

TOWN OF HOLLAND BOARD OF SUPERVISORS
OFFICIAL PROCEEDINGS OF THE MONTHLY MEETING
HOLLAND TOWN HALL, W3005 COUNTY ROAD G, CEDAR GROVE, WI 53013
Monday, December 8, 2025 at 6:30pm

1. Call to order:
Town Chair David Huenink called to order the Board of Supervisors monthly meeting at 6:30pm.
2. Pledge of Allegiance:
Town Chair David Huenink led attendees in the Pledge of Allegiance.
3. Certify Open Meetings Law has been met:
Clerk-Treasurer Janelle Kaiser certified that the requirements of the Wisconsin Open Meeting Law had been met. The agenda for this meeting was posted at the Holland Town Hall and on the Town's website at www.townofholland.com on December 3, 2025.
4. Roll call:
 - a. Members Present: Town Chairman David Huenink, Town Supervisors Douglas Hamilton, and Gordon Seegert III.
 - b. Members Absent: Town Supervisors Kelly Caswell and Brody Stapel.
 - c. Others Present: Town Clerk-Treasurer and Zoning Administrator Janelle Kaiser.
 - d. Members of the public that signed in: Jack Stokdyk, Phil Marr, William Bannier, Gretchen Petraske, Joseph Bernstein, David Valenti, Annemarie Valenti, Jane Dederling, Jeff Ray, Dana Mueller, and Scott Davis.
5. Adopt agenda as official order of business:
Motion by Hamilton, seconded by Seegert, to adopt the agenda for the December 8, 2025 board meeting as presented; the motion carried by unanimous voice vote.
6. Minutes of previous meetings addressed for approval:
Motion by Hamilton, seconded by Seegert, to approve the minutes from the November 5, 2025 board meeting and public hearing as presented; the motion carried by unanimous voice vote.
7. Record retention certification:
Clerk-Treasurer Janelle Kaiser certified that everything is up to date.
8. Public Input:
 - a. Chair Huenink acknowledged that a letter was received from property owner David Valenti on December 3, 2025. The letter expressed concern that adopted Ordinance 2025-06 includes significant differences from the proposed Ordinance 2025-Draft(E) presented at the public hearing for that ordinance and requires a second public hearing. Chair Huenink agreed that another public hearing should be held.

- b. David Valenti spoke in opposition of an ordinance to remove the Town Board of Appeals power to hear and decide applications for interpretations of zoning regulations.
- c. Scott Davis supported David Valenti's comments. He inquired about signage at the four Lake Michigan walk-in access points in the Town. Chair Huenink provided information about the signage.
- d. Annemarie Valenti commented that an ordinance to remove the Town Board of Appeals power to hear and decide applications for interpretations of zoning regulations would be a concern for checks and balances.
- e. Julie Kuether inquired about why the Town has proposed to remove the Town Board of Appeals power to hear and decide applications for interpretations of zoning regulations. Chair Huenink replied that a public hearing will be held on this topic.
- f. Phil Marr inquired about who plows Town roads, to which Chair Huenink replied that the Sheboygan County Highway Department plows snow on most Town roads. He also asked about a letter to the Wisconsin Public Service Commission regarding the proposed ATC Ozaukee County Interconnection Distribution Project. Chair Huenink replied that a letter is being drafted by the Town.
- g. John Dickmann asked when property tax bills will be mailed. He also inquired about how a building that no longer exists is removed from the assessment roll. This information was provided.

9. Financial/Treasurer's report:

Motion by Seegert, seconded by Hamilton, to approve the November 2025 financial/treasurer's report as presented; the motion carried by unanimous voice vote.

10. Approval of vouchers:

Motion by Hamilton, seconded by Seegert, to approve the December 8, 2025 voucher listing as modified to add per diem payments to Holland Town Board members that reported attendance at one or more eligible meetings since the November 5, 2025 board meeting; the motion carried by unanimous voice vote.

11. Accounts receivable:

None.

12. Plan Commission recommendations:

None.

