

TOWN OF HOLLAND BOARD OF SUPERVISORS  
OFFICIAL PROCEEDINGS OF THE MONTHLY MEETING  
HOLLAND TOWN HALL, W3005 COUNTY ROAD G, CEDAR GROVE, WI 53013  
Monday, May 11, 2026 at 6:30pm

1. Call to order:  
Town Chair David Huenink called to order the Board of Supervisors monthly meeting at 6:30pm.
2. Pledge of Allegiance:  
Town Chair David Huenink led attendees in the Pledge of Allegiance.
3. Certify Wisconsin Open Meeting Law has been met:  
Clerk-Treasurer Janelle Kaiser certified that the requirements of the Wisconsin Open Meeting Law had been met. The agenda for this meeting was posted at the Holland Town Hall and on the Town's website at [www.townofholland.com](http://www.townofholland.com) on May 6, 2026.
4. Roll call:
  - a. Members Present: Town Chair David Huenink, Town Supervisors Douglas Hamilton, Kelly Caswell, and Benjamin Morrison (arrived at 6:43pm).
  - b. Members Absent: Town Supervisor Brody Stapel.
  - c. Others Present: Town Clerk-Treasurer and Zoning Administrator Janelle Kaiser and Plan Commission member Jack Stokdyk.
  - d. Members of the public that signed in: Phil Marr, William Bannier, Cyndy Verhagen, Adam Dykstra, and David Valenti.
5. Adopt agenda as official order of business:  
**Motion by Hamilton, seconded by Caswell, to adopt the agenda for the May 11, 2026 board meeting as modified to discuss agenda item 22b. following agenda item 11;** the motion carried by unanimous voice vote.
6. Minutes of previous meetings addressed for approval:  
**Motion by Hamilton, seconded by Caswell, to approve the minutes from the April 13, 2026 regular monthly board meeting and the minutes from the April 20, 2026 and April 30, 2026 special board meetings as presented;** the motion carried by unanimous voice vote.
7. Record retention certification:  
Clerk-Treasurer Janelle Kaiser certified that everything is up to date.
8. Public Input:
  - a. Cyndy Verhagen commented that the recreational vehicle at Lot 29 Prospekt Boulevard was moved for a few days and was parked in a different location, but on a roadway. It was ultimately returned to its previous location at Lot 29 Prospekt

Boulevard. Cyndy asked the Town Board to enforce Town Ordinances and to issue monetary fines for the ordinance violations related to their complaint.

- b. David Valenti commented that the definitions of hotel, motel, and short-term rental proposed by Ordinance 2026-Draft (E) could be improved. David offered suggestions about how to modify the definitions.
- c. Phil Marr inquired about whether the Town's short-term rental ordinance has been amended to add a minimum night stay requirement, and about Ordinance 2025-03, which amended the Town's recycling ordinance and was adopted at a special meeting of the Town Board of April 20, 2026 rather than at a regular monthly meeting. Phil commented that the Town Board should submit a letter of opposition to ATC's proposed Ozaukee County Distribution Interconnection Project to the Wisconsin Public Service Commission during the current public comment period ending on June 1, 2026.

9. Financial/Treasurer's report:

**Motion by Caswell, seconded by Morrison, to approve the April 2026 financial/treasurer's report as presented;** the motion carried by unanimous voice vote.

10. Approval of vouchers:

**Motion by Caswell, seconded by Hamilton, to approve the May 11, 2026 voucher listing as modified to:**

- a. **add invoice payments to Corson, Peterson, and Hamann and The Sounder,**
- b. **add per diem payments to Town Board members that reported attendance at one or more eligible meetings since the April 2026 board meeting, and**
- c. **to authorize payment of invoices received by Stoekigt Fabrication LLC (upon review and approval by Supervisor Hamilton) and the Village of Cedar Grove (upon review and approval by Chair Huenink) prior to the regular June board meeting.**

The motion carried by unanimous voice vote.

11. Accounts receivable:

Northern Ozaukee Farm Drainage District in the amount of \$3,902.39.

12. Plan Commission recommendations:

- a. Ordinance 2026-Draft(E) to amend Holland Town Code Chapter 330 – Zoning:  
**Motion by Caswell, seconded by Hamilton, to accept the recommendation of the Holland Plan Commission and adopt Ordinance 2026-Draft(E), An Ordinance Amending Provisions of Chapter 330 of the Code of the Town of Holland, Sheboygan County, Wisconsin as presented;** the motion carried by unanimous roll call vote. Douglas Hamilton: Yes; David Huenink: Yes; Benjamin Morrison: Yes; Kelly Caswell: Yes.

