

TOWN OF HOLLAND BOARD OF SUPERVISORS
OFFICIAL PROCEEDINGS OF THE SPECIAL MEETING
HOLLAND TOWN HALL, W3005 COUNTY ROAD G, CEDAR GROVE, WI 53013
Thursday, January 22, 2026 3:00pm

1. Call to order:
Town Chair David Huenink called to order the Board of Supervisors special meeting at 3:06pm.
2. Pledge of Allegiance:
Town Chair David Huenink led attendees in the Pledge of Allegiance.
3. Certify Open Meetings Law has been met:
Clerk-Treasurer Janelle Kaiser certified that the requirements of the Wisconsin Open Meeting Law had been met. The agenda for this meeting was posted at the Holland Town Hall and on the Town's website at www.townofholland.com on January 19, 2026.
4. Roll call:
 - a. Members Present: Town Chairman David Huenink, Town Supervisors Kelly Caswell (arrived at 3:16pm), Douglas Hamilton, Gordon Seegert III, and Brody Stapel.
 - b. Members Absent: None.
 - c. Others Present: Town Clerk-Treasurer and Zoning Administrator Janelle Kaiser and Nate Voskuil.
 - d. Members of the public that signed in: None.
5. Adopt agenda as official order of business:
Motion by Hamilton, seconded by Stapel, to adopt the agenda for the January 22, 2026 board meeting as presented; the motion carried by unanimous voice vote.
6. Letter from the Holland Town Board to the Wisconsin Public Service Commission (WI-PSC) regarding the ATC Ozaukee County Distribution Interconnection Project:
The Town Board reviewed a draft letter to the WI-PSC. Chair Huenink will submit the letter on behalf of the Town Board on or before the deadline of February 6, 2026.
7. Review and update job position description for Director of Public Works and Property:
Motion by Stapel, seconded by Seegert, to approve the job position description for the Director of Public Works and Property as modified during the January 22, 2026 board meeting; motion carried by unanimous voice vote.
8. Recruitment for vacant Director of Public Works and Property job position:
The Town Board reviewed a job advertisement for the position. It will be printed in the Lakeshore Weekly and The Sounder and posted on the Town's website.

9. Motion to convene in closed session pursuant to §19.85(1)(c), Wis. Stats., for the purpose of considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility, specifically reviewing compensation and benefits for the Director of Public Works and Property (DPW) job position, to include designation of an interim acting DPW and related compensation:

Motion by Stapel, seconded by Seegert, to enter into closed session at 4:24pm; the motion carried by unanimous roll call vote. Kelly Caswell: Yes; Douglas Hamilton: Yes; David Huenink: Yes; Gordon Seegert III: Yes; Brody Stapel: Yes.

10. Reconvene into open session to take action relating to closed session deliberations, if any:

Motion by Stapel, seconded by Hamilton, to reconvene in open session at 4:59pm; the motion carried by unanimous voice vote.

Motion by Stapel, seconded by Seegert, to set compensation for the Director of Public Works and Property position to be an annual salary of \$60,000.00, a negotiated stipend for insurance, and participation in the Wisconsin Retirement System (WRS), effective February 1, 2026; the motion carried by unanimous voice vote.

11. Adjourn:

Motion by Stapel, seconded by Hamilton, to adjourn the meeting at 5:01pm; the motion carried by unanimous voice vote.

Respectfully submitted,
Janelle Kaiser, Clerk-Treasurer
Town of Holland, Sheboygan County, Wisconsin