13. 2025 carry forwards and establishment of designated reserve funds in 2026:

Motion by Seegert, seconded by Hamilton, to fund designated reserves for 2026 as follows:

- a. **A designated reserve for expenditures related to public safety in the amount of \$118,647.79.**
- b. **To remove \$13,000 from the designated reserve for expenditures related to future assessment services in 2025 to be applied to current year assessment revaluation expenditures, and to eliminate this designated reserve in the year 2026.**

- c. **A designated reserve for expenditures related to Holland Town Hall improvements in the amount of \$78,944.16.**
- d. **A designated reserve for expenditures related to transportation designated reserve in the amount of \$410,086.27.**
- e. **A designated reserve for expenditures related to broadband services improvement in the amount of \$377,531.50.**

The motion carried by unanimous roll call vote. Gordon Seegert: Yes; Douglas Hamilton: Yes; David Huenink: Yes.

14. Appoint election inspectors for two-year term from January 1, 2026 through December 31st, 2027:

Motion by Seegert, seconded by Huenink, to appoint twenty-two election inspectors, as shown on the listing provided to the Town Board in the December 8, 2025 board meeting packet, for a two-year term to begin on January 1, 2026 and end on December 31, 2027; the motion carried by unanimous roll call vote.

15. Wisconsin Town Advocacy Council membership:

The Town Board reached consensus to maintain full support of the Wisconsin Towns Association's (WTA) Town Advocacy Committee.

16. Wisconsin Towns Association 2026 district meetings:

Town Board members were provided dates of the WTA's 2026 district meetings and should inform Clerk-Treasurer Kaiser if they would like to attend.

17. Ongoing Issues:

a. Managing short-term rentals and licenses.

A report detailing short-term rental licenses and certain short-term rental activity was provided to the Town Board in the December 8, 2025 board meeting packet.

b. Possible ordinance violation at W3070 Hoitink Road.

No new information to report.

c. School bus accessibility at end of Foster Road:

Temporary no parking signs have been installed at the end of Foster Road until a potential permanent no parking area can be established for safe school bus turnarounds.

d. Building permit at N2230 Foster Road South:

Town Building Inspector Tom Huenink recently conducted an inspection of the construction being performed on the property and reported to Clerk/Treasurer Kaiser that the non-conformance of the dwelling's setback from the property line has been corrected.

e. Signage, barricades, and conduct at walk-in access to Lake Michigan locations.

No new information to report.

- f. Potential high-voltage electric transmission lines:
No new information to report.

18. Committee, Clerk-Treasurer, & Chair Items:

- a. Administration and Finance:
None.
- b. Parks and Property:
None.
- c. Public Safety:
 - i. Oostburg Fire Dept pickup truck purchase:
Motion by Hamilton, seconded by Seegert, to authorize payment for a pickup truck purchase for the Oostburg Fire Department in the amount of \$9,973.80; the motion carried by unanimous voice vote.
- d. Roads:

A roads report from Director of Public Works and Property Nate Voskuil was included in the December 8, 2025 meeting packet. Supervisor Seegert reported that culvert replacements on Cedar Court and Hoftiezer Road are complete. Chair Huenink reported that a road betterment project on Stokdyk Ingelse Road may be delayed due to permitting required to be obtain by WE Energies.

 - i. Utility right-of-way occupancy and excavation permitting process:
None.
- e. Onion River Solar Joint Development Agreement (JDA) Committee:
None.
- f. Clerk-Treasurer:
2025 real estate property tax bills will be mailed on or before December 15, 2025. The Town's website has been updated to meet Federal Web Content Accessibility Guidelines Version 2.1, Level AA.
- g. Chair:
The January 2026 Plan Commission meeting will be held on Wednesday, January 7, 2026 at 7:30pm.

19. Public input:

- a. Joe Bernstein inquired about whether the Town could consult with the WTA about an ordinance that would remove the Town Board of Appeals power to hear and decide applications for interpretations of zoning regulations. Chair Huenink said that he previously discussed that section of Ordinance 2025-06 with attorneys at the WTA.
- b. Bill Banner asked about the WTA Sheboygan County Unit meeting on December 4,

2025. Chair Huenink reported that he attended. Supervisor Hamilton and Clerk/Treasurer Kaiser also attended; approximately 35 town officials in Sheboygan County were there.
- c. Supervisor Hamilton said that there are two board members in attendance at this meeting that are running for office in the Spring 2026 election and that they are currently circulating nomination papers.

20. Correspondence:

All relevant correspondence was included in the December board meeting packet or was previously sent to Town Board members by email.

21. Adjourn:

Motion by Hamilton, seconded by Seegert, to adjourn the meeting at 8:14pm; the motion carried by unanimous voice vote.

Respectfully submitted,
Janelle Kaiser, Clerk-Treasurer
Town of Holland, Sheboygan County, Wisconsin