Let these minutes show that Ordinance 2026-Draft(E) became Town of Holland Ordinance 2026-04, An Ordinance Amending Provisions of Chapter 330 of the Code of the Town of Holland, Sheboygan County, Wisconsin, upon adoption.

13. Ordinance 2026-Draft(F) to amend Holland Town Code Chapter 220 – Land Division:  
**Motion by Caswell, seconded by Morrison, to adopt Ordinance 2026-Draft(F), An Ordinance Amending Provisions of Chapter 220 of the Code of the Town of Holland, Sheboygan County, Wisconsin as presented;** the motion carried by unanimous roll call vote.  
Let these minutes show that Ordinance 2026-Draft(F) became Town of Holland Ordinance 2026-05, An Ordinance Amending Provisions of Chapter 220 of the Code of the Town of Holland, Sheboygan County, Wisconsin, upon adoption.
14. Town code update for ordinances pending codification with General Code:  
**Motion by Morrison, seconded by Hamilton, to direct General Code to codify all adopted ordinances pending codification for the Town of Holland;** the motion carried by unanimous voice vote.
15. Fireworks permit application at parcel 59006060490 on DeMaster Road:  
**Motion by Hamilton, seconded by Caswell, to approve and issue a fireworks permit for Chris Ten Haken and Adam Dykstra to display Class C fireworks at parcel 59006060490 on July 4, 2026 or on the weather-permitting alternate dates as provided to the Town Board;** the motion carried by unanimous voice vote.  
Clerk-Treasurer Kaiser sent notification of the permit application to the chief of the first responding fire department on April 23, 2026, and will also send letters notifying the first responding fire department and the Sheboygan County Sheriff's Department of the permit issuance.
16. Consideration of rescinded tax for parcel 59006076130:  
**Motion by Caswell, seconded by Hamilton, to authorize Clerk-Treasurer Kaiser to pay the Sheboygan County Treasurer for a portion of the rescinded 2025 real estate property tax for parcel 59006076130 in the amount of \$8,636.68, and to pay Jason and Kelleen Feyereisen for a portion of the rescinded 2025 real estate property tax for parcel 59006076130 in the amount of \$2,908.56;** the motion carried by unanimous voice vote.
17. Consideration of rescinded tax for parcel 59006068740:  
**Motion by Morrison, seconded by Caswell, to authorize Clerk-Treasurer Kaiser to pay the Sheboygan County Treasurer for the rescinded portion of 2025 real estate property tax for parcel 59006068740 in the amount of \$1,320.17;** the motion carried by unanimous voice vote.
18. Consideration of rescinded tax for parcel 59006063272:  
**Motion by Caswell, seconded by Morrison, to authorize Clerk-Treasurer Kaiser to pay the Sheboygan County Treasurer for the rescinded portion of 2025 real estate property tax for parcel 59006063272 in the amount of \$172.85;** the motion carried by unanimous voice vote.
19. Initial review of retail alcohol license applications:  
No action taken. The Town Board reviewed renewal applications received from the owners

of Mirror Bar and Blue Barn on the Green and found no apparent errors.

20. Appoint salary committee for elected officials:

No action taken.

21. Town Employee Handbook:

**Motion by Morrison, seconded by Hamilton, to adopt the Town of Holland Employee Handbook dated May 11, 2026 as presented during the May 11, 2026 meeting;** the motion carried by unanimous voice vote.

22. Ongoing Issues:

a. Managing short-term rentals and licenses:

A report detailing short-term rental licenses and certain short-term rental activity was provided to the Town Board in the May 11, 2026 board meeting packet. The Town Attorney sent a certified letter to the property owners of N1099 Cole Road on March 12, 2026 regarding their violation of the Town's short-term rental ordinance. The Town has not received a response to the letter. It was noted that the letter appears to have been mailed to the incorrect address; Chair Huenink followed up with the Town Attorney and has not received a response.

b. Complaint received from property owner of N2044 Prospekt Blvd regarding school bus parked at Lot 29 Prospekt Blvd, parcel 59006077700:

The Sheboygan County Sheriff's Department has confirmed that the vehicle parked at Lot 29 Prospekt Boulevard with motor home license plates is registered and that they had a conversation with the owner of the vehicle. The Town Board acknowledged that Town ordinances prohibit parking a recreational vehicle on a parcel without a dwelling, and that the vehicle is currently parked in the Town road right-of-way, which is a safety concern. The Town Board directed Clerk/Treasurer Janelle Kaiser to send a certified letter to the property owner to inform them that the Town will proceed with citation issuance if the vehicle is not removed from the property within 30 days.

