

APPLICATION FOR KENNEL LICENSING
Plan Commission, Town of Holland, Sheboygan County, Wisconsin
Chapter 140-9 of Town Holland's Code
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INFORMATION FOR APPLICANTS:

See the attached text of Chapter 140-9, Town Holland Code dealing with kennel licensing.

The completed application and all its required attachments must be submitted to the Clerk by the second Tuesday of the month prior to the next Plan Commission meeting for consideration at that meeting. The Plan Commission usually meets on the first Monday of each month, or the following Tuesday if Monday is a legal holiday unless otherwise scheduled.

Return the completed application and the required attachments to:

Janelle Kaiser

Clerk of the Plan Commission

W3005 County Road G

Cedar Grove, Wisconsin 53013

920-668-6625

clerk-treasurer@townofholland.com

LIST CONTACT INFORMATION FOR ALL OWNERS (attach additional 1st pages if needed):

Name: _____

Telephone No: _____

Mailing Address: _____

E-Mail Address: _____

Name: _____

Telephone No: _____

Mailing Address: _____

E-Mail Address: _____

Name: _____

Telephone No: _____

Mailing Address: _____

E-Mail Address: _____

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AGENT'S/ATTORNEY'S (IF ANY) CONTACT INFORMATION:

Name: _____

Telephone No: _____

Mailing Address: _____

E-Mail Address: _____

I/We the undersigned, being owner(s) of all the area described, hereby petition for (check all that apply):

☐ *commercial kennel/conditional use permit* (\$50 application fee)

☐ *hobby kennel* (\$25 application fee)

INFORMATION ON PROPERTY & NATURE OF REQUEST

Address or location of property:

Tax key number: _____

Acreage of parcel: _____

The purpose of this request is as follows:

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Description of proposed operation or use:

Maximum number of dogs on the premises:

Maximum number of litters per year:

Comment on the compatibility of proposed use with adjacent lands:

List all properties adjacent, abutting, or lying within 300 feet of the kennel property (names and mailing addresses of **neighboring owners**):

The foregoing properties within 300 feet were verified by the Clerk of the Plan Commission on Sheboygan County GIS website, and corrected/augmented if necessary.

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Clerk's signature _____

Has a previous application been filed? ☐ YES ☐ NO If so, when: _____

REQUIRED ATTACHMENTS:

1. A check for \$25.00 (hobby kennel) or \$50 (commercial kennel) payable to Town of Holland.
2. Other information requested by Town of Holland Plan Commission or Board.

We hereby certify that all of the above statements and attachments submitted hereto are true and correct to the best of my knowledge and belief (attach additional copies of this page with signatures if more than 3 owners).

Signature of Owner _____ Date _____

Signature of Owner _____ Date _____

Signature of Owner _____ Date _____

I/We hereby authorize our agent/attorney identified on page 2 of this Application to represent my/our interests before the Town Plan Commission.

Signature of Owner _____ Date _____

Signature of Owner _____ Date _____

Signature of Owner _____ Date _____

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§ 140-9. Kennel licensing.

A. Definitions. As used in this section, the following terms shall have the meanings indicated:

COMMERCIAL KENNEL — An establishment, structure, or premises where dogs are raised and sold, bred, boarded, trained, or groomed for commercial purposes. The raising or selling of three or more litters of dogs from any number of adult dogs per year shall constitute a commercial kennel.

HOBBY KENNEL — An establishment, structure, premises, or pursuit accessory to the principal use of the property where three or more dogs of six or more months of age are kept for such private purposes as pets, field trials, shows, or hobby, which is not a commercial kennel. The raising of two litters of dogs per year on a premises and the sale or disposal of said dogs within six months of their birth shall also be considered a hobby kennel.

B. When hobby kennel license is required. A kennel license must be obtained from the Plan Commission when three or more dogs, subject to be licensed as set forth hereinbefore, are kept on any premises within the Town. A hobby kennel that can be proven as being in operation prior to the adoption of this chapter may continue to operate without a license, provided that it remains under the same ownership.

C. Licensing procedure required for approval of commercial license.

(1) Application. The application and approval of a commercial license shall require a conditional use permit from the Town Plan Commission. An applicant may obtain application forms from the Plan Commission Clerk and shall file completed application forms, fees, and any information required thereby with the Plan Commission Clerk.

(2) Hearings. The Plan Commission Clerk shall establish a date, time and place for a public hearing before the Town Plan Commission. Written notice of the application, hearing, and time shall be made known to all owners of property located within 300 feet of the parcel where the kennel is to be located.

(3) Decision. The Town Plan Commission has the authority to grant or deny the license or grant the license with conditions. The decision by the Town Plan Commission shall be made within a reasonable time subsequent to the hearing on the application. The Town Clerk or Plan Commission Clerk shall give notice to the applicant of the decision. The applicant must abide by the requirements of the Town Plan Commission, this chapter, and the terms and conditions of the approved commercial kennel license.

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(4) Fees. The applicant shall pay to the Plan Commission Clerk, upon filing the application, a nonrefundable filing fee established by resolution. This filing fee is in addition to the yearly per-dog license tax set forth and established by § 140-4B hereof.

(5) Annual renewal fee. The applicant shall pay an annual renewal fee for each year that the hobby kennel continues subsequent to the year of issuance of the hobby kennel license, in the amount established from time to time by the Town Board by separate resolution, with such fee being paid at the same time as the license tax described in § 140-4 hereof.

(6) A commercial kennel that can be shown to have been in operation prior to the adoption of this chapter may continue to operate without a conditional use permit, provided that it remains under the same ownership and the annual kennel license fee is paid.

D. Licensing procedure required for approval of hobby kennel license. The following procedure shall be required for a hobby kennel within the Town:

(1) Application. The hobby kennel license shall be subject to the approval of the Town Plan Commission. An applicant may obtain application forms from the Plan Commission Clerk and shall file completed application forms, fees, and any information required thereby with the Plan Commission Clerk.

(2) Hearings. The Plan Commission Clerk shall establish a date, time and place for a public hearing before the Town Plan Commission. Written notice of the application, hearing, and time shall be made known to all owners of property located within 300 feet of the parcel where the kennel is to be located.

(3) Decision. The Town Plan Commission has the authority to grant or deny the license or grant the license with conditions. The decision by the Town Plan Commission shall be made within a reasonable time subsequent to the hearing on the application. The Town Clerk or Plan Commission Clerk shall give notice to the applicant of the decision.

(4) Fees. The applicant shall pay to the Plan Commission Clerk, upon filing the application, a nonrefundable filing fee established by resolution. This filing fee is in addition to the yearly per-dog license tax set forth and established by § 140-4B hereof.

(5) Annual renewal fee. The applicant shall pay an annual renewal fee for each year that the hobby kennel continues subsequent to the year of issuance of the hobby kennel license, in the amount established from time to time by the Town Board by separate resolution, with such fee being paid at the same time as the license tax

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described in § 140-4 hereof.