktop patch with complete seal coating.
- East VanEss Rd – Complete seal coating.
- Rauwerdink Rd – Complete seal coating.
- Stokdyk-Ingelse Rd – 2 culvert replacements.
- Continue to do a lot of tree clearing in Town road rights-of-way.

2025 Anticipated Projects

- Stokdyk-Ingelse Rd – complete betterment along with pulverizing, paving and shoulders.
- Meves Rd – complete pulverize and pave.
- Sauk Trail Rd South – complete seal coating.
- Eernisse Rd – complete seal coating.
- Hawe Rd – complete seal coating.
- DeMaster Rd – Finish a re-ditch project from 2024.
- Shouldering on multiple Town roads.

Jack Stokdyk asked how much is received by the Township for sales tax shared revenue from Sheboygan County. Janelle Kaiser reported that \$73,261.00 was received in 2024, and \$76,129.00 is expected to be received in 2025.

PUBLIC SAFETY: Supervisor Kelly Caswell introduced himself as the chairman of the Public Safety Committee in 2024.

REPORT:

The Sheboygan County Sheriff’s Department provides normal law enforcement coverage for the entire county. The Town also contracts for additional police patrols for Town specific tasks from April through September. In 2024 the Town contracted for 140.4 hours but received 155.75. We received an additional 15.35 hours at no additional cost. The Sheriff’s Dept responded to 83 calls for service during contract time. Complaints handled during contract time resulted in 57 warnings, 21 traffic citations, 1 misdemeanor arrest, 1 warrant arrest & 2 parking or ordinance citations issued.

In 2024 a total of 990 complaints were answered in the Town of Holland, compared to 1,177 in 2023.

For fire protection, the Town is involved with four fire departments: Cedar Grove, Oostburg, Adell and Random Lake. In 2024 the Cedar Grove Fire Dept had 19 calls for the Town plus 2 calls on I-43. The Cedar Grove First Responders had 33 calls in the Town and 6 on I-43. The Oostburg Fire Dept had 12 calls in the Town. The Oostburg Emergency Medical Responders had 37 calls in the Town. Adell and Random Lake are not tracked as they cover small areas of the Town.

Craig Droppers asked whether there has been any discussion about full-time paramedics in the area. Supervisor Caswell has not heard of anything like this and commented that Oostburg emergency medical responders (EMR) are fully staffed. Chair Huenink thinks that centralized emergency medical response services may be provided on a county-wide basis in the future.

Craig stated that we need to lean on our legislators and state representatives to inform them of the challenges that arise from the intense training required for volunteers.

CLERK-TREASURER:

Janelle Kaiser introduced herself as Clerk-Treasurer, Zoning Administrator, Clerk of the Plan Commission, member and Clerk of the Board of Review, and Clerk of the Board of Appeals.

REPORT:

As the Clerk-Treasurer, my position's duties continue to be diverse and challenging. When time allows, I prioritize attendance at trainings provided by a variety of organizations and maintaining contact with local clerks and treasurers via a monthly in-person meeting.

As the Town Zoning Administrator, I frequently assist property owners, potential property owners, and contractors with interpreting the Town's zoning ordinances. I also work closely with applicants who wish to submit applications to the Town for land transactions or permits. My overall goal as the zoning administrator is to advocate for all property owners, understand their ultimate goal, and explore possible avenues with them to allow for their goals to be met while maintaining compliance with Town ordinances.

Clerk-Treasurer Updates:

- **ELECTION ADMINISTRATION:** Since our last annual meeting, the Town of Holland has held an August Partisan Primary Election, November General Election, February Spring Primary Election, and April Spring Election. Some highlights included record turnouts for in-person absentee voting in November and overall voter turnout in April. Additional voting booths were constructed in 2024 to assist with keeping lines moving at the polling place, specifically in response to the Town's 2023 implementation of Badger Books, a state-approved electronic poll book system, which has decreased voter wait times substantially. The Town's election equipment is tested prior to each election and members of the public are welcome to observe the equipment testing.