c. Possible ordinance violation at W3070 Hoitink Road:

The Town Attorney sent a certified cease and desist letter the property owner of W3070 Hoitink Road on March 13, 2026. The letter notified the property owner to cease business operations without a conditional use permit and to remove all business-related debris piles on the property. The Town has not received a response to the letter. The Town Board reached consensus that the Town Attorney should send a letter to the property owner of W3070 Hoitink Road to inform them of the Town's intent to pursue legal action related to ordinance violations on the property if a response is not received within 30 days.

d. Signage, barricades, and conduct at walk-in access to Lake Michigan locations:

No new information to report.

- e. Potential high-voltage electric transmission lines:  
A special Town Board meeting was tentatively scheduled for May 20, 2026, immediately following the first two-hour meeting of the 2026 Board of Review; at this meeting, the Town Board may consider a resolution and letter to be submitted to the Wisconsin Public Service Commission regarding ATC's proposed Ozaukee County Distribution Interconnection Project.

23. Committee, Clerk-Treasurer, & Chair Items:

- a. Administration and Finance:  
None.
- b. Parks and Property:  
Supervisor Hamilton reported that summer hours have begun at the Town Recycling Center and that no complaints have been received from residents and property owners. Several trees have fallen at Amsterdam Cemetery. He cleaned up as many as he could, but one tree has fallen onto a neighboring property and a few larger trees remain. Supervisor Hamilton will contact the neighboring property owner to inform them that the Town plans to hire a tree removal service to resolve the issue. Supervisor Hamilton will contact The Good Fellers Tree Removal Service regarding the removal of the trees.
- c. Public Safety:
  - i. Future information exchange with Sheboygan County Sheriff's Department:  
Supervisor Morrison will contact Lieutenant Erik Linton to request that a representative of the department attend a future meeting to exchange information with the Town Board.

Chair Huenink reported that he expects the first payment for Oostburg Fire Department's new fire truck will be due in June 2026. The payment is expected to be approximately \$150,000.

- d. Onion River Solar Joint Development Agreement (JDA) Committee:  
None.
- e. Roads:
  - i. Local Small Structures Improvement Program (LSSIP) 2026-2027:  
The Town has applied for LSSIP funding to replace a box culvert on Walvoord Road.
  - ii. Utility right-of-way occupancy and excavation permitting process:  
No action taken.

Supervisor Caswell reported that Brian Bruggink is satisfied with the correction of issues with field access as a result of a culvert installed on DeMaster Road. Related ditching work still needs to be completed by the Sheboygan County Highway

Department.

The Town received information that several signs near the intersection of Hoftiezer and Dewitt Road are damaged. The public works department will address any necessary sign replacements as soon as possible.

f. Clerk-Treasurer:

The first two-hour meeting of the 2026 Board of Review will be held on Wednesday, May 20, 2026 at 5:00pm. Clerk-Treasurer Kaiser asked board members if they would like a 2026-2027 directory of local officials printed by Sheboygan County.

g. Chair:

Chair Huenink will attend a “Turnout for Transportation” roundtable in Appleton on Thursday, May 14, 2026. State and local leaders, to include legislators and candidates, will be present to discuss transportation priorities, funding needs, and the future of Wisconsin’s infrastructure.

24. Public input:

- a. Bill Bannier inquired about who pays for maintenance and improvement on Interstate 43. It is being impacted by truck travel related to the Port Washington data center construction.
- b. Jack Stokdyk presented a compensation schedule and suggested that it be proposed by the Town electors at their upcoming November meeting. The schedule proposed compensation for those in the Town who participate in drafting Town ordinances or amendments to Town ordinances. This work is primarily completed by Chair Huenink at this time. Historically, the Town Attorney drafted or amended ordinances and this work was billed at the attorney’s hourly rate. Jack commented that since Town officials are currently doing most of this time-consuming work, those individuals deserve compensation.

25. Correspondence:

All relevant correspondence was included in the May board meeting packet or was previously sent to Town Board members by email.

26. Adjourn:

**Motion by Hamilton, seconded by Morrison, to adjourn the meeting at 9:33pm;** the motion carried by unanimous voice vote.

Respectfully submitted,  
Janelle Kaiser, Clerk-Treasurer  
Town of Holland, Sheboygan County, Wisconsin