Election dates, notices, and resources can be found on the Town's website at www.townofholland.com. I am happy to continue to welcome and train new poll workers to join the group of 20+ civic-minded people who dedicate their time to working at the Town's polls and who are crucial in helping elections in the Town of Holland run smoothly for all involved.

- PUBLIC NOTICES: Physical posting places for meetings, notices, and newly adopted ordinances and resolutions are at the Holland Town Hall and on the Town's website at www.townofholland.com. It is highly recommended that Town of Holland residents and property owners visit the Town's website regularly to keep up with notices, agendas, meeting minutes, and more.
- TOWN WEBSITE: An update to the Town's website to increase accessibility and comply with accessibility requirements is planned in 2025.
- CLERK-TREASURER OFFICE HOURS AND MEETING TIMES: As of December 1, 2024, my regular office hours at the Town Hall are 9am-12pm Monday through Wednesday, and by appointment. The Town Board meets on the second Monday of each month at 6:30pm and the Plan Commission meets on the first Monday of each month at 7:30pm.

Any questions or comments?

Jack Stokdyk inquired about Janelle's attendance on Election Day, whereas she is the Clerk/Treasurer of the Town of Sherman as well. Janelle explained that she is available to provide resources and guidance to election inspectors on Election Day, however, it is the responsibility of the chief inspector and other election inspectors to manage Election Day operations and procedures.

9. PRESENTATION AND DISCUSSION OF 2024 FINANCIAL REPORT BY JANELLE KAISER, CLERK-TREASURER:

Janelle Kaiser presented the 2024 financial audit report and financial statements. The financial audit was conducted by Corson, Peterson, and Hamann in Sheboygan, Wisconsin.

10. APPROVAL OF 2024 FINANCIAL REPORT:

Motion by Craig Droppers, seconded by Roy Teunissen, to approve the Town of Holland's 2024 financial report as presented; motion carried by a show of hands (9 votes yes, 0 votes no).

11. TOWN PURCHASE OF LAND ALONG CERTAIN SECTIONS OF GIBBONS ROAD TO EXPAND ROAD RIGHT-OF-WAY:

WE Energies has proposed a project to replace power poles along Gibbons Road. Chair Huenink reported that the Holland Town Board has decided to ask WE Energies whether they would be willing to agree to move power poles, at no cost to the Town, if Gibbons Road is widened in the future. The Town may still consider an imminent purchase of land

along certain sections of Gibbons Road to expand the right-of-way but recognizes that WE Energies would like to complete the project by June 1. There are no current plans to widen the relevant sections of Gibbons Road.

12. ANY OTHER BUSINESS THAT LAWFULLY COMES BEFORE THE TOWN ELECTORS:

Craig Droppers stated he would support the purchase of an additional mower to increase mowing rights-of-way along Town roads to prevent weeds from going to seed. Craig would like to see the mowing being kept up with throughout the year.

Jack Stokdyk asked whether Amsterdam Dunes is being mowed to eradicate noxious weeds.

13. SET NEXT ANNUAL MEETING DATE:

By default, the annual town meeting is held on the third Tuesday in April. This date is set by state statutes. The third Tuesday in April of 2026 is April 21st. The meeting will take place at 7:30pm at the Holland Town Hall.

14. READING OF 2025 MINUTES FOR APPROVAL:

Chair Huenink recommended that the reading not include all committee, chairman, and recognition of service reports, as they were provided to the Clerk-Treasurer in advance, unless anyone present objected to this practice. There were no objections. Clerk-Treasurer Janelle Kaiser read the minutes for approval. Motion by Roy Teunissen, supported by Jack Stokdyk, to approve the minutes of the April 15th, 2025, elector meeting as read. Motion carried by unanimous voice vote.

15. ADJOURN: Motion by Jack Stokdyk to adjourn, seconded by Stanley Lammers; motion carried by unanimous voice vote. Meeting adjourned at 8:29